## Dean’s Cabinet Meeting Minutes

**November 27, 2017**

<table>
<thead>
<tr>
<th>Attendees</th>
<th>Lead</th>
<th>Discussion</th>
<th>Who does What by When</th>
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<tbody>
<tr>
<td></td>
<td>David Cull, Bob Best, Brenda Thames, Tom Blackwell, Rick Hodinka, Angela Sharkey, Jerry Youkey, Kristin Lacey, Sandy Burns</td>
<td>Thames</td>
<td>Follow up</td>
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<td>Brenda gave an HSC update presentation. HSC focus is on diabetes – prevention, intervention and management (Presentation attached)</td>
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<td>Youkey</td>
<td>Feb. 2018</td>
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<td>CQI tracking tool was distributed. This document will be updated quarterly including projects (tracking tool attached)</td>
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<td>Youkey</td>
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<td>Would like everyone to make a succession plan in case: 1) Unforeseen circumstances 2) Out of the office on leave for a longer length of time 3) Cultivate individuals to take their place due to retirement, etc.</td>
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<td>Discussion about the clinical learning environment Placement of medical students and NP students (there is a 1 year commitment to place 130 NP students) April Buchanan will clarify with vice chairs and chairs regarding training needs.</td>
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