# Transfer Student Advisory Council

# Meeting Agenda

## May 7, 2019

## 11:00-12:30 p.m.

1. Call to order
2. Dr. Claire Robinson, Assistant Dean for Undergraduate Advisement and Director of University Advising Center
3. Approval of the Minutes
4. Topics
5. Transfer Student Advisory Council Website Launch.
6. Presentation from Ed Black and Teresa Florentin regarding Admissions processes, policies and timelines
7. Presentation from Aaron Marterer regarding Transcript processing, policies and timelines.
8. Defining “transfer” student population for the council’s use for data review, reports and presentations.
9. Results of the Transfer Friendliness Questionnaire from Gardner Institute
10. Half Day Summer Retreat Proposal to focus on current transfer surveys and creation of a new one for Fall 2019.
11. Department Reports & Initiatives on Transfer Students
12. Council members to provide reports and updates from their departments as related to transfer students. Handouts recommended.
13. Adjournment

**Next Meeting:**

1. June 4, 2019 11:00-12:30. Begin to create a timeline from prospective student to first day of class.
2. Current data analytics related to the transfer student population. Marla Mamrick (Enrollment Analytics)

**Council Homework/Action Points:**

1. Continue to send Amanda any **survey results** you have on Transfer students (e.g. Orientation)
2. Continue to send Amanda any **research, articles, or best practice** you would like for resources on our council website.
3. Continue to send Amanda any communication efforts your office makes to transfer students.

**Transfer Student Advisory Council**.

**Committee charge**:  Members of the Transfer Student Advisory Council will lead and guide the following:

* 1. Review and disseminate national literature on transfer student success.
  2. Research, develop, and implement best practice for transfer students’ retention and graduation.
  3. Review the needs of transfer students from recruitment through graduation, with special emphasis on their retention and degree completion.
  4. Coordinate efforts across multiple offices and departments to improve communication and streamline transfer support efforts.
  5. Coordinate communication to transfer students.
  6. Evaluate the current transfer experience at the University. Create and distribute a survey for transfer students.
  7. Review and utilize data and/or assessment from students, OIRAA, Data Analytics, Admissions, etc. related to transfer student data trends.
  8. Review policies and procedures related to transfer student experience and make recommendations where appropriate.
  9. Publish a report and offer a forum presentation on the state of supporting transfer students to the UofSC campus community.

**2019/2020 committee**

* Amanda Lucas (UAC) **CHAIR**
* Mike Dial (UAC)
* Representatives from Office of Undergraduate Admissions
* Aaron Marterer (University Registrar)
* Jackie Bonilla (Orientation)
* Amanda Therrell (On Your Time Initiatives)
* Dana Talbert (Student Success Center)
* Andrea Williams (Gamecock Gateway)
* Representative from the Association of Transfer Students Organization
* Kathy Smiling (HRSM)
* Marla Mamrick (Data Analytics)
* Dawn Hiller (CAS)
* Claire Robinson (UAC)