Controller's Office
PeopleSoft Journal Voucher Request Form

Voucher ID: | **Supplier:**

Supplier ID:

FROM:

Operating Unit	Department	Fund	Account	Class	PC Business Unit	Project	Activity	Cost Share	Amount

TO:

Operating Unit	Department	Fund	Account	Class	PC Business Unit	Project	Activity	Cost Share	Amount

JUSTIFICATION:

Requested By: | **Date:**

Departmental Approval: | **Date:**

Please email this Journal Voucher Request Form to APJRNLVO@mailbox.sc.edu.

Controller's Office Use Only:

JV Invoice Number: | **JV Voucher ID:**

Processed By: | **Date:**