University Advisors’ Network
Wednesday, September 20th
9:30-11:00am
Gressette Room Harper College


Absent: Joseph Askins, Ed Black, Sonya Clemon, Chrissie Faupel, Stephen Lowe, Aaron Marterer, and T’Kara Richardson

Guests: Sara McConville, Jane Bouknight

Handouts – Review of UAN Mission, Purpose, and Goals
Freshman Orientation Evaluation Report
Transfer Orientation Evaluation Report
Advisor lists to confirm if all listed are still responsible for advising
In-Person Professional Development dates
Packet of information from Fellowships and Scholars Program

9:30 Welcome
Loren Knapp
Claire Robinson

9:40 Overview of UAN mission, purpose, and goals
Claire Robinson
History of UAN – started as a Brown Bag for everyone to attend then it went to a more formal structure with one member from all offices coming to the meetings and disseminating the information to their respective offices.
On campus, there are several committees that discuss/effect advising – AADC, registration committee, EAB leadership team, EAB implementation council, FYA supervisors, APL and Carolina Core -- all discuss advising in some form.
Consider three types of committees: committees of representation, action, decision.
Historically, UAN has been a committee of representation.
We also need to look at needs – for updates, training on technology, professional Development. It is proposed that we need to refocus the UAN this year.
Influence what the upper administration of the university does with respect to advising.
Jan Smoak suggested UAN’s role needs to one of advocacy on the behalf of all advisors.

9:50 Summer recap
Loren Knapp
Only 25 students did not have full time status at the end of orientation
Orientation surveys gave positive feedback.
Bethany introduced the new Assistant Director of Orientation – Jackie Bonilla
We have now been doing Two Day orientation for 4 years.

10:00 Advisor Training & Certification program and individual college/advising unit status
Jane Bouknight and Sara McConville

Office is working to give four-year student support, first year student support, and academic advisor support.

Graphs were presented to show how the role of the advisor has evolved over the years. NACADA has put four “functions” of the advisor – curriculum, referral, information, and individuation.

86% of the advisors found that policy and procedures were important but not in practice
78% of the advisors found that referrals were important but not in practice
28% felt they were adequately trained to be advisors

There are 7 core competency areas – advising at USC, policy and procedures, academic programs, advisement technology, campus resources, undergraduate student and special populations, advising profession.

They are modifying components in each level so once you have completed level one if there is a component that has been modified or added, you will need to go back and take that section.

There is in-person and online training.

Once you complete the level one training to become certified you must complete experiential components such as workshops, notes in EAB and DegreeWorks.

Level Two was released in March 2017.

Will be hiring two part-time/temporary training associates. Contact Sara McConville if interested.

Worked on Blackboard site to try to improve the ease of use.

Individual college updates on advisor training status were distributed. These reports will continue every semester submitted to Advising Directors and Provost’s office.

10:30 National Fellowships Jen Bess

Their office will assist the student in identifying which fellowship is a best fit for them.

Email their office along with the student that you are referring and they will reach out to the student and set up a time to come in.

Their office will help the student with the interview process and the publicity.

If your area would like to have a presentation focusing on the major or majors in your program or department, they are happy to come and do that

The fellowships are not need based.

10:45 University-wide advising updates

Drew Newton touched on the survey that is being conducted with the first year students.

It is looking at their commitment to degree, if they feel financially sound.

There are incentives to complete the survey.

The survey closes on Sept 29th

Next meeting - Discussion of the Advisors Conference in February

Future Meetings
Oct. 18, Nov. 15, Dec. 20, Jan. 17 (may need to move to following week), Feb. 21, March 21, April 18, May 16