# Transfer Student Advisory Council

# Meeting Agenda

## April 2, 2019

## 11:00-12:30 p.m. in Osborne 101

Members: Mike Dial (UAC), Representative(s) from Office of Undergraduate Admissions, Aaron Marterer (University Registrar), Jackie Bonilla (Orientation), Amanda Therrell (On Your Time Initiatives), Dana Talbert (Student Success Center), Andrea Williams (Gamecock Gateway), Association of Transfer Students Organization representative (TBD), Kathy Smiling (HRSM), Marla Mamrick (Data Analytics), Dawn Hiller (CAS), Claire Robinson (UAC)

Meeting Facilitator: Amanda Lucas

**Agenda**

1. Welcome (Amanda Lucas and Dr. Sandra Kelly)
2. Introductions
3. Name, office, and how you work with transfer students.
4. Review Council charge and objectives (On reverse)
5. Identify areas you can make a contribution.
6. Current data analytics related to transfer population (see packet)
7. Article Review with Top Challenges related to transfer students at UofSC discussion (see handout)
8. Review of terminology
9. What does a successful transfer student experience look like at UofSC?
10. What does an unsuccessful transfer student experience look like at UofSC?
11. What can we as a council do to impact transfer student success?
12. Transfer Friendliness Questionnaire from Gardner Institute (see handout)
13. Selection of standard meeting time
14. Next meeting agenda and action points
15. Adjournment

**Transfer Council Charge:**

1. Review and disseminate **national literature** on transfer student success.

1. Research, develop, and implement **best practice** for transfer students’ retention and graduation.
2. Review the **needs of transfer students** from recruitment through graduation, with special emphasis on their retention and degree completion.
3. **Coordinate efforts across multiple offices** and departments to improve communication and streamline transfer support efforts.
4. Coordinate **communication to transfer students**.
5. **Evaluate** the current transfer experience at the University. Create and distribute a survey for transfer students.
6. Review and **utilize data and/or assessment** from students, OIRAA, Data Analytics, Admissions, etc. related to transfer student data trends.
7. Review **policies and procedures** related to transfer student experience and make recommendations where appropriate.
8. Publish a **report** and offer a forum **presentation** on the state of supporting transfer students to the UofSC campus community.

**Next Meeting:**

1. Highlight Admissions/Registrar procedures (Ed Black/Teresa Florentin and Aaron Marterer)
	1. How can we better educate USC on the current process?
	2. **Action Point**: Create talking points to disseminate to Advisors on “what to say” for late transfer admits.
2. Survey discussion
	1. What items do we want to assess? What do we want to learn (that we do not already know)?
	2. Consider timing. (Summer? Fall? Spring?)
	3. **Action point**: review NC State Survey. Identify areas of interests.
	4. **Action point**: Read article (from Shelley Dempsey)

**Council Homework/Action Points:**

1. Send Amanda any **survey results** you have on Transfer students (e.g. Orientation)
2. Review NC State survey and identify questions you like.
3. Send Amanda any **research, articles, or best practice** you would like for consideration.
4. Send Amanda any communication efforts your office makes to transfer students.
	* **Future meeting:** begin to create a timeline.