Advising Technology Subcommittee - Minutes

Monday, May 20th

In attendance:

- Rachel Denmark (Honors), Co-Chair
- Lauren Sanborn (Education), Co-Chair
- Rachel Acosta (CIC)
- Lauren Stefan (DMSB)
- Brittain Goff (DMSB)
- Lisa Pierce (CEC)
- Valeria Bates (HRSM)
- Rebecca Boyd (CAS)
- Lane Kennedy (CAS)
- Paige McKeown (First-Year Advising, UAC)
- Dr. Pickney Epps (TRIO)
- Tara George (DegreeWorks consultant, ex-officio)
- Claire Robinson (ex-officio)
- Brian Dusel (ex-officio)

Banner IX Roll Out (Brian Dusel)

- Different layout from Banner 8. Faculty first row, both second row, advisors last row. Boxes are grouped together.
- Advising Center creating new videos for training
- Class List in Faculty:
  - Lists courses
  - Can see list of students in course and critical course info on student
  - Wait list feature not currently available
- Student Profile Page
  - Can hover over name for popup
- Click on Univ of South Carolina to go home
- Grade entry
  - Streamlined
  - Can upload Excel spreadsheet
- Easy links in Banner IX to Navigate and Degree Works
- Will be tutorial video to see how to Browse Courses
  - Different layout
  - Choose “Faculty and Advisor” role
  - Expand “Days/Times/Locations” section to see location
  - Not all attributes are in the system like Honors or Carolina Core.
  - To see restrictions, click on title of class, not CRN
  - Working on “Part of Term” display
  - Registration and Browse have different functionality now. Students cannot register for courses through the Browse link.
- Links to Equivalency Tables and Final Exams all in Banner IX
- Advisor links and functionality on bottom row
  - Advisee Listing
    - Click on “View Advisee Listing” to see all assigned to you
    - Has more info than in Banner 8
    - Can export listing to Excel
    - Can go to Student Profile from here
    - Registration Notices
      - Can see if anything is stopping them from registering
• To see a Student Transcript – same link in Banner 8
• Curriculum Change Form link
  o Hard to find.
  o There’s hesitation to put in my.sc.edu since not everyone has access.
• Advisor Transactions box
  o “Register students” link for those that can
  o “Remove holds”
• Are we every going to use the Wait List Function? We don’t know yet.
• This will be live June 2nd. Should be up and fully operational when everyone comes to work Monday, June 3rd.
• Banner IX will be rolled out in phases and June 2nd is the first phase.
• More attributes put on to show what can register for
  o Maybe more of a course coding issue than an attribute issue
• Student View
  o Admissions area and Student area are now separate
  ▪ There are certain things that are for only Admissions so it’s separated out
  o “Advisement Planning” box
  ▪ Can schedule appointment
  o Registration
    ▪ Notices and holds
    ▪ Register for courses
      • Different tabs for different functionality:
        o Add each course one by one
        o CRN numbers
        o Schedule Planner Shopping Cart
        ▪ “Summary” in bottom R of screen and can drop courses from that view
        ▪ “Schedule” in bottom L to see week at a glance like in Schedule Planner
  o Notifications will be the same if students drop courses
  o No longer “Click the CRN number” but “Click the Title of the Course”
• Advisors can see ticket Times when also looking at student holds
• Can we get a dummy student account to get screen shots? No, but you can find a student to work with so you can get screen shots for presentations.
• Additional questions:
  o Links embedded will be great

Ways technology is being used in different departments
• Committee members completed survey during meeting to get an idea of similar interests and needs.
• All tech has been purchased to improve student experience. That needs to continue as it hasn’t been completely realized yet.
• Survey results will be used to guide direction of committee.

Video Introduction to My UofSC Experience
• My UofSC Experience is an experiential learning system initiated at the Provost level.
• Discussion questions after viewing video:
  o Who uses BTCM as an acronym?
    ▪ Dr. Epps they do use it and talk about experiential learning. It is part of their requirements.
    ▪ DMSB: it will be used more now that there is a system.
- ED: Concern that the First-Year advisor will carry load of BTCM, and upper level advisors concerned more about moving students through coursework and not connecting them to university.
- HRSM: Employers are looking at more well-rounded student and this can help the advisor talk to the student about what employers are looking for. This can be a huge wake up call to a student.
- Honors: they have started to talk about it and how to advise and talk to students about it. Differentiate for students between joining a club and satisfying the experiential learning requirement. Just joining does not satisfy the requirement.
  - Will this be talked about in Orientation?
    - Dr. Epps will use it at Orientation and at one-on-ones. Older students will also be used to explain the value.
    - CIC is doing more group sessions to talk about things throughout fall semester instead of overloading at Orientation
    - In past, Business has talked about GLD at Orientation but don’t go into much detail at Orientation.
    - This would be good to go into a U101 course.
    - Go through USC Connect to make sure things are coded as ELO.

Next Meeting: June 17