

Unsung Hero Award

AWARD CRITERIA	Inadequate 0 No evidence is demonstrated	Fair 1 Some evidence is demonstrated	Proficient 2 Most evidence is demonstrated; meets expectations	Outstanding 3 All evidence is demonstrated; exceeds expectations
Nomination Letter	No nomination letter/statement	Letter offers broad statements as qualifications without specific examples	Letter outlines qualifications using behavior-based examples. Does not include additional comments from others	Letter outlines qualifications with behavior-based examples, including examples from colleagues and students with quotes or comments
Customer Service/Human Relation Skills	No evidence demonstrating relational skills	Some commentary on customer service and/or relational skills which is broad-based	Compelling evidence of strong customer service approaches and relational skills with specific examples included	Overwhelming evidence of strong relational and customer service skills with specific examples from colleagues and students
Work Quality	No commentary of work quality	Commentary indicates work quality meets expectations of position	Strong commentary that indicates high work quality with comments and examples from colleagues and/or students	Overwhelming commentary that indicates high work quality and going above and beyond expectations with specific examples from colleagues and students
Documented Contributions to Advising	No evidence of contributions	Some evidence of contributions to advising within their department/area	Documented examples of contributions to academic advising on campus	Documented and sustained contributions and initiatives to campus and/or regional/national advising communities

Commitment to Professional Development	No evidence of participation in professional development	Short-term or limited participation in professional development activities	Documented ongoing participation and involvement in professional development activities	Documented and sustained participation in professional development activities beyond UofSC opportunities
COMMENTS				
				___/15

(Adapted from [NACADA Global Awards](#) rubrics)