Diversity, Equity, Inclusion, and Access (DEIA) Committee

Inaugural Meeting Minutes
November 22, 2021, 11:00 am - 12:00pm
Close-Hipp Room 304 or Microsoft Teams

I. Committee Introduction
   a. Member Intros (share Name, where you advise, and why you joined the committee)
      i. Technical difficulties
      ii. Dr. Kay Thomas and Caleb Morris will serve as co-chairs
   b. Guest Intro: Dr. Karen Kassebaum
      i. Technical difficulties
   c. Committee Charges
      i. Three priorities for Spring
         1. Diversity Statement
         2. Climate Survey
         3. Learning opportunities
   d. Appointment of Secretary
      i. Amanda Heinsman

II. Committee Areas and Updates
   a. Diversity Statement (Charge #2)
      i. Subcommittee Members: Amanda Heinsman, Megan Stanley Myers, Christina Halliwell, Amanda Finnen
      ii. Examples:
         1. University of South Carolina Libraries
         2. Oregon State University Office of the Dean of Academic Affairs
   b. Climate Survey (Charge #3)
      i. Subcommittee Members: Hannah Quire, Annastasia Murphy, Laken Long, Sam Schmoker, Claire Robinson
      ii. Do we Improve on existing surveys or build our own?
      iii. Examples:
         1. Office of Diversity, Equity, and Inclusion Campus Climate Survey
         2. University Advising Center Assessment and Impact Data
   c. DEIA Education (Charge #4)
      i. Subcommittee Members: Pickney Epps, Kay Thomas, Nora Dragovic
      ii. Existing Initiatives:
         1. DEI Self-Development Series - Where you are and how to get where you want to go
         2. DEI Dialogues - Lunch convos regularly in Spring
         3. UofSC-System Advisors’ Conference
            a. Present regularly when able to ensure DEIA is represented
            b. 2022 Conference Call for Proposals
d. Other Considerations
   i. UAN Meetings
   ii. DEIA Website (ex: Transfer Student Advisory Council, Minnesota Advising)
      1. Space to showcase committee charges, members, & meeting minutes, but also to share resources for advisors
      2. Chris Hallum can help with building the website since he has access.

III. Next Steps
   a. Organizing Information (i.e. Advising website, Teams, OneDrive, etc.)
      i. Internal communication through a Teams channel/One Drive
         1. Caleb will work with Mike Dial to setup teams channel & shared drive
      ii. External information through website
   b. Spring 2022 Meetings
      i. Weds, Jan 19th at 11am for in person meeting UAC training room (Close-Hipp Building room 302)
         1. Right before the lunch at 12pm
      ii. Further times to be decided via Doodle poll

Committee Members

<table>
<thead>
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