• Motion to approve by Emily, BJ seconded
• Reminder of December meeting
• Spring meeting dates proposal
  o Majority approved as feasible
• Common Concerns Analysis (Paige)
  o Social Barometer in TEAMs chat on areas of concern, 1min per member if needed
  o Exceptions Management
    ▪ Valeria – happy that HRSM has working audit, fewer exceptions, repeat exceptions just lead to permanent exception
    ▪ Heidi – many exceptions just changed to a permanent fix, DW automated email would be great when exceptions made
    ▪ Rebecca – SVAD has flexible programs, exceptions made constantly based on student need, double major/dual degree issues
    ▪ Ali – Honors is flexible, exceptions management gets complicated with blocks system, cascade effect if/when changes are made
    ▪ BJ – will bring enhancement ideas to Tara/vendor, double major/dual degree issues have mostly been ironed out
  o Training
    ▪ Emily – no lack of training, most advisors are able to learn processes – issues were mainly oddities
    ▪ Katy – more DW training would be helpful, specifically on exceptions
    ▪ Brian – access to exceptions very easy to grant
  o Advisor/Personnel Resources
    ▪ Brittain – caseloads are very high (500+ in some cases)
    ▪ Lauren – curriculum issues handled by one Asst. Dean
  o Organizational Structure
    ▪ More exceptions management permissions the better
    ▪ Valeria – HRSM doesn’t have any homegrown or paper files, so focus is on incorporating to existing DW/EAB workflows
  o Curriculum
    ▪ Paige – not the committee’s charge, acknowledges it’s an issue!
  o DW Interface
    ▪ Drag/drop desired heavily
    ▪ Aesthetic changes (coming soon)TM
• Updates from Claire
  o Financial Aid update from Claire/BJ on CPOS, more info to come soon
• Updates from Brian
  o Spring tracking for face2face vs online
  o 2nd student service appears to be preferred; members will take back to units
• Survey Results to be discussed in January!
84 responses so far (over 10% response rate)
  More reminders to go out
  • Rebecca – Data Warehouse enhancement requires came through

Parking Lot Items:
  • Curriculum