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University of South Carolina

BOARD OF TRUSTEES

Executive Committee

August 5, 2005

The Executive Committee of the University of South Carolina Board of Trustees met on Friday, August 5, 2005, at 1:15 p.m. in the Capstone House Campus Room.

Members present were: Mr. Herbert C. Adams, Chairman; Dr. C. Edward Floyd; Mr. Miles Loadholt; and Mr. Mack I. Whittle, Jr. Mr. James Bradley and Mr. Michael J. Mungo were absent. Other Trustees present were: Mr. Arthur S. Bahnmuller; Mr. Samuel R. Foster, II; Mr. Toney J. Lister; Mr. William W. Jones, Jr.; Ms. Darla D. Moore; Mr. M. Wayne Staton; Mr. John C. von Lehe, Jr.; and Mr. Eugene P. Warr, Jr.

Others present were: President Andrew A. Sorensen; Secretary Thomas L. Stepp; Vice President and Chief Financial Officer Richard W. Kelly; Vice President for Research and Health Sciences Harris Pastides; Vice President for Information Technology and Chief Information Officer William T. Hogue; Vice President for Advancement T.W. Hudson Akin; Vice President for Human Resources Jane M. Jameson; Vice President for Student Affairs Dennis A. Pruitt; General Counsel Walter (Terry) H. Parham; Associate Provost for Budget and Operations William T. Moore; Associate Provost for Institutional Outreach and Dean of The Graduate School Christine Ebert; Vice Provost and Executive Dean for Regional Campuses and Continuing Education Chris P. Plyler; Chancellor of USC Aiken Thomas L. Hallman; Chancellor of USC Upstate John C. Stockwell; Dean of USC Sumter C. Leslie Carpenter; Dean of USC Union James W. Edwards; Dean of University Libraries Paul A. Willis; Dean of the College of Education Les Sternberg; Assistant Treasurer Susan D. Hanna; Director of Printing Services, Division of University Advancement, Don Pruitt; Quick Copy Manager, Printing Services, William Meares; Director of Governmental and Community Relations, Division of University Advancement, Shirley D. Mills; Associate Vice President for Research, Division of Research and Health Sciences, Sonya F. Duhé; Marketing Coordinator for the Division of Research and Health Sciences Richard White; Associate Professor in the Department of Pharmacology, Physiology, and Neuroscience, School of Medicine, and Chair of the Faculty Senate James R. Augustine; President of the USC Columbia Student Government Association Justin Williams; Religious Leader, Hillel Jewish Counselorship, Bernard L. Friedman; Public Information Officer, Office of Media Relations, Karen Petit; Director of

University Communications, Division of University Advancement, Russ McKinney, Jr.; and a member of the media.

Chairman Adams called the meeting to order and invited Board members to introduce themselves. Mr. McKinney introduced a member of the media who was in attendance.

Chairman Adams stated that notice of the meeting had been posted and the press notified as required by the Freedom of Information Act; the agenda and supporting materials had been circulated to members of the Committee; and a quorum was present to conduct business.

There were personnel matters relative to a Board of Visitors appointment and appointments with tenure which were appropriate for discussion in Executive Session. Chairman Adams called for a motion to enter Executive Session. Mr. Loadholt so moved and Dr. Floyd seconded the motion. The vote was taken, and the motion carried.

The following persons were invited to remain: Dr. Sorensen, Mr. Stepp, Dr. Moore, Mr. Kelly, Dr. Pastides, Mr. Akin, Dr. Hogue, Ms. James, Dr. Pruitt, Dr. Plyler, Dr. Hallman, Mr. Parham, Mr. McKinney, Ms. Stone, and Ms. Tweedy.

Return to Open Session

I. Contracts Valued in Excess of \$250,000:

A. Sumter II and Sumter XVII Principals Training Program: Chairman Adams called on Mr. Parham who explained that on behalf of Deans Les Sternberg and Christine Ebert, the University was seeking Executive Committee approval of a Memorandum of Understanding designed to help address the critical shortage of principals in South Carolina K-12 schools between the College of Education and Sumter School Districts II and XVII. The College of Education will offer its 13-course M.Ed. in Educational Administration degree program to qualified teachers in these two school districts. Courses will be offered on-line and participating teachers will be required to meet the standard admissions qualifications and to follow the Graduate School regulations.

In exchange, the two school districts will pay to the College of Education a flat fee of \$200,000 for up to 20 teachers who qualify for admission. Payment will be rendered in four equal payments of \$50,000 each on August 1 and December 1 of this year and June 1 and December 1 of the following year. The University will receive the total amount regardless of the number who actually complete the program.

In addition, the MOU allowed the enrollment of up to 6 additional teachers; the maximum, therefore, for this program totaled 26. For the 6 additional teachers, the school districts will pay \$10,000 each or, if any did not complete the program, the equivalent of \$770 per course (\$10,000 divided by the 13 courses).

Dr. Floyd moved approval of the Memorandum of Understanding between the College of Education and Sumter Districts II and XVII as presented. Mr. Whittle seconded the motion. The vote was taken, and the motion carried.

B. State of South Carolina General Services: Chairman Adams called on Mr. Parham who stated that the University was seeking Executive Committee approval to lease office space in a state owned government building located at 2221 Devine Street to house the USC Cancer Research Center. The Cancer Research Center consisted of a group of grant funded researchers in the Schools of Public Health and Medicine.

As required by the State Budget and Control Board, the standard lease agreement had been used. The term of the lease covered a three year period beginning July 1 of this year and terminating June 30, 2008; it will be automatically extended unless the University gave notice at least 30 days prior to the end of the initial term. The Cancer Center will occupy 8,616 square feet in the building and will pay a rental amount of \$97,274.64 per year (\$11.29 per square foot) which included all appropriate services and amenities. Currently, the Center

for Health Services and Policy Research was also located in the building, as had other University offices in the past; therefore, telephone and cable wiring was compatible to the University system and no upfitting would be required. Funding will be provided from the Division of Research.

Mr. Whittle moved approval of the contract to lease office space in the building located at 2221 Devine Street as presented. Dr. Floyd seconded the motion. Dr. Pastides indicated that monies generated from indirect cost recovery funds would amply cover the cost of leasing the space on a temporary basis. The vote was taken, and the motion carried.

C. Compusult, Inc. (Microsoft Campus Agreement Subscription):

Chairman Adams called on Mr. Parham who stated that the University was seeking Executive Committee approval to renew the Microsoft Master Campus Software License Agreement. Under this agreement, Microsoft licensed to the University the right to use certain software products (i.e., Desktop, Windows, Office Professional) for all University owned and leased computers on all campuses. Additionally, the agreement would allow for a duplicate copy of the software to be installed on home computers being used by University personnel for University business purposes.

The purchase price of the software totaled \$291,790.23 for a one year license period beginning September 1 and ending August 31, 2006. Mr. Parham commented that the Executive Committee had previously approved two identical renewals; the unit price to purchase the software had not increased since the original contract had been approved three years earlier.

Mr. Loadholt moved approved of the renewal of the Compusult, Inc. license agreement as presented. Mr. Whittle seconded the motion. The vote was taken, and the motion carried.

D. Arthur Software Suite: Chairman Adams called on Mr. Parham who explained that the University was seeking Executive Committee approval of a proposed gift of educational software from JDA Software, Inc. to the College of Hospitality, Retail, and Sport Management. This company was the largest provider of retail software in the country.

The gift of specialized educational retail management software will train graduate and undergraduate students for retail management positions. It was used by major retailers (i.e., The Limited, Abercrombie & Fitch) for allotment and allocation planning. The University was one of a very limited number of schools which had access to this particular software (graduating retailing students who had trained on the software were being offered \$50,000-\$75,000 positions).

Under the terms of the 1 year agreement which began June 27, the College would receive licenses to 30 copies each of the various software programs for a total gift value of \$1,202,000; no additional costs would be incurred. The proposed contract was the 4<sup>th</sup> installment of software that the company had gifted to the University; each of the previous ones had been approved by the Executive Committee.

Dr. Floyd moved approval of the proposed JDA Software, Inc. gift agreement. Mr. Loadholt seconded the motion. The vote was taken, and the motion carried.

E. Lease of Digital Printing Equipment: Chairman Adams called on Mr. Parham who noted that University Printing Services produced an average of 1.7 million prints per month on this campus. In order to meet that demand, it was important that the department had available state-of-the-art equipment; therefore, USC Printing Services was seeking Executive Committee approval to lease three new high speed digital printers and appropriate software to replace older printers currently used. Included in the lease agreement were provisions to provide training as well as maintenance of the equipment.

The term of the lease extended for a period of five years beginning September 1; the average monthly charge totaled \$24,753 which represented an \$893 per month savings on the rental of the 3 printers being replaced. As a self sustaining enterprise, Printing Services will generate the funding to cover this cost. In accordance with applicable state regulations, the proposed contract had been approved by the State Budget and Control Board.

Mr. Whittle moved approval of the contract to lease digital printing equipment as presented. Mr. Loadholt seconded the motion. The vote was taken, and the motion carried.

II. Board of Visitors Appointment: Chairman Adams recognized Secretary Stepp who advised the Committee that Mr. Whittle had nominated Mr. Reid Sherard, an attorney from Greenville, as the 13<sup>th</sup> Judicial Circuit representative on the Board of Visitors.

Mr. Whittle moved approval of the nomination of Mr. Reid Sherard as the 13<sup>th</sup> Judicial Circuit representative on the Board of Visitors. Mr. Loadholt seconded the motion. The vote was taken, and the motion carried.

Since there were no other matters to come before the Committee, Chairman Adams declared the meeting adjourned at 2:00 p.m.

Respectfully submitted,

Thomas L. Stepp  
Secretary