



UNIVERSITY OF
SOUTH CAROLINA

School of Law

Alumni Job Opportunities

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Accordingly, the Law School's facilities are available only to employers whose practices are consistent with this policy.

Office of Career Services
University of South Carolina School of Law
1525 Senate Street
Columbia, SC 29208
Phyllis B. Burkhard, Director
803-777-8479/fax 803-777-8565

www.law.sc.edu

(Scroll down for complete job listings)

ATTENTION! USC LAW SCHOOL ALUMNI

*IF YOU HAVE A NEW HOME ADDRESS or a NEW WORK ADDRESS PLEASE notify the Career Services Office by sending the information to the following e-Mail address - **Please include your class year and current telephone numbers.***

wattssw@law.sc.edu

*******Disclaimer*******

*The University of South Carolina School of Law Office of Career Services posts job opportunities as a service to alumni and employers, and does not validate or guarantee the accuracy of the information posted. Further, the Office of Career Services does not endorse or make any representation concerning the opportunities posted or the people or organization posting them. Applicants are encouraged to research employers and employment opportunities independently as part of the job search process. **For Real Estate postings please pay special attention to the South Carolina Supreme Court requirements for closing attorneys.***

Jobs are posted in the order received. Postings will remain on website for approximately three (3) months unless deadline dates are included or employers request removal of postings. Permanent postings and websites are listed at the end.

Sixth Judicial Circuit Solicitor's Office – (alumni)

P.O. Box 607

Lancaster, SC 29721

Contact Person: Lisa Collin

Title: Chief Deputy Solicitor

Type of Organization: Government

Phone calls? No

Deadline date to apply: October 6, 2017

Position start date: October 10, 2017 or as soon as possible

Position description:

Position of Assistant Solicitor - Sixth Judicial Circuit - Seeking attorney licensed to practice law in S.C. - Minimum of 3 years' experience in criminal law preferred. Attorney will be responsible for assessing, evaluating and prosecuting a large caseload of felony and misdemeanor cases in General Sessions and/or Magistrates court. Position is based in Lancaster County but will also

prosecute cases in Chester and Fairfield Counties. If interested, please email resume to Chief Deputy Solicitor Lisa Collins at lcollins@scsolicitor6.org on or before October 6, 2017. Seeking to fill position as soon as possible.

Posted: 09/21/17. Job Listing #164.

Parker Poe Adams & Bernstein LLP – (alumni)

200 Meeting Street, Suite 301

Charleston, SC 29401

Contact Person: Morgan Fey

Title: Director of Recruiting & Professional Development

Email: careers@parkerpoe.com

Website: <http://www.parkerpoe.com/careers/constructionlitigationattorney>

Type of Organization: Medium Firm

Phone calls? No

Position description:

Construction Litigation Attorney - Charleston SC Office

Parker Poe is seeking an attorney licensed in South Carolina with approx. 2-4 years of construction litigation experience. The ideal candidate will have significant construction litigation case management experience including handling discovery and depositions, voluminous document review and organization, legal research and writing, drafting and arguing motions, and some trial experience. Although experience in construction law is preferred, candidates with significant complex/multi-party litigation experience will be seriously considered. Strong academic credentials and excellent writing skills required.

Response Method: Email

Materials requested: Resume, Cover Letter, Writing Sample, and 3 References

Posted: 09/20/17. Job Listing #163.

Chandler & Dudgeon LLC – (alumni)

PO Box 547

Charleston, SC 29402

Contact Person: Nelson Chandler and/or Mandi Dudgeon

Title: Partners

Email: nelson@chandlerdudgeon.com

Website: www.chandlerdudgeon.com

Type of Organization: Small Firm

Phone calls? No

Deadline date to apply: 9/30/2017

Position start date Immediate

Position description:

Small practice in downtown Charleston seeking litigation associate with at least 3 years experience in civil defense work, preferably insurance defense. Candidates should be willing to proactively engage assigned cases and handle discovery and briefing in state and federal courts with oversight. Should be solid researcher, clear communicator and writer, and self-starter with proficiency in basic software. Friendly work environment with responsive, professional client service.

Response Method: Email

Materials requested: Resume, Unofficial Transcript, and 2 References

Comments:

We have a defense practice in state and federal court and areas of focus include governmental liability, premises liability, personal injury/negligence, insurance coverage, and professional liability. Please note that we do not provide health insurance.

Posted: 09/20/17. Job Listing #162.

South Carolina Department of Mental Health – Central Office – (recent graduates/alumni)
Richland County, SC

Job Title: Attorney I (Staff Counsel)
Agency: Department of Mental Health-Central Office
Opening Date: Fri. 09/15/17
Closing Date/Time: Fri. 09/29/17 5:00 PM Eastern Time
State Salary Range: \$32,838.00 - \$60,760.00 annually
Agency Hiring Range: Min: \$32,838.00 Max:\$46,799.00
Job Type: FTE - Full-Time
Location: Richland County, South Carolina

For all information go to:

https://agency.governmentjobs.com/sc/default.cfm?action=viewJob&jobID=1849868&hit_count=yes&headerFooter=1&promo=0&transfer=0&WDDXJobSearchParams=%3CwddxPacket%20version%3D%271%2E0%27%3E%3Cheader%2F%3E%3Cdata%3E%3Cstruct%3E%3Cvar%20name%3D%27TRANSFER%27%3E%3Cstring%3E0%3C%2Fstring%3E%3C%2Fvar%3E%3Cvar%20name%3D%27CATEGORYID%27%3E%3Cstring%3E92%3C%2Fstring%3E%3C%2Fvar%3E%3Cvar%20name%3D%27FIND%5FKEYWORD%27%3E%3Cstring%3E%3C%2Fstring%3E%3C%2Fvar%3E%3Cvar%20name%3D%27PROMOTIONALJOBS%27%3E%3Cstring%3E0%3C%2Fstring%3E%3C%2Fvar%3E%3C%2Fstruct%3E%3C%2Fdata%3E%3C%2FwddxPacket%3E

Posted: 09/18/17. Job Listing #161.

Dority & Manning P.A. – (recent graduates/alumni)

75 Beattie Place, Suite 1100

Greenville, SC 29601

Contact Person: GraceAnne Callison

Title: Legal Recruiter

Telephone: 864-527-1511

Website: <https://dority-manning.com>

Email: gcallison@dority-manning.com

Type of Organization: Medium Firm

Position description:

Dority & Manning, a full-service intellectual property firm, seeks registered patent attorneys and agents with two to four years of relevant experience with degrees in electrical engineering, chemical engineering, computer science, computer engineering, or mechanical engineering. Candidates can expect to work primarily on matters related to patent prosecution and litigation for Fortune 100 companies as well as other national and international clients. The firm's practice is global in nature, representing major companies in Europe, Korea, Japan, China, South America and in virtually every region of the United States.

Response Method: Email

Materials requested: Resume, Unofficial Transcript, Writing Sample

Posted: 09/18/17. Job Listing #160.

Holcombe Bomar, PA – (alumni)

P.O. Box 1897

Spartanburg, South Carolina 29304

Contact Person: Josh Thompson

Title: Shareholder

Website: www.holcombebomar.com

Email: jthompson@holcombebomar.com

Type of Organization: Medium Firm

Phone calls? No

Deadline date to apply: 10/2/17

Position start date: TBD

Position description:

Holcombe Bomar, PA, an established Spartanburg, SC law firm, is seeking an associate to assist with its litigation practice. Holcombe Bomar's litigation practice focuses on health care litigation, governmental defense, and business and commercial litigation. The preferred candidate will have

finished in the top 1/3 of his or her law school class, been admitted to the South Carolina Bar, and have 1 - 3 years of litigation-related experience. Ties to the Upstate of South Carolina are a preferred, but not required, qualification. To learn more about the firm, please visit www.holcombebomar.com. Please send resumes, references, and a brief writing sample via email to Joshua T. Thompson, Esq. at jthompson@holcombebomar.com.”

Response Method: Email

Materials requested: Resume, Cover Letter, Writing Sample, 2 References

Posted: 09/18/17. Job Listing #159.

State Fiscal Accountability Authority – (alumni)
Columbia, SC

Attorney

State Fiscal Accountability Authority (formerly Budget & Control Board)

Location: Columbia, SC

The Employer: Formerly part of the Budget and Control Board, the Fiscal Accountability Authority is the State agency charged with approving major government transactions (capital improvements, bonds/debt, real property transactions, etc.); with administering the State’s self-insurance fund (the Insurance Reserve Fund); and with operating the State’s central office for the acquisition of information technology, supplies, services, and construction.

The Job: The agency is seeking a staff attorney to serve in the Office of General Counsel as both primary counsel to the Insurance Reserve Fund and a general staff lawyer to the Fiscal Accountability Authority, its executive offices, and its governing board.

The Opportunity: This position offers a stimulating practice, while allowing you to maintain work/life balance and practice in a collegial environment. It also offers the employment stability and benefits package associated with state government employment.

Requirements: In order to be considered, an applicant must have a juris doctor degree or its equivalent from an accredited law school, must have been licensed as an attorney in the United States for at least 4 years, and must be a membership in the South Carolina Bar. While not required, please highlight any experience you have serving as insurance defense counsel in trial court litigation. Also highlight any significant experience in state and federal litigation, complex commercial transactions, and/or appellate practice.

More Information: The Agency’s hiring range runs from \$80,000 to \$105,000. Salary offered will be commensurate with experience. For minimum requirements, preferred qualifications, and other additional information, you should consult the Official Job Posting below. Only applications submitted electronically through the State’s job portal can be considered.

Official Job Posting: The official job posting is available at the following URL:
<https://agency.governmentjobs.com/sc/default.cfm?action=viewJob&jobID=1845571>

Posted: 09/13/17. Job Listing #158.

McKay Law Firm, P.A. – (alumni)

1303 Blanding Street

Columbia, SC 29201

Contact Person: Katherine Hopkins

Title: Office Manager

Email: khopkins@mckayfirm.com

Telephone: 8032564645

Fax: 803-765-5705

Website: mckayfirm.com

Type of Organization: Medium Firm

Phone calls? No

Position description:

We are looking to fill an associate position within our litigation team. Applicants must have 3-10 years' experience. Please inquire with email listed and include references.

Response Method: Email

Materials requested: Resume, Cover Letter, and 3 References

Posted: 09/08/17. Job Listing #157.

Buchanan Ingersoll & Rooney PC – (alumni)

Charlotte, NC

Finance Associate - Buchanan Ingersoll & Rooney (Charlotte, NC)

We have an immediate opening in our Charlotte office for a Finance Associate with 3-5 years of commercial lending, corporate debt and syndicated lending experience. Excellent academic credentials, strong writing skills and law firm experience also required. Must be admitted in North Carolina. Qualified candidates should apply online at <http://www.bipc.com/lateral-attorneys>. All applications must be accompanied by a cover letter, resume, transcript and writing sample. If you have any questions, please contact Donna Nolan, Manager of Attorney Recruiting, at donna.nolan@bipc.com.

Posted: 09/08/17. Job Listing #156.

Willson Jones Carter & Baxley – (alumni)

872 S. Pleasantburg Drive

Greenville, South Carolina 29607
Contact Person: Kelli Smith
Title: Client Relations Manager
Email: kmsmith@wjlaw.net
Telephone: 864-272-2667
Website: www.wjcbllaw.com
Type of Organization: Small Firm
Phone calls? No

Deadline date to apply: Open Until Filled
Position start date: Open Immediately

Position description:

Due to tremendous growth, Willson Jones Carter & Baxley, P.A. has immediate need for a Workers' Compensation Associate Attorney in both our **Greenville, SC and Charlotte, NC** offices.

Please submit resume, cover letter, writing sample and grades to kmsmith@wjlaw.net

Response Method: Email

Materials requested: Resume, Cover Letter, Unofficial Transcript, Writing Sample, and 3 References

Posted: 09/06/17. Job Listing #155.

Duggan & Hughes, LLC – (alumni)

P.O. Box 449
Greer, SC 29652
Contact Person: Daniel Hughes
Title: Partner
Email: dhughes@dugganhughes.com
Telephone: (864) 334-2500
Fax: (864) 879-0149
Website: www.dugganhughes.com
Type of Organization: Small Firm

Deadline date to apply: Applications accepted until position filled
Position start date: Negotiable

Duggan & Hughes, LLC is a small General Practice firm in Greer, SC. Preferred candidates should have 2-5 years of experience, but recent graduates are encouraged to apply. Candidates need to demonstrate strong academic credentials; excellent writing ability; attention to detail; and, ability to communicate well.

The candidate's background, including work experience, interests, and hobbies will also be given strong consideration.

Response Method: Email, Mail

Materials requested: Resume, Cover Letter, Unofficial Transcript, 2 References

Posted: 09/06/17. Job Listing #153.

South Carolina Judicial Department – (alumni)

1220 Senate Street Suite 101

Columbia, SC 29201

Contact Person: Azian Washington

Title: HR Specialist

Fax: 803-734-1041

Email: AWashington@sccourts.org

Type of Organization: Small Firm

Phone calls? No

Deadline date to apply: 10/01/2017

Position description:

Under limited supervision, provides legal guidance on substantive and procedural legal issues, with an emphasis on Summary Court; assists in developing court policies and procedures; and assists with public information requests.

Assists in providing legal guidance to Summary Court judges, clerks, and their staffs. Tracks and reviews case law, statutes and regulations related to issues such as access to the courts, and reviews and develops court policies and procedures.

Receives and reviews public information requests, and makes response recommendations to the Director. Conducts legal research, and drafts orders, forms and other legal documents. Works with other offices within the South Carolina Judicial Department, the Legislature, and state agencies to improve the efficiency and effectiveness of courts.

Performs other tasks as assigned by the Director and Assistant Director.

Minimum Requirements: A Juris Doctorate degree or its equivalent from an American Bar Association (ABA) accredited school of law and at least three (3) years of experience as a practicing attorney. A member of the South Carolina Bar in good standing. Experience in Summary Court.

Knowledge, Skills, and Abilities: Knowledge of the operation, rules and policies of the South Carolina court system, particularly the trial courts. Ability to interpret and apply laws, regulations and judicial decisions to complex matters. Ability to prepare memoranda, orders, and other written documents which are concise, well-reasoned and accurate. Ability to communicate

effectively, both orally and in writing, along with the ability to make presentations at educational programs. Experience, education or demonstrated skill in providing public information. A high degree of independence and discretion is expected for most job functions. Must be able to work in an autonomous environment with excellent self-direction, initiative and motivation, and use individual discretion in the interpretation and application of court practices, procedures, rules and laws. Expected to advise the Director of any problems, concerns or recommendations.

Response Method: Fax, Email, Mail

Materials requested: Resume, Cover Letter, Unofficial Transcript, Writing Sample, and 3 References

Posted: 09/05/17. Job Listing #152.

McAngus Goudelock & Courie LLC – (alumni)

55 E Camperdown Way Suite 300

Greenville, SC 29601

Contact Person: Courtney Williams

Title: Legal Recruiter

Email: scresumes@mgclaw.com

Website: www.mgclaw.com

Type of Organization: Medium Firm

Phone calls? No

Deadline date to apply: N/A

Position start date: ASAP

Position description:

MGC is a growing, highly-respected regional insurance defense firm with 14 locations in the Southeast. MGC offers a dynamic workplace, long-term career opportunities and a generous compensation package for candidates motivated to achieve excellence in the business of law.

We are seeking a Litigation Attorney with 3-5 years of experience with established relationships in the insurance defense industry in our Greenville, SC office. Please send resumes to scresumes@mgclaw.com.

Find out more at www.mgclaw.com. All responses will be kept in strictest confidence.

Posted: 09/05/17. Job Listing #151.

Robert Half Legal - (alumni)

A Division of Robert Half International

211 N. Broadway, Suite 1250

St. Louis, MO 63102

Attention: Brent Huebner

Title: Project Fulfillment Manager

Email: www.roberthalflegal.com

Robert Half Legal is actively seeking an Associate Attorney, for a direct hire or contract to hire position in the **Augusta Georgia** area.

Details:

- Start Date: September 2017
- Duration: Direct hire or Contract to hire
- Pay Rate: Dependent on experience
- Location: Augusta Georgia
- Bar license: Must have South Carolina Bar License

Experience: 3+ years / Bachelor's degree, personal injury, litigation background

Job purpose: Enhance client services by evaluating, organizing and executing service delivery systems and procedures within the geographic market. Become a client advocate and serve as the principal liaison between them and other members of the team, including case managers, settling attorneys, and staff.

Requirements:

- Meet each week with members of the team to discuss specific client needs to determine the appropriate response to potential conflicts.
- Visit serious injury clients to insure that a specific course of action is prescribed and that follow through is managed.
- Evaluate inquiries for funding and make recommendations based on a review of data including accident reports and treatments.
- Serve as the "first line of defense" in the case of potential fires. This endeavor includes contacting the client and reassigning their attorney or case manager as needed.
- Manage specific cases in concert with the settling attorney. This may include support in settling cases and coordinating specific records and follow through.
- Review accident reports for witnesses and/or determine the level of severity within each case. Assist in assigning the most appropriate case manager for cases in the market.
- Review cases for escalation to the litigation department based on the available evidence and the merits of the potential case.
- Generate and send the appropriate Letters of Records, Med Pay Letters, Ante Litem Letters and other documents for each case.
- Review cases for medical itemizations and completeness to allow the settling coordinators and subrogation staff to make the reductions with providers.
- Coordinate post settlement issues and follow up with staff. This process may include direct client contact or interface with accounting as indicated by the nature of the inquiry.

If you are interested please email Brent Huebner your most recent resume in MS Word format.

Posted: 08/28/17. Job Listing #150.

Moore & Van Allen PLLC – (alumni)

100 North Tryon St. Suite 4700

Charlotte, NC 28202

Contact Person: Myrna Charlot

Title: Manager of Professional Recruiting

Email: charlotterecruiting@mvalaw.com

Website: www.mvalaw.com

Type of Organization: Medium Firm

Phone calls? No

Position description:

Moore & Van Allen PLLC, a large southeastern law firm with a national practice, is seeking an attorney for its litigation practice in **Charleston SC**. Preferred candidates should have two to three years of solid litigation experience. Candidates should also have excellent written and verbal communication skills and excellent academic credentials. Prefer license to practice in South Carolina. Competitive compensation package includes full benefits.

Response Method: Email

Materials requested: Resume, Cover Letter, Unofficial Transcript

Posted: 08/28/17. Job Listing #149.

Moore & Van Allen PLLC – (alumni)

100 North Tryon St. Suite 4700

Charlotte, NC 28202

Contact Person: Myrna Charlot

Title: Manager of Professional Recruiting

Email: charlotterecruiting@mvalaw.com

Website: www.mvalaw.com

Type of Organization: Medium Firm

Phone calls? No

Position description:

Moore & Van Allen PLLC, a large southeastern law firm with a national practice, is seeking a business/corporate attorney for its **Charleston, SC** office. Candidates should have one to two years of experience primarily in corporate transactions and general corporate practice. Preferred candidates will have experience in drafting and negotiating corporate documentation. Candidates should also have excellent written and verbal communication ability and excellent academic credentials. Bar license in SC required. Competitive compensation package includes full benefits.

Response Method: Email

Materials requested: Resume, Cover Letter, Unofficial Transcript

Posted: 08/28/17. Job Listing #148.

The Peck Law Firm, LLC – (alumni)

622 Johnnie Dodds Blvd.

Mount Pleasant, South Carolina 29464

Contact Person: Kenneth Peck

Title: Manager

Email: mtpleasantfamilylaw@gmail.com

Website: <https://thepeckfirm.com>

Type of Organization: Medium Firm

Phone calls? No

Position description:

EXPERIENCED DIVORCE AND FAMILY LAW ATTORNEY

This is truly a great opportunity if you want a successful career in family law.

WHAT IS THE PECK LAW FIRM

With seven attorneys, the Peck Law Firm, LLC is the largest divorce and family law firm in the Charleston area. Attorneys at the firm have received numerous awards and recognition from various local, regional, and national organizations.

Most recently, the readers of the Charleston Post and Courier newspaper voted for the Peck Law Firm as the “best family law firm” in the Charleston area for 2017. The Peck Law Firm had won the same award in 2016.

Divorce and family law are the only things we do.

From our offices in Charleston, Mt. Pleasant, and Summerville, we only represent clients with divorce, legal separation, child custody, child support, alimony, paternity, property division, and other family law cases. We do not represent clients in personal injury, business, real estate, criminal, DUI, or probate cases.

Our working conditions are among the best. The firm’s attorneys are supported by a team of experienced paralegals, as well as a skilled marketing and financial staff. We feature state of the art computer technology and software. And, our offices are tastefully furnished with original oil paintings and traditional wooden furniture

Our lawyers and paralegals work together in a warm firm culture that stresses teamwork. We value loyalty, integrity, and hard work. Lawyers with attitudes need not apply.

Instead of having to research complex legal questions or call a friend to learn about a judge, the attorneys at the Peck Law Firm typically just speak to the attorney in the next office or down the hall. You will get the benefit of the collective wisdom and skill of our team members, who will always be looking out for your best interest. The collective wealth of knowledge within the firm makes each day interesting and intellectually stimulating.

The firm operates under a systems-based business model that assures its long-term success. When someone joins the firm, we hope and expect it will be for the long term.

JOB DESCRIPTION

Are you a lawyer with a passion for helping hurting people? If you are, you will fit well with the team at the Peck Law Firm.

The attorneys at the Peck Law Firm are not expected to generate new clients or market their services. Instead, the attorneys devote themselves to doing what they enjoy and do best – helping hurting people, who are facing difficult divorce, child custody, alimony, property division, and other complex family law problems.

This position offers a competitive starting salary, a generous quarterly bonus plan that is based on the amount collected by each lawyer, and 22 days of paid time off each year.

QUALIFICATIONS

The ideal candidate for this position will possess the following qualifications at a minimum:

- J.D. degree from an accredited law school
- Licensed to practice in all South Carolina courts
- Three years of family law experience
- Significant courtroom experience
- No suspensions or disciplinary history
- Familiar with 21st century legal tools

HOW YOU APPLY

If this is the job that you have always wanted, you should start by applying now.

Please send us in writing:

- a. Your cover letter,
- b. Your resume, and

c. Your salary/compensation requirements.

We look forward to hearing from you.

Response Method: Email

Materials requested: Resume, Cover Letter, and 2 References

Posted: 08/25/17. Job Listing #147.

Willson Jones Carter & Baxley, P.A. – (alumni)

872 S. Pleasantburg Drive

Greenville, South Carolina 29607

Contact Person: Kelli Smith

Title: Client Relations Manager

Email: kmsmith@wjlaw.net

Website: www.wjcbllaw.com

Type of Organization: Large Firm

Phone calls? No

Position description:

WILLSON JONES CARTER & BAXLEY, P.A., a well-established insurance defense law firm with six locations in South Carolina, North Carolina and Georgia, is seeking a Litigation Attorney for the Columbia, South Carolina office.

South Carolina licensure REQUIRED . Two-three years' insurance defense litigation experience preferred.

Resumes may be submitted in confidence to kmsmith@wjlaw.net.

Response Method: Email

Materials requested: Resume, Cover Letter

Posted: 08/22/17. Job Listing #144.

Burts Turner & Rhodes – (recent graduates/alumni)

260 N. Church St.

Spartanburg, SC 29306

Contact Person: William H. Rhodes

Title: Attorney

Email: william@btrlawfirm.com

Website: www.btrlawfirm.com

Type of Organization: Small Firm

Phone calls? No

Deadline date to apply: Applications accepted until position is filled
Position start date: Negotiable

Position description:

We are a small general practice firm that was established in 1955. It is the oldest general practice law firm in Spartanburg. We primarily handle cases in family law, probate law, personal injury law, and civil litigation. We are interested in expanding, and we would like to add a member who has an interest in these areas of law, as well as others [e.g. criminal law].

Response Method: Email, Mail

Materials requested: Resume, Cover Letter, Unofficial Transcript, and 2 References

Comments:

We are going to be quite selective in the attorney we choose to hire. While academic performance is important, this is only a part of what we consider in making our decision. In your cover letter, please share background information about yourself, to include your work experience, your interests, hobbies, and even whether you are familiar with the Upstate.

Posted: 08/22/17. Job Listing #143.

City of Chicago Department of Law – (recent graduates/alumni)
Chicago, IL

PLEASE GO TO www.cityofchicago.org/careers FOR A COMPLETE LISTING OF CURRENT JOB ANNOUNCEMENTS AND INFORMATION.

Posted: 08/16/17. Job Listing #141.

Diamond Personnel – (recent graduates/alumni)

252 West 37th Street, Suite 1202

New York, New York 10018

Contact Person: Sandrene Ryan

Title: Recruitment Manager

Email: Sryan@diamondjob.com

Website: <http://www.diamondjob.com>

Type of Organization: Business

Deadline date to apply: Rolling basis

Position start date: ASAP

Position description:

Diamond Personnel is currently seeking admitted attorneys for upcoming document review projects.

Location: onsite, Charlotte, NC
Duration: varied
Pay rate: \$25/hr
Required Hours: 40 hrs/wk (minimum)

We will accept candidates on a rolling basis so if you are available to start in Charlotte any time in the coming weeks please send us your resume asap. Bar admission in at least one US Jurisdiction is mandatory. Entry Level is encouraged to apply.

Response Method: Email
Materials requested: Resume and 2 References

Posted: 08/16/17. Job Listing #140.

Hutchens Law Firm – (recent graduates/alumni)

240 Stoneridge Drive, Suite 400
Columbia, SC 29210
Contact Person: John Kay
Title: Managing Attorney
Email: john.jak@hutchenslawfirm.com
Website: www.hutchenslawfirm.com
Type of Organization: Small Firm
Phone calls? No

Position start date: Immediate

Position description:

Hutchens Law Firm, a creditors rights law firm with offices in South and North Carolina, is seeking an associate attorney for our Columbia, South Carolina office. Foreclosure, real estate or bankruptcy experience is preferred, but all candidates with a genuine interest in these areas of law, including recent graduates and bar admittees, are encouraged to apply. The firm will provide training. Excellent benefits. Please send cover letter and resume to john.kay@hutchenslawfirm.com.

Posted: 08/16/17. Job Listing #139.

Michael C. Tanner LLC – (alumni)

PO Box 1061
Bamberg, SC 29003
Contact Person: Michael C. Tanner
Title: Associate
Email: michaelctannerllc@bellsouth.net
Telephone: 803-245-9153
Fax: 803-245-9154

Type of Organization: Small Firm

Deadline date to apply: Open-ended

Position start date: Immediately

Position description:

Associate for busy statewide litigation practice. Primary responsibility to assist with healthcare defense work. Opportunity to engage in trial practice and gain courtroom experience. Looking for at least 1-2 years litigation experience and will train the right candidate. Will also receive exposure to general practice and other areas of litigation. Salary plus bonuses and benefit package. Please email resume with writing samples for consideration.

Response Method: Email, Mail, Telephone

Materials requested: Resume, Cover Letter, Writing Sample

Posted: 08/11/17. Job Listing #138.

Compass Group USA – (alumni)

Charlotte, NC

Senior Corporate Counsel-Contracts

Job ID: SP08081779422

Responsibilities:

This person is responsible for review, negotiation and documentation of complex contract matters related to Compass Group USA, Inc. and its affiliates, with an emphasis on food services in various facilities. Successful candidate also will manage a broad array of general contractual matters. Position requires offering sound legal advice and counsel to Vice President and Associate General Counsel-Contracts and internal clients on strategies, actions and decisions related to all such transactions.

Qualifications:

- 6-10+ years contract experience.
- Bachelors and Juris Doctor Degrees required, as well as a state bar license.
- Outstanding oral and written communication skills required.
- Excellent problem-solving and strong presentation, analytical and drafting skills also required. Some financial background helpful.
- Demonstrated ability in implementing and managing complex transactions is preferred.
- Successful candidate must be a self-starter, independent and have the ability to identify and to analyze thoroughly a diverse array of general contractual concerns and succinctly and effectively communicate conclusions to business management.
- Ability to interact with all levels of management, internally and externally, as well as with executive staff is essential.

- Must have the aptitude to work in high-paced, diverse and challenging environment. Excellent communication skills.
- Must have exceptional attention to detail, be trustworthy, a team player and have a sense of humor.
- Limited travel-predominately to Columbia, S.C. (Satellite Legal Office) during training then one day a week thereafter.

Location: Charlotte, North Carolina (U. S. Headquarters)

Deadline to Apply: ASAP

Position Start Date: Immediate

Pay: Competitive salary and benefit package

For all information go to:

https://compassrcext.peoplefluent.com/res_viewjob.html?optlink-view=view-597214&ERFormID=res_newjoblist&ERFormCode=any

Posted: 08/11/17. Job Listing #137.

Ahn Law Firm, LLC – (recent graduates/ alumni)

546 East Main Street

Rock Hill, South Carolina 29730

Contact Person: Chan Ahn, Esq.

Title: Founder/Attorney

Email: chan@ahnlawfirmllc.com

Website: www.ahnlawfirmllc.com

Type of Organization: Small Firm

Phone calls? No

Deadline date to apply: October 31, 2017

Position start date: Immediately

Position: Associate

Practice Areas include:

Discrimination

Employment Law

Insurance Litigation

Medical/Dental Malpractice

Nursing Home Liability
Personal Injury

Prefer lawyer who is member of two or more bar associations – SC, GA, DC, or member of one bar and willing to sit for others. Fluency in Korean or other Asian language is preferred.

Response Method: Email

Materials requested: Resume, Cover Letter, Unofficial Transcript, and 2 References

Posted: 08/08/17. Job Listing #136.

South Carolina Department of Health & Human Services – (alumni)
Division of Appeals and Hearings
Richland County, SC

Hearings Officer III, Appeals and Hearings, Richland County
State of South Carolina
\$39,960 - \$73,935 a year

Under the Program Manager's supervision, serves as a hearing officer in the Division of Appeals and Hearings, presides over Medicaid fair hearings and appeals, and serves as a team player. Maintains active caseload as a hearing officer. Provides beneficiaries with due process by allowing same to appeal any adverse decision or delay by the agency. Researches and analyzes cases for jurisdiction, identifies issues in controversy, prepares for hearing. Where possible, encourages speedy disposition of cases by settlement, negotiation, issue narrowing or other creative means where appropriate while maintaining due process and fairness to both parties. Corresponds with parties and conducts hearings. Drafts and publishes final administrative orders and other orders as needed. Prepares cases for appeal to the ALC if necessary. Functions as a team player by supporting fellow hearing officers as appropriate. Manages caseload to resolve beneficiary appeals within required 90-day timeframe and provider appeals within separate timeframe. Tracks developments in state and federal laws affecting Medicaid and disability law. Provides general advice as a subject matter consultant to A&H hearing officers. Provides assistance and expertise to all areas of the agency in need of information regarding A&H. Identifies issues that could impact A&H and advises team regarding same. Conducts legal research and drafts legal documents as needed.

Minimum and Additional Requirements:

A college degree from a college or higher institution recognized by the U.S. Department of Education and Council for Higher Education (CHEA) and professional experience related to the position.

Must have and maintain a valid driver's license.

Additional Position Requirements

Occasional overnight travel.
Sitting or standing for long periods of time.
Lifting requirements: 20 lbs.

Preferred Qualifications:

Juris Doctorate from an accredited law school preferred. (If an attorney, must be a member of the South Carolina Bar with at least two years experience as a practicing attorney.) Knowledge of laws of South Carolina. Proficient communications skills, both verbal and written. Excellent reasoning and writing ability. Ability to interpret laws and judicial decisions. Should possess excellent research and writing skills. Ability to work independently as well as part of a team.

Additional Comments:

Please complete the State application to include all current and previous work history and education. **A resume will not be accepted nor reviewed to determine if an applicant has met the qualifications for the position. Supplemental questions are considered part of your official application for qualification purposes.** All applicants must apply on line. All correspondence from the Office of Human Resources will be through electronic mail.

This position is located in Appeals and Hearings, Richland County.

For all information go to www.jobs.sc.gov.

Posted: 08/02/17. Job Listing #134.

University of South Carolina Upstate – (alumni)
SC

Position: Chief Diversity Officer and Special Assistant to the Chancellor for Equity and Inclusion

The position of Chief Diversity Officer (CDO) and Special Assistant to the Chancellor for Equity and Inclusion will develop, implement, and monitor the University's diversity agenda, the CDO will also serve as Title IX Coordinator and lead the efforts for the University's engagement with minority communities throughout the institution's service area. This cabinet level appointment reports directly to the Chancellor.

- Work closely with the Chancellor, other senior leaders, faculty, staff and students to lead efforts to develop, strengthen and implement the diversity agenda of USC Upstate.

These responsibilities include:

- working to develop and implement innovative and effective strategies for recruiting and retaining a diverse workforce
- working to develop and implement innovative and effective collaborations to ensure that

compelling diversity programming across the university. These efforts should be collaborative and strengthen the efforts of multiple units to affect positive outcomes on this front.

- Develop and implement strategies for engaging external constituents and constituent groups of the university with specific attention to underrepresented and minority populations.

- Serve as USC Upstate Title IX Coordinator. The University's Title IX compliance efforts include, but are not limited to:

- Notification and Education
- Consultation, Investigation, and Disposition
- Institutional Monitoring and Compliance Assurance
- Advising the Chancellor and Other University Officials

- Serve as a member of the Chancellor's Cabinet and advisor to the Chancellor.

Application review begins on August 7, 2017.

For all information go to: <http://uscjobs.sc.edu/postings/16620>

Posted: 07/31/17. Job Listing #132.

McWhirter, Bellinger & Associates, P.A. – (recent graduates/alumni)

1807 Hampton St.

Columbia, South Carolina 29201

Contact Person: Emmy Bickley

Title: Administrative Assistant

Telephone: 803-744-7585

Email: emmy@mcwhirterlaw.com

Website: www.mcwhirterlaw.com

Type of Organization: Small Firm

Deadline date to apply: Open ended

Position start date: As soon as possible

Position description:

Claimant personal injury law firm seeks an attorney to handle personal injury cases including automobile accidents for their Columbia, SC offices. Must be a current member of the SC Bar. No experience necessary, but compensation commensurate with experience. Health insurance, 401K, disability insurance, paid vacation all a part of employment package.

Response Method: Email resume and 2 references.

Posted: 07/28/17. Job Listing #130.

Blind Ad – (recent graduates/alumni)

Anderson, SC

Established Anderson, South Carolina Law Firm seeks associate attorney for a busy Family Law practice. Experience in Family Law is preferred, but not required. Lawyers recently admitted to the Bar will be considered. The ideal candidate is a self-starter, well organized, and has drive to grow the practice with a view to taking over upon senior attorney's retirement or scaling back practice. Excellent opportunity for professional growth. Must be licensed to practice law in South Carolina and in good standing with the South Carolina Bar.

Candidates must be self-sufficient in WORD and Outlook and able to draft their own pleadings, orders and similar documents with limited clerical support. Patience and a good sense of humor are required for Family Law work.

Compensation is a generous percentage of the associate's collections. Office promotes flexible work schedule/vacation and work/life balance. No billable hour requirement. This opportunity is perfect for someone who wants to have control over their time and still practice law.

Hiring requirements will include SLED background checks and a drug test.

All inquiries kept strictly confidential. Interested candidates should send a resume and cover letter to sclawyerjob@gmail.com.

Posted: 07/27/17. Job Listing #129.

Collins & Lacy, PC – (alumni)

PO Box 12487

Columbia, SC 29211

Contact Person: Helen Bradberry

Title: Administrative Assistant

Telephone: 803-255-0436

Fax: 803-771-4484

Email: hbradberry@collinsandlacy.com

Type of Organization: Medium Firm

Phone calls? No

Position start date: Immediately

Position description:

Litigation Attorney

Collins and Lacy, P.C. is seeking two associates to join its litigation group focusing on Professional Liability, Insurance Coverage and/or Trucking/Transportation. All candidates must possess excellent academic credentials and strong writing, analytical and communication skills. Two-three years of insurance defense litigation experience preferred, but not required. Judicial clerkship is preferred as is Journal experience. South Carolina Bar admission is required. Please submit a cover letter, resume and writing sample.

Response Method: Email

Materials requested: Resume, Cover Letter, Writing Sample, 3 References

Posted: 07/26/17. Job Listing #127.

Collins and Lacy, P.C. – (alumni)

PO Box 12487

Columbia, SC 29211

Contact Person: Helen Bradberry

Title: Administrative Assistant

Email: bradberry@collinsandlacy.com

Telephone: 803-255-0436

Fax: 803-771-4484

Type of Organization: Medium Firm

Phone calls? No

Position start date: Immediately

Position description:

Workers' Compensation Attorney

Collins and Lacy Workers' Compensation Team is seeking an attorney in our Columbia, South Carolina office.

Looking for a lateral attorney with 2-5 years of experience in a defense-based practice. The successful candidate for this position will be admitted to practice in all courts of this state and possess at least 1-3 years of litigation-related experience.

The attorney must have a demonstrated track record of accomplishment, and attention to detail, a client and team-first attitude and an enduring relationship to their respective office location.

The ideal candidate will have workers' compensation experience, insurance defense experience, billing experience, legal writing and oral argument experience, and/or trial experience.

Response Method: Email

Materials requested: Resume, Cover Letter, Writing Sample, 3 References

Posted: 06/26/17. Job Listing #126.

Meredith Law Firm, LLC – (alumni)

Columbia, SC

Associate Attorney Position

Bankruptcy law firm seeking an associate attorney in our downtown Columbia, SC office.

For all information go to:

https://www.indeed.com/viewjob?jk=be0e8f06848b4688&q=law&l=Columbia,+SC&tk=1blviq3pu286tfvc&from=ja&alid=582dc36a0cf233d962b55515&utm_source=jobseeker_emails&utm_medium=email&utm_campaign=job_alerts&rgtk=1blviq3pu286tfvc

Posted: 07/26/17. Job Listing #125.

DTI Global – (alumni)

129 West Trade Street,, Suite 700

Charlotte, North Carolina 28202

Contact Person: Leon Spencer

Title: Senior Recruiter

Telephone: 704-251-6013

Email: leon.spencer@dtiglobal.com

Website: <https://www.dtiglobal.com/>

Type of Organization: Business

Phone calls? Yes

Position start date: Immediate

Position description:

DTI is currently registering attorneys for upcoming document review projects in our Charlotte, NC office. Qualified Candidates must be licensed to practice law in a US jurisdiction.

Document review experience is not required and newly licensed attorneys are welcome.

Attorneys must be available to work 40 hours per week (available Monday - Friday) at our document review office in Charlotte. Interested candidates should email there resume in Word format to Leon.Spencer@dtiglobal.com

Document Technologies, LLC and its affiliated companies are Equal Opportunity Employers (EOE). Qualified applicants are considered for employment without regard to age, race, color, creed, religion, sex, national origin, sexual orientation, disability, marital or veteran status or any other category protected under applicable federal, state or local law. In addition, Document Technologies, LLC will take affirmative action for minorities, women, covered veterans and individuals with disabilities. If you need assistance or an accommodation during the application process because of a disability, it is available upon request. Document Technologies, LLC is pleased to provide such assistance and no applicant will be penalized as a result of such a request. Additionally, Document Technologies, LLC will consider for employment qualified applicants with criminal histories in a matter consistent with the requirements of all applicable federal, state or local law.

Posted: 07/26/17. Job Listing #124.

McDonnell and Associates, PA – (alumni)

2442 Devine Street

Columbia, SC 29205

Attention: Virginia Gaitens

Title: Director of Human Resources

Email: hr@mcdonnelllawfirm.com

Website: www.mcdonnelllawfirm.com

Type of Organization: Medium Firm

Phone Calls? No

Deadline date to apply: Until filled

Start Date: Immediately

ABOUT US

McDonnell and Associates, PA, is one of the fastest-growing private companies in the United States. Since our founding in 2003, our success in real estate law has allowed us to evolve into a general practice firm. Our company has expanded to include eleven offices across South Carolina, North Carolina, and Georgia. We offer mobile services and evening and weekend appointments for customers and continually strive to enhance the client experience.

McDonnell and Associates, PA, takes pride in our accomplished staff of attorneys and is committed to enlisting top talent. We provide remarkable benefits and training and development opportunities for all personnel. Our appealing corporate culture fosters professional and personal growth for team members.

TITLE ATTORNEY

LOCATIONS

Aiken, SC

Charleston, SC

Florence, SC

Orangeburg, SC

McDonnell and Associates, PA, is seeking Title Attorney to provide skilled guidance to title team associates, review all matters pertaining to the issuance of title certifications, title opinions, deed preparation, and final title opinions, and draft related legal documents. This position reports to the Title Attorney Manager.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Review property searches

Issue certifications and opinions

Review real estate contracts

Draft deeds for the transfer of property and mortgages, deeds of trust, and security deeds

Review and draft easements

Serve as closing agent on real estate transactions

Assist with closing real estate purchase and loan transactions

Willingly performs other duties as assigned or requested

MINIMUM TRAINING AND EXPERIENCE

Possess a Juris Doctorate

Be licensed and hold a Bar card in good standing within the state of practice

Have experience in title review, drafting documents for the buying and selling of real estate, deed transfers, title issues, boundary dispute, easement or zoning issues, and other legal documents regarding the determination of land ownership

Obtain a notary public certification prior to being employed

Possess a valid driver's license within the state of residence

Meet the state requirements to appear in court as an attorney of record

EXTRAS

Company Car (Gas paid for by Company)

Cell Phone

Laptop

Mobile Printer and Scanner

Compensation commensurate with experience. We offer a competitive benefits package. For consideration, please email a resume, references, and a cover letter, including salary requirements, to HR@McDonnellLawFirm.com.

Posted: 07/26/17. Job Listing #123.

The Hilliard Law Firm – (alumni)

408 Cleland Street

Georgetown, South Carolina 29440

Attention: John Hilliard

Title: Owner

Website: hilliardlawfirm.com

Email: john@hilliardlawfirm.com

Type of Organization: Small Firm

Phone calls? No

Position start date: Immediately

Position description:

Small but growing firm seeking attorney interested in the practice of family law. Located in historic Georgetown, South Carolina, we practice primarily in the Fifteenth Judicial Circuit.

We are seeking an associate to grow our practice. Applicants must be well-organized and self-motivated. Must have a desire to practice in the area of family law and in the Fifteenth Circuit. One to two years' experience is preferred.

Response Method: Email

Materials requested: Resume, Cover Letter, and 2 References

Comments:

Please email resume and cover letter to both John Hilliard (john@hilliardlawfirm.com) and Sara Brinson (sara@hilliardlawfirm.com).

Posted: 07/24/17. Job Listing #122.

Goldfinch Winslow – (alumni)

11943 Grandhaven Drive, Suite A-2

Murrells Inlet, SC 29576

Attention: Thomas W. Winslow, Esquire

We are looking for attorneys in the Myrtle Beach area to work in a law firm that will allow them to pick what area of the law they want to work in. We are a full service litigation firm that cares about helping our clients, community, and team succeed. Please send resume and cover letter to gbaxley@goldfinchwinslow.com.

Posted: 07/24/17. Job Listing #120.

Turner Padget – (alumni)

PO Box 1473

Columbia, SC 29202

Turner Padget is one of South Carolina's oldest law firms with five locations across the State.

We know our people are our greatest assets, and it is reflected in our core values that we put into practice every day. We understand the importance of balancing work, family and community involvement and have created an environment that emulates just that. Excellent benefits start your first day of work; competitive salaries, cutting edge technology and a most pleasant workplace are features of employment at our firm.

We seek an Associate Attorney to join our **Greenville Workers Compensation team**. Three to five years' experience specifically in workers' compensation defense and trial experience is preferred.

Candidate should have excellent academic credentials and be licensed to practice law in SC. The successful candidate should possess excellent interpersonal skills, have strong research, writing and verbal communication skills, as well as the ability and motivation to independently manage an active caseload.

Contact:

Please submit resume and cover letter to mlove@turnerpadget.com. All inquiries will be held in strict confidence.

Posted: 07/19/17. Job Listing #117.

Cogdill Law Firm – (alumni)

1318 Haywood Road

Greenville, SC 29615

Attention: Chris Cogdill

Title: Attorney

Email: chris@cogdill-law.com

Type of Organization: Small Firm

Phone calls? No

Position start date: Immediate

Position description:

Immediate need for an estate planner and elder lawyer. Must have 2 - 3 years experience drafting trusts. Excellent opportunity to join an established firm in Upstate South Carolina with established business. 401K, fully paid health insurance and profit sharing.

Response Method: Email

Materials requested: Resume and 3 References

Posted: 07/14/17. Job Listing #114.

Fulcher Hagler LLP – (recent graduates/alumni)

One 10th Street, Suite 700

Augusta, GA 30903-1477

Attention: Lilly W. Owens, Administrator

Email: LOwens@fulcherlaw.com

Associate

Job Function:

Handle aspects of a case from inception through trial; including discovery, depositions, motions, and hearings. Represent clients in defense litigation and other legal proceedings, draft legal documents, manage/advise clients on legal transactions.

Essential Functions:

- *Conduct legal research and analysis of legal problems
- *Interpret laws, rulings, and regulations for individuals and businesses
- *Present facts in writing and verbally to partners and/or clients and argue on behalf of clients
- *Prepare legal briefs and opinions, and file appeals in state and federal courts of appeal
- *Research the intent of laws and judicial decisions and apply the laws to the specific circumstances facing clients
- *Evaluate findings and develop strategies and arguments in preparation for presentation of cases

- *Gather evidence to formulate defense or to initiate legal actions – ascertain facts of a case
- *Specialize in litigation

Qualifications:

- *Strong academics – top 25% of class, Law Review or Moot Court
- *Excellent oral and written communication skills
- *Deductive reasoning
- *Critical thinking

To Apply: Email resume and cover letter.

Posted: 07/12/17. Job Listing #112.

Carolina Legal Associates – (alumni)

1330 Lady Street, Suite 503
Columbia, SC 29201

**Workers Compensation Associate Attorney
Columbia, SC**

Well established law firm in Columbia, SC has immediate opening for an experienced workers compensation attorney. Position offers excellent benefits, competitive salary and opportunity for growth. Candidates must have 2-3 years of experience with workers compensation and must be licensed in good standing. South Carolina License preferred. All qualified candidates please submit resumes to attorneys@carolinalegalassoc.com. **All resumes will be held in strict confidence.**

Posted: 07/10/17. Job Listing #110.

LaLima Holdings, LLC – (alumni)

1635 Sunset Blvd
WEST COLUMBIA, SC 29169
Attention: Maria LaLima
Title: Owner
Email: maria@lawlima.com
Telephone: 803-807-6292
Fax: 803-926-1668
Type of Organization: Small Firm
Phone calls? Yes

Deadline date to apply: 12/31/17

Position start date: 7/1/17

Position description:

Office space for rent.

Upstairs office in newly renovated building. Conference room, kitchen, copy/fax, and receptionist are included as well as utilities. Phone is also available. Some furniture can be included if needed. Two firms have permanent offices in the building already.

Please call for an appointment to view the space.

Response Method: Email, Telephone

Materials requested: 2 References

Posted: 07/05/17. Job Listing #108.

Willson Jones Carter & Baxley, P.A. – (alumni)

872 S Pleasantburg Drive
Greenville, South Carolina 29607

Attention: Kelli Smith

Title: Client Relations Manager

Email: kmsmith@wjlaw.net

Website: www.wjcblaw.com

Type of Organization: Large Firm

Phone calls? No

Position description:

Willson Jones Carter & Baxley, P.A. is a regional insurance defense law firm with six locations in the Southeast. WJC&B is a large, well-respected insurance defense firm in the region. The firm continues to grow in both its workers' compensation defense practice and insurance defense practice (www.wjcblaw.com).

WJC&B currently has an opening in the Charleston, SC office for a workers' compensation associate. Applicants with at least two years' experience in workers' compensation defense are preferred, and all applicants should have excellent academic credentials and be licensed to practice law in South Carolina. Please e-mail a cover letter and resume to kmsmith@wjlaw.net. All responses to this ad will be kept confidential.

Response Method: Email

Materials requested: Resume, Cover Letter, Unofficial Transcript, Writing Sample, and 3 References

Posted: 6/26/17. Job Listing #104.

PERMANENT POSTINGS

Fragomen – (recent graduates/alumni)

Various Locations

Associate Positions

For all information please go to:

<https://fragomen.wd1.myworkdayjobs.com/FragomenCareers/jobs>

Permanent Posting

Thomson Reuters – (recent graduates/alumni)

Various Locations

To access all available positions go to:

<http://jobs.thomsonreuters.com/ListJobs/All/Search/jobtitle/attorney/>

Permanent Posting

U.S. Department of Justice – (alumni)

US Dept. of Justice seeks to attract, retain, and promote individuals of exceptional ability and talent from all walks of life. The work environment and atmosphere is open, diverse, collegial, and inclusive. There are active affinity groups for African-American; Asian-American; Hispanic; lesbian, gay, bisexual and transgender (LGBT); and Native American employees, which are open to all DOJ employees regardless of background. Justice fosters a work environment where people of all backgrounds and experiences may reach their full potential.

Attorney vacancy announcements may be found at: <http://www.justice.gov/legal-careers/attorneys-vacancies>.

Permanent Posting

U.S. Attorney's Office – (alumni)

For all employment opportunities please go to <http://www.justice.gov/legal-careers/attorneys-vacancies>

Permanent Posting

U.S. Office of the Attorney General – (alumni)

Various Locations

To view all attorney positions please go to <http://oag.dc.gov/page/oag-careers>.

Permanent Posting

U.S. Securities and Exchange Commission – (alumni)

For all employment opportunities please go to <https://www.usajobs.gov/JobSearch/Search/GetResults?organizationid=SE00&PostingChannelID=USASearch&ApplicantEligibility=all>

Permanent Posting

S.C. Commission on Indigent Defense – (recent graduates/alumni)

Columbia, SC

All information can be found on www.jobs.sc.gov.

Job Title:	Attorney II
Agency:	Commission on Indigent Defense
Opening Date:	Fri. 02/26/16
Closing Date/Time:	Continuous
State Salary Range:	\$52,530.00 / Year
Agency Hiring Range:	
Job Type:	FTE - Full-Time
Location:	Richland County, South Carolina
Normal Work Schedule:	Monday - Friday (8:30 - 5:00)

JOB RESPONSIBILITIES:

Represent clients convicted of criminal offenses on direct appeal and in post-conviction relief appeals before the South Carolina Court of Appeals and the South Carolina Supreme Court.

MINIMUM AND ADDITIONAL REQUIREMENTS:

A juris doctor degree or its equivalent from an accredited law school and experience as a practicing trial or appellate attorney. Admission to the South Carolina Bar and all Rule 403, SCACR requirements accomplished.

PREFERRED QUALIFICATIONS:

Knowledge of substantive criminal law and criminal procedure in South Carolina. Knowledge of general case, statutory and common law. Exceptional writing and research skills required as well as an ability to orally argue cases in a very persuasive and highly effective manner.

ADDITIONAL COMMENTS:

A writing sample is required. Minimum office hours of 8:30 - 5:00 Monday through Friday must be maintained. Incumbent is expected to independently manage his/her case load to assure high quality appellate representation is provided. Some overnight travel may be required.

There is a performance evaluation after one year, and a raise from the starting salary is then an option

MUST APPLY ON www.jobs.sc.gov; Job #2016005, Attorney II.

Continuous Posting

State of New York Unified Court System – (alumni)

NY

For all postings and information go to: <http://www.courts.state.ny.us/careers/statewide>

Permanent Posting

Veteran Employment Opportunities

Veterans may access future job opportunities on our *VA for Vets* website; from the right side of the homepage, scroll to the end under the header -- Featured Jobs: <http://vaforvets.va.gov/>.

Permanent Posting

George Sink, P.A. Injury Lawyers – (alumni)

7011 Rivers Avenue Suite 105

North Charleston, South Carolina 29406

Attention: Melynda Toth, Director of Human Resources

Website: www.sinklaw.com

Email: mtoth@sinklaw.com

Phone calls? No

Position start date: Immediately

Seeking a Pre-Litigation, Personal Injury Attorney to join our team! Positions available in Charleston, Greenville, and Columbia area.

Qualified applicants shall have a minimum of 2 years' experience as an Attorney and be licensed to practice in SC.

This position requires good writing skills and a willingness to litigate. Applicants must be a self-starter who possesses strong analytical, negotiation, organizational, interpersonal and communications skills. Must have a strong sense of urgency about problem solving, meeting challenging deadlines and achieving critical goals. Must be highly organized and able to manage multiple priorities and tight deadlines.

Preferred Skills:

403's completed

Proficient with Microsoft Office, specifically Word, Outlook, and Excel

Familiar with case management software, preferably Needles

Workers Compensation experience a plus

To Apply: Email resume and cover letter.

Permanent Posting

Carolina Legal Associates – (recent graduates/alumni)

1330 Lady Street, Suite 503

Columbia, SC 29201

Attention: Marsha Silver, President

Carolina Legal Associates specializes in the placement of attorneys for private law firms, corporate legal departments, and governmental entities on a permanent or contractual basis. We can offer you increased exposure in areas in the legal profession that you may not have considered or did not previously have an opportunity. After evaluating your qualifications and needs, we can assess the best positions for you based on your experience and interest. There is never a fee to you to work with Carolina Legal Associates. For more information and additional job opportunities, please visit our website www.carolinalegalassoc.com or contact our office at **(803) 799-8835**.

Contract Attorneys (Document Review)

Carolina Legal Associates is actively seeking licensed attorneys and recent law school graduates to work on ongoing and upcoming document review projects. Short and long term projects are available in Charleston and Columbia, SC. These projects are fulltime with flexible hours to include possible weekend hours and opportunities for bonuses. Previous document review and Relativity experience is helpful, but not required. Resumes will be held in strict confidence and should be forwarded along with three (3) professional references to msilver@carolinalegalassoc.com, tkelley@carolinalegalassoc.com or rwest@carolinalegalassoc.com for immediate consideration.

Permanent Posting

United States Department of Justice – (alumni)

Washington, D.C.

To learn more about Justice and our legal careers, please visit our website: www.justice.gov/careers/legal . We encourage all interested applicants to apply; however, please note that due to temporary funding restrictions we may not be able to fill all of the currently advertised positions.

Permanent Posting

******No email applications will be accepted******

Permanent Posting

LinkedIn (Search for Jobs)

www.linkedin.com

LinkedIn has a Jobs section and people seeking jobs are encouraged to join. A PROFESSIONAL picture is needed. Please contact the Career Services Office if you have any questions.

Permanent Posting

American Civil Liberties Union Foundation

Various Locations

Please go to <http://www.aclu.org/careers> to view all open positions, including Staff Attorney – Racial Justice Program, NY and Legislative Counsel/Lobbyist in Washington Legislative Office, Washington, D.C.

Permanent Posting

University of South Carolina – (recent graduates/alumni)

Columbia, SC

If you are interested in applying for University of South Carolina jobs please go to <https://uscjobs.sc.edu/applicants/jsp/shared/frameset/Frameset.jsp?time=1373390131001>

Permanent Posting

WEBSITE INFORMATION

Federal Bureau of Investigation

Job postings for this agency are continually listed at www.fbijobs.gov Please visit website for information.

IRS Office of Chief Counsel – (recent graduate/alumni)

USAJOBS link for the tax attorney positions:

<http://jobsearch.usajobs.gov/jobsearch.asp?jbf522=&fn=4466&q=&FedEmp=N&sort=rv&vw=d&jbf574=TR93&brd=3876&ss=0&FedPub=Y&caller=%2Fa9trirs.asp&SUBMIT1.x=102&SUBMIT1.y=6>

Millennium Challenge Corporation (MCC)

The MCC is a U.S. Government corporation whose mission is to provide assistance that will support economic growth and poverty reduction in carefully selected developing counties that demonstrate a commitment to just and democratic governance, economic freedom, and investments in their citizenry. Website: www.mcc.gov Job postings for this agency are listed at www.avuedigitalservices.com Please visit website for information.

South Carolina Government Jobs – (recent graduates/alumni)

To view the full job posting for any opening at State of South Carolina, click here:

<http://agency.governmentjobs.com/sc/default.cfm>

Click on a job title to view the complete job posting of any position listed. After you have reviewed the job posting, you can apply for the position by clicking on the "Apply" button and completing the online application.

USDOJ – (alumni)

Various Locations

Attorney Vacancies at the U.S. Department of Justice

There are current attorney vacancies at the United States Department of Justice. We encourage all interested applicants to apply; however, please note that due to temporary funding restrictions we may not be able to fill all of the currently advertised positions.

To learn more about Justice and our legal careers, please visit our website:
www.justice.gov/careers/legal/.

BarBri Bar Review

<http://www.barbri.com>

Department of Justice

<http://www.usdoj.gov>

Directories/Job Boards

<http://www.airsdirectory.com>

Earthjustice Legal Defense Fund

<http://www.earthjustice.org>

Equal Employment

<http://www.eeoc.gov>

Federal Communications Commission

<http://www.fcc.gov/jobs>

Find a Firm Profile

<http://www.lawperiscope.com>

Florida State Jobs

<https://peoplefirst.myflorida.com>

Glassdoor

<https://www.glassdoor.com/index.htm>

Institute for Justice

<http://ij.org>

Landmen

www.landmen.net

Martindale-Hubbel Law Directory

<http://www.martindale.com>

National Labor Relations Board

<http://www.NLRB.gov>

North Carolina Conference of District Attorneys

<http://www.ncdistrictattorney.org/jobopportunities.html>

New Jersey Court System

<http://www.judiciary.state.nj.us/jobs/index.html>

Richland County Bar Association

<http://www.richbar.org>

Political and Legislative News

www.rollcall.com

South Carolina Bar

<http://www.scbar.org>

The Law Clerk Hiring Plan

<http://www.cadc.uscourts.gov>

Top Nonprofits

www.topnonprofits.com

U.S. Patent & Trademark Office

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