

Item	Lead	Discussion	<u>Who</u> does <u>What</u> by <u>When</u>
Attendees		David Cull, Bob Best, Brenda Thames, Tom Blackwell, Rick Hodinka, Angela Sharkey, Jerry Youkey, Kristin Lacey, Sandy Burns	Follow up
	Thames	Brenda gave an HSC update presentation. HSC focus is on diabetes – prevention, intervention and management (Presentation attached)	
	Youkey	CQI tracking tool was distributed. This document will be updated quarterly including projects (tracking tool attached)	Feb. 2018
	Youkey	- Would like everyone to make a succession plan in case: 1) Unforeseen circumstances 2) Out of the office on leave for a longer length of time 3) Cultivate individuals to take their place due to retirement, etc.	
		- Discussion about the clinical learning environment - Placement of medical students and NP students (there is a 1 year commitment to place 130 NP students) - April Buchanan will clarify with vice chairs and chairs regarding training needs.	

