



UNIVERSITY OF
SOUTH CAROLINA

School of Law

Alumni Job Opportunities Bulletin (AJOB)

The University of South Carolina does not discriminate in educational or employment opportunities or decisions for qualified persons on the basis of race, color, religion, sex, national origin, age, disability, genetics, sexual orientation, or veteran status. The University of South Carolina has designated as the ADA Title II, Section 504, and Title IX coordinator the Executive Assistant to the President for Equal Opportunity Programs. The Office of the Executive Assistant to the President for Equal Opportunity Programs is located at 1600 Hampton Street, Suite 805, Columbia, SC; telephone 803-777-3854.

Accordingly, the Law School's facilities are available only to employers whose practices are consistent with this policy.

Office of Career Services
University of South Carolina School of Law
1525 Senate Street
Columbia, SC 29208
803-777-8479/fax 803-777-8565

www.law.sc.edu

(Scroll down for complete job listings)

ATTENTION! USC LAW SCHOOL ALUMNI

IF YOU HAVE A NEW HOME ADDRESS or a NEW WORK ADDRESS please notify the Career Services Office by sending the information to the following e-mail address. **Please include your class year and current telephone numbers.**

lawcar@law.sc.edu

*******Disclaimer*******

*The University of South Carolina School of Law Office of Career Services posts job opportunities as a service to alumni and employers, and does not validate or guarantee the accuracy of the information posted. Further, the Office of Career Services does not endorse or make any representation concerning the opportunities posted or the people or organization posting them. Applicants are encouraged to research employers and employment opportunities independently as part of the job search process. **For Real Estate postings please pay special attention to the South Carolina Supreme Court requirements for closing attorneys.***

Jobs are posted in the order received. Postings will remain on website for approximately three (3) months unless deadline dates are included or employers request removal of postings. Permanent postings and websites are listed at the end.

**University of South Carolina - School of Law - Children's Law Center
Columbia, SC**

Posting Number: STA00707PO18

Classification Title: Program Manager I

Internal Title: Juvenile Justice Attorney

Band 7

Advertised Minimum Salary: \$59,100

Full Time - 37.5 hours per week - 8:30am – 5:00pm

Must be willing to work a flexible schedule to meet the needs of the department.

Type of Staff Position: Research Grant (RGP)

Basis: 12 months

The University of South Carolina (UofSC), through the State of SC and Public Employee Benefit Authority (PEBA), offers employees a valuable benefits package, including health and life insurance, generous paid leave and retirement programs. To learn more about UofSC benefits, access the About Benefits section on the Applicant Portal at uscjobs.sc.edu.

Research Grant or Time-limited positions may be eligible for all, some, or no benefits, based on the grant or project funding.

Benefit Eligibility Type: Research Grant (RGP)

South Carolina Retirement: Yes

State Insurance Programs: Yes

Annual Leave: Yes

Sick Leave: Yes

Position Description

Develops and conducts training programs for juvenile justice and legal professionals, including DJJ staff, juvenile defenders, and juvenile prosecutors. Provides legal consultation and support for grant-funded projects designed to improve the juvenile justice system. Develops training and resource materials to support specific grant and contract objectives. Provides information on juvenile justice law and process upon request of legal professionals. Some in-state travel is required.

Minimum Qualifications (Classified and Unclassified positions)

Law degree, membership in good standing in the South Carolina Bar, and at least 5 years of relevant experience, including juvenile justice proceedings.

Preferred Qualifications:

Training and program management experience preferred.

Knowledge/Skills/Abilities

Thorough knowledge of South Carolina statutory and case law relating to juvenile justice.

Thorough knowledge of family and circuit court procedures and rules in proceedings relating to juveniles. Familiarity with major policy issues affecting the prosecution and treatment of juveniles. Strong written and oral communication skills, including public speaking.

Desired Start Date

07/16/2018

If Research Grant/Time Limited, give end date

06/30/2019

Job Open Date: 06/13/2018

Job Close Date: 06/20/2018

Open Until Filled

Attach a cover letter summarizing your qualifications and describing your interest in this position. The following attachments are optional: resume, writing sample, list of references, and sample curriculum or training outline.

Positions are advertised for a minimum of five (5) business days on our job website. After five (5) business days, positions can be closed at the discretion of the department at any time. This employment site is updated on a regular basis. The length of the recruitment and screening process may vary from position to position, depending upon a variety of factors. Should review of your qualifications result in a decision to pursue your candidacy, you will be contacted by phone or email.

We are only accepting applications submitted by June 20, 2018.
Quicklink for Posting: <http://uscjobs.sc.edu/postings/33181>

EEO Statement

The University of South Carolina does not discriminate in educational or employment opportunities on the basis of race, color, religion, national origin, sex, sexual orientation, gender, age, disability, protected veteran status or genetics.

Posted 06/15/18. Job Listing #095.

**Stein & Eisenberg
Columbia, SC**

info@sterneisenberg.com

Our Southern practice located in Columbia, SC seeks a dynamic attorney to join our foreclosure practice. The attorney will manage all SC foreclosure matters, including pleadings, notices of hearings, motions and orders. The attorney will also have exposure to state court proceedings, including litigation matters. The ideal candidate will have 1-4 years of experience handling foreclosure matters in South Carolina and knowledge of state court proceedings. We offer competitive salaries, excellent benefits, including matching 401K.

Please submit your resume if you meet the following qualifications:

J.D from an ABA accredited law school

SC Bar Admission

Litigation skills, preferred.

Default experience with lenders and mortgage services in the state of practice, preferred.

Experience with or knowledge of default services platforms, such as Black Knight, TEMPO, Vendorscape preferred.

Outstanding written and oral communication skills to communicate with other attorneys, staff and clients.

Must have outstanding interpersonal skills, and able to positively interact and collaborate with clients and employees at all levels.

Must be flexible, self-directed, and motivated. Outstanding organizational skills.

Ability to handle a large volume of cases

Proficient in Microsoft Office products, such as Outlook and Word

Stern & Eisenberg, PC has a 40-year history of representing its clients with reliable and reputable legal representation in a variety of service areas, including the firm's established practices in real estate and foreclosure law; as well as, its emerging growth centers in estate planning, estate administration, business law and bankruptcy.

Experience: foreclosure: 3 years

Posted 06/15/18. Job Listing #094.

McAngus Goudelock and Courie LLC

South Carolina/North Carolina/Tennessee

Contact Person: Courtney Williams, Legal Recruiter

EMAIL ADDRESSES: scresumes@mgclaw.com; ncresumes@mgclaw.com;
tnresumes@mgclaw.com

Website: www.mgclaw.com

Deadline date to apply: n/a

Position start date: ASAP

No Phone calls

MGC is a growing, highly-respected regional insurance defense firm with 15 locations in the Southeast. MGC offers a dynamic workplace, long-term career opportunities and a generous compensation package for candidates motivated to achieve excellence in the business of law.

We are seeking Litigation and Workers' Compensation attorneys with experience and with established relationships in the insurance defense industry in our Charlotte, NC; Columbia, SC; Florence, SC, Charleston, SC, and Memphis, TN offices. For our North Carolina office locations, please send resume and cover letter to ncresumes@mgclaw.com. For our South Carolina office locations, please send resume and cover letter to scresumes@mgclaw.com. For our Tennessee office location, please send resume and cover letter to tnresumes@mgclaw.com. ***Please specify which location you are interested in.*** For more information on specific opportunities, please refer to our website. Email cover letter and resume to the

Find out more at www.mgclaw.com. All responses will be kept in strictest confidence.

Posted 06/14/18. Job Listing #093.

Real Estate Attorneys needed in Charleston, SC

McAngus Goudelock and Courie LLC

Charleston, SC

Contact Person: Courtney Williams, Legal Recruiter

scresumes@mgclaw.com

Deadline date to apply: n/a

Position start date: ASAP

No Phone calls

MGC is a growing, highly-respected regional law firm with 15 locations in the Southeast. MGC offers a dynamic workplace, long-term career opportunities and a generous compensation package for candidates motivated to achieve excellence in the business of law.

We are seeking attorneys with two to four years of real estate experience in our Charleston, SC office. The MGC Real Estate Group serves commercial and residential clients from six offices across South Carolina. Please specify which location you are interested in. Resume and cover letter to be sent to Courtney Williams at courtney.williams@mgclaw.com

Find out more at www.mgcrealestate.com. All responses will be kept in strictest confidence.

Posted 06/14/18. Job Listing #092.

South Carolina Technical College System

111 Executive Center Drive Columbia, South Carolina 29210

BAND RANGE: \$122,092 -

\$155,136 - \$189,266

Open until Filled.

SUMMARY OF ESSENTIAL FUNCTIONS: Reporting to the System President, is a member of the Executive Council and serves as Chief Legal Counsel and Chief Compliance Officer for the South Carolina Technical College System. Provides legal advice and counsel to the System President, State Board, Executive Council and Presidents on a broad range of complex legal issues including, but not limited to policy and law interpretations, contractual and compliance, property acquisition and sales, capital equipment, information technology, communications, intellectual property, Title III & IV financial aid reporting, Title VII of the Civil Rights Act, Title IX, SaVE Act, VAWA, Clery Act, ADA, FMLA, ethics, risk management and other federal and state laws applicable to state government entities and higher education. Researches, reviews and drafts legislation and other legal correspondence on behalf of the System. Represents the System Office and Colleges in the agency grievance process and litigation before state and federal courts. Judges the merits of court cases filed against or on behalf of the agency, work with the appropriate persons, i.e. System President and others to define a strategic defense and approve settlements of disputes where warranted. Conduct legal seminars/training on varied topics, as needed.

SBTCE MINIMUM QUALIFICATIONS: A juris doctorate degree is required with a minimum of eight years of progressive experience as a practicing attorney. Must be a member of the South Carolina Bar and admitted to the US District Court for the District of SC.

PREFERRED QUALIFICATIONS: Must possess at least 10 (ten) years of experience as a practicing attorney working with institutions of higher education and a working knowledge of the laws regulations, policies and procedures related to educational environments including, but not limited to HIPPA, ADA, FERPA, Title III & IV, Title VII of the Civil Rights Act, Title IX, Clery Act, FMLA, SaVE Act, VAWA, ethics and risk management. Excellent research, analytical, written and verbal skills and reasoned judgement; ability to work independently and collaboratively with others, familiarity with a broad range of legal issues that arise in a public higher education setting; and aptitude to consider legal requirements, along with business imperatives, in the development of practical solutions that meet business needs. High ethical standards; commitment to diversity and inclusion in fulfillment of the System mission.

APPLICATION PROCEDURE: APPLICATION PROCEDURE: Persons interested in this full-time opportunity should apply online at <http://www.jobs.sc.gov>, and select SC Technical College System, System Office from the agency listing. Please complete the State application to include current and previous work history and education. A resume may be attached, but not substituted for completing work history and education sections of the application or to determine if an applicant has met the minimum qualifications and additional requirements for the position.

Posted 06/11/18. Job Listing #091.

The Mississippi Center for Justice seeks to hire an entry level attorney for our office in Jackson. The Center seeks an attorney whose substantive law concentrations/educational background/clinical experience includes administrative law, particularly in the area of public benefits.

The Center is a nonprofit, public interest law firm committed to advancing racial and economic justice statewide. Our lawyers work with community leaders to support their social justice campaigns and to channel the energies of the legal community to combat discrimination and poverty. With offices in Jackson, Biloxi and Indianola, we seek systemic solutions that promote educational opportunity, protect the rights of consumers, and secure access to healthcare and child care, and make fair and affordable housing available for all Mississippians.

Job Responsibilities

As a full-time employee, based in Jackson and reporting to the Advocacy Director, the attorney will be responsible for developing and implementing initiatives to promote access to public benefits for vulnerable low-income Mississippians.

Job duties will include:

- Promote access to public benefits through legal support and policy advocacy.
- Work with state officials on implementation of laws regarding SNAP, TANF and Medicaid in an effort to minimize barriers to recipients and maintain relationships and open lines of communication.
- Analyze SNAP notices and appeal processes and make suggestions for clarifying language where needed.
- Monitor SNAP-related state administrative rules and submit an official response when appropriate.
- Assist in developing litigation strategies related to public benefits issues.
- Monitor state and national public benefits legislation and lobby state legislators on specific public benefits policy objectives.
- Assist clients with SNAP appeals and other public benefits-related legal matters that prevent eligible people from accessing public benefits, and provide advice and counsel to Mississippians who experience eligibility and enrollment barriers.
- Participate with hunger relief coalitions to create a robust advocacy community dedicated to eradicating hunger.
- Collaborate with regional and national partners on public benefits policy initiatives, and coordinate with partners to develop reports, press releases, and other information resources.
- Provide assistance to advocacy organizations with legal and policy matters as they arise and provide legal advice and counsel.

Qualifications

- Licensed in Mississippi, or capable of passing the Mississippi Bar within six (6) months
- Background in Mississippi Administrative law practice is preferred.

- Excellent written and verbal communications skills
- Excellent organizational, networking and relationship-building skills
- Commitment to the mission of the Mississippi Center for Justice

Please send brief letter of interest, resume and two (2) references to Beth Orlandy at borlansky@mscenterforjustice.org

The position will stay open until filled.

The Mississippi Center for Justice is an Equal Opportunity Employer

Posted 06/11/18. Job Listing #090.

Olivetti, McCray & Withrow, LLC

PO Box 7906

Hilton Head Island, South Carolina 29938

Contact Person: Cathy Olivetti, Managing Partner

Telephone: 843-341-9260

Website: omwlawfirm.com

cathy@omwlawfirm.com

Open until position filled

Position start date: ASAP

Who Should Apply:

2018 Recent Graduate, Alumni

Associate Attorney position--Real Estate, Small Business, Transactional Work We are a small, busy law firm with an emphasis on client care and resolving client's issues. We are looking for a person with a positive attitude who takes initiative, has a great sense of humor and strong client service skills. Seek a recent graduate with 1-3 years experience, related experience a plus. Strong computer and communication skills a plus.

Please email resume, cover letter and three references to:

cathy@omwlawfirm.com.

Posted 06/07/18. Job Listing #089.

South Carolina Department of Social Services

Contact Person: Dennis M. Gmerek, Managing Attorney for County Operations

Telephone: 803-898-7138

PO Box 1520 Columbia, SC 29202

Website: dss.sc.gov

dennis.gmerek@dss.sc.gov

Deadline date to apply Open ended

Position start date: To be determined

Who Should Apply: Alumni

This is an Attorney II position. Under general supervision, the Attorney II will provide legal representation for those counties in the 3rd Judicial Circuit and represent the agency in all matters pertaining to emergency or non-emergency removal of vulnerable adults and children. You will obtain extensive litigation experience in the Family Court litigation.

Email resume and Reference List to:
dennis.gmerek@dss.sc.gov

Posted 06/07/18. Job Listing #088.

Harvey & Vallini, LLC

211 W. Main St.

Lexington, SC 29072

Contact Person: Sheila Harvey, Firm Administrator

Telephone: (803) 212-1010

Email: SheilaHarvey@hvlawsc.com

Deadline date to apply 6/17/18

Position start date 8/1/18

Who Should Apply: 2018 Recent Graduate, Alumni

Statewide law firm seeks an attorney with real estate experience for our **Myrtle Beach office** (location around Murrell's Inlet). Ideal candidates will be highly motivated, extremely organized, and exhibit a professional attitude & demeanor. Minimum 1-5 years experience required.

Competitive salary and benefits package.

Please include Resume, Cover Letter, References and/or letters of recommendation.

Please visit our website: www.hvlawsc.com.

NO PHONE CALLS.

Posted 06/06/18. Job Listing #087.

The Hon. Clifton Newman

South Carolina Circuit Court Judge

Richland County Judicial Center

P.O. Box 192/1701 Main Street

Columbia, SC 29202

Judge Newman is looking to hire a judicial law clerk for the 2018-19 term. Please email [cnewmanj@sccourts.org] or mail resume, cover letter, grade sheet and writing sample. Deadline to apply is July 5, 2018.

No phonecalls.

Who should apply: Recent graduates and alumni.

Posted 06/05/18. Job Listing #086.

Dillenbeck Law, P.C.
P.O. Box 915
Paw Creek, North Carolina 28130

Contact Person: Sean Dillenbeck
Title: Owner
Telephone: 704.231.1488
Fax: 855.811.8092
Website:
Email: closings@dillenbecklaw.com
Type of Organization: Small Firm
Phone calls? Yes

Deadline date to apply 06/30/2018
Position start date 07/15/2018-09/01/2018

Interested In: 2018 Recent Graduate
Alumni Position description:
Boutique law firm is seeking an associate to handle homeowner's association and real estate transactions in South Carolina. Candidate must either be licensed to practice law in South Carolina or pass either of the 2018 South Carolina Bar exams.

The ideal candidate must be entrepreneurial in nature and possess ambition, creativity, long term vision and a commitment to executing a long term/multiyear business plan. While this opportunity can be extremely fun and exciting for the right candidate, it will also be very challenging (think first semester of 1L year for probably 2-3 years).

The employer firmly believes that the associate should be appropriately rewarded for such long term commitment and hard work. As such, part of the compensation package can include an equity purchase agreement, wherein the associate will essentially purchase an equitable ownership interest in the law firm through the associate's sweat equity or hard work.

Response Method: Fax, Telephone
Materials requested: Resume, Cover Letter References request: 0
Posted 5/30/18. Job Listing #085.

Special Counsel
5313 FAREHAM LN
VIRGINIA BEACH, Virginia 23455

Contact Person: Carley VanDerWoude
Title: Solutions Fulfillment Manager
Telephone:
Fax:
Website: www.specialcounsel.com
Email: scmanagedreview@specialcounsel.com

Type of Organization: Business
Phone calls? Yes

Deadline date to apply
Position start date

Interested In: 2018 Recent Graduate
Position description:
Document Review Attorneys Needed for Upcoming Projects

We have a number of long-term and short-term document review projects starting in the next couple weeks and are looking for great people to add to our team of document review attorneys in the Columbia, SC area. If you are looking to work in a good environment, with a pleasant team, and a fun Project Manager we have got you covered! Send in your resume in Word format asap for consideration.

- Must be admitted to the bar and in good standing in at least one state
- Must be able to work at least 40 hours a week
- Must be available to work on short-notice
- Strong attention to detail required
- Prior document review experience is preferred, but not required

Equal Opportunity Employer Minorities/Women/Veterans/Disabled

Response Method: Email
Materials requested: Resume
References request: 0

Posted 6/1/18. Job Listing #084.

Eighth Circuit Public Defender's Office

600 Monument St., Suite 208, Park Plaza, Box P-133 Greenwood, SC 29646

Contact Person: Janna Nelson
Title: Circuit Defender
Telephone: (864) 229-9505
Fax: (864) 227-1104
Website:
Email: jnelson@pdgreenwood.com
Type of Organization: Public Interest
Phone calls? No

Deadline date to apply June 30, 2018
Position start date Immediately

Interested In: 2018 Recent Graduate, Alumni Position description:
The Eighth Circuit Public Defenders Office is accepting applications for a full-time assistant public defender to handle General Sessions and juvenile cases in Abbeville County. The physical office for this position is in Greenwood. Duties include trials and court hearings, client and witness interviews, investigation, analyzing strength of cases, developing mitigation and defenses, case

negotiation and related job duties as required. Additional Job Requirements: Applicants must have a strong interest in public defense, possess an excellent work ethic, and be able to work independently. Previous criminal defense experience is preferred, but not required

Response Method: Email

Materials requested: Resume, Cover Letter References request: 2

Comments:

Salary: \$47,000 - \$50,000

Posted 5/30/18. Job Listing #083.

Turner Padget Graham & Laney, P.A.

1901 Main Street

Columbia, South Carolina 29201

Contact Person: Carmelo ("Sam") Sammataro

Title: Recruiting Shareholder

Telephone: (803) 227-4253

Fax: (803) 400-1532

Website: www.turnerpadget.com

Email: ssammataro@turnerpadget.com

Type of Organization: Medium Firm

Phone calls? Yes

Deadline date to apply

Position start date Immediately

Interested In: Alumni

Position description:

We are seeking a Litigation Associate with three to five years of experience for our Myrtle Beach Office. The successful candidate will have experience handling discovery, depositions, mediation, and client contact. Trial experience is preferred, and all applicants must be licensed to practice in South Carolina and in good standing. The Firm offers a highly competitive salary and benefits package.

Response Method: Email, Telephone

Materials requested: Resume, Cover Letter, Unofficial Transcript References request: 2

Posted 5/29/18. Job Listing #082.

Rountree Losee LLP

2419 Market St

Wilmington, NC 28403

Contact Person: Geoff Losee, Managing Partner

Telephone: 910.763.3404
glosee@rountreelosee.com
Type of Organization: Small Firm
Phone calls? No

Deadline date to apply 6/24/2018

Position start date: Immediately

Who Should Apply: Alumni

Wilmington General Practice Firm Seeks Team Player

Established, AV-rated firm seeks an attorney with 5+ years general practice experience, with experience with substantial estate planning and estate administration experience. Preference will be given to those licensed in both NC and SC. We offer the opportunity to work in a firm with highly skilled lawyers, a great atmosphere, competitive salary and full benefits.

Email cover letter and resume to Geoff at: glosee@rountreelosee.com

Posted 5/25/18. Job Listing #081.

Recruiting Solutions – hiring for its Columbia Office

1441 Main Street Suite 890
Greenville, South Carolina 29607

Contact Person: Morgan Baskin
Telephone: 864.400.3551
mbaskin@recruitingsolutionsonline.com

Position start date: Immediately

Who Should Apply: 2018 Recent Graduate, Alumni

Position description: Title: Associate Attorney for Columbia, SC

We are seeking a family law Associate Attorney for our client, a domestic litigation firm located in Columbia, South Carolina. Our client is dedicated to a radical client-centered approach to the services they provide, backed by quality people who can help them succeed. In order to provide a service that is focused on people first, they hire and reward employees who also take pride in creating a world class experience for their customers and co-workers. This is a direct hire opening that provides exceptional benefits and competitive pay!

Associate Attorney Job Responsibilities:

- Provide superior customer service to all clients
- Proactively manage family law cases from beginning to end
- Work with a team of professionals to provide the best possible case strategy.
- Manage performance metrics to track accomplishments and client satisfaction.

Associate Attorney Job Requirements:

- Law Degree from an Accredited University; Passed the Bar Exam on the first attempt.
- 3-5+ years of litigation experience
- 1st chair family law experience

- Licensed to practice law in the state of South Carolina
- Impeccable professional reputation with a positive perspective.
- Have the technical skills where new programs can be quickly learned.
- Values and thrives in a team- based approach
- Values defined processes and procedures that lead to guaranteed results.
- Excellent verbal and written communication skills.

□ Exceptional Benefits provided:

- o Employer paid health premiums; Employer paid dental premiums
- o Employer paid Life, LTD & STD premiums, 401K
- o Ongoing educational opportunities; Gym membership reimbursement
- o Robust wellness program where employees are rewarded for healthy living & MORE!

Send resume and Reference list [3] to mbaskin@recruitingsolutionsonline.com

Posted 5/24/18. Job Listing #080.

Hilliard Law Firm

Georgetown, SC

Contact: D'Shea Yuslum

The Hilliard Law Firm is seeking a motivated Associate Attorney to handle the family law part of our practice in the Fifteenth Judicial Circuit. A minimum of 1-2 years' experience is preferred. Looking for a smart, eager and motivated candidate. Please visit our firm website at www.hilliardlawfirm.com

Job Title: Associate Attorney

Classification: Full Time

Office Location: Georgetown, SC

Hours: Monday-Friday 9:00 a.m. – 5:00 p.m.

Please email your resume, cover letter, at least two references, and a writing sample to dshea@hilliardlawfirm.com. No phone calls please.

Posted 5/22/18. Job Listing #079.

VOIR DIRE ANALYTICS

Contact Person: Jonathan Fowler, Title: CEO

Telephone: (888) 330-6866

www.voirdireanalytics.com

jonathan@voirdireanalytics.com

Type of Organization: Business

Phone calls? No

Deadline date to apply 6/30/2018

Position start date immediately

Who Should Apply: Alumni

Position description:

Voir Dire Analytics is a private data warehousing, analytics, and case consulting firm in downtown Greenville, South Carolina. We are seeking an attorney with trial experience to serve as our client development specialist. This position will start as part-time and commission only (1099) and has the option of transitioning to salaried employment after a probation period to be determined.

Our Client Development Specialist will create new business opportunities for the company, maintain current client relationships, serve as the primary point of contact for our clients, and translate across the business, analytics, & legal domains. S/he must have trial experience, a basic knowledge of databases and practice management software, the ability to communicate effectively with clients, partners, & internal staff, and a drive to grow the business. This would be an ideal opportunity for a self-employed or in-transition attorney who is interested in business management, analytics, and/or sales.

Response Method: Email

Materials requested: Resume, Cover Letter

Posted 5/18/18. Job Listing #078.

Carolina Legal Staffing, Charlotte, NC

www.carolinalegal.com

Tate@carolinalegal.com

Type of Organization: Business

Phone calls? No

Deadline date to apply 05/18/2018

Position start date 05/21/2018

Who Should Apply: 2017 Recent Graduate, Alumni Position description:

Carolina Legal Staffing LLC is immediately seeking licensed attorneys and non-licensed J.D. candidates for a projects starting on Monday May 21st at 9:00AM.

We are staffing for trainings in both Charlotte and Durham, NC offices. These projects are expected to last about 2 weeks with potential to roll into additional future projects.

The pay rate for licensed attorneys is \$25 an hour. The pay rate for non-licensed J.D. candidates is \$21 an hour.

Our client requires that you commit to working a 40-hour week Monday-Friday for the duration of the project.

Hours will be capped at 40 hours for this particular matter.

If you are available and interested in joining one of these projects, please apply by submitting your resume directly to LTate@carolinalegal.com and please reference which office you are available to work in.

Posted 5/17/18. Job Listing #077.

McLeod Fraser & Cone, LLC

111 E. Washington Street

Walterboro, South Carolina 29488

Brown McLeod, Esq.

Telephone: 843-549-2516
<http://walterborolawyer.com>
brownmcleod@mfclawfirm.com
Phone calls? Yes

Deadline date to apply August 1, 2018

Position start date: Immediately

Who Should Apply: 2017 Recent Graduate, Alumni

Position description:

McLeod Fraser & Cone, LLC is currently accepting applications for an associate attorney position. Relevant experience is preferred (but not required), particularly in the areas of real estate law, municipal law, transactional work, insurance defense and general civil litigation. Preferred applicants will have strong research and writing abilities, excellent academic credentials, and superior communication skills. Salary DOE. Please submit cover letter, writing sample, resume, and law school transcript to courtney@mfclaw.com.

Response Method: Email

Materials requested: Resume, Cover Letter, Writing Sample References request: 2

Posted 5/15/18. Job Listing #076.

CLARKSON WALSH & COULTER, PA

1164 WOODRUFF ROAD

GREENVILLE, South Carolina 29607

Jona Carver, Firm Administrator

Telephone: 8642324400

www.clarksonwalsh.com

JCARVER@CLARKSONWALSH.COM

Type of Organization: Medium Firm

Phone calls? No

Deadline date to apply 06/30/2018

Position start date July 2018

Who Should Apply: Alumni

Position description:

Clarkson, Walsh & Coulter, a well-established insurance defense litigation firm with offices in Greenville and Charleston, South Carolina, seeks to hire a licensed South Carolina attorney with **at least 2 years of insurance coverage, bad faith defense, and insurance defense litigation experience** for its Greenville office. (www.clarksonwalsh.com) We are a fast paced litigation firm that focuses on the defense of individuals and businesses in all areas of civil litigation, including products liability, automobile negligence, construction, civil rights, professional negligence, insurance coverage and bad faith defense and premises liability. The firm is looking for an individual who can work well within a team structure but can also work independently as the lead lawyer in coverage and litigation matters.

Please submit a cover letter, resume, and writing sample in confidence

Response Method: Email

Materials requested: Resume, Cover Letter, Writing Sample References request: 2

Posted 5/14/18. Job Listing #075.

CLARKSON WALSH & COULTER, PA

1164 WOODRUFF ROAD

GREENVILLE, South Carolina 29607

Jona Carver, Firm Administrator

Telephone: 864.232.4400

www.clarksonwalsh.com

JCARVER@CLARKSONWALSH.COM

Type of Organization: Medium Firm

Phone calls? No

Deadline date to apply 06/30/2018

Position start date July or August

Who Should Apply: 2017 Recent Graduate, Alumni

Position description:

Clarkson, Walsh, & Coulter, a well-established insurance defense litigation firm with offices in Greenville, South Carolina and Charleston, South Carolina, seeks to hire a licensed South Carolina attorney for its Greenville office. (www.clarksonwalsh.com) We are a fast paced litigation office that specializes in the defense of individuals and businesses in all areas of civil litigation, including products liability, automobile negligence, construction, civil rights, professional negligence, insurance coverage and bad faith defense and premises liability. The firm is looking for an individual who can work well within a team structure, but can also work independently as the lead lawyer in litigated matters.

Resumes and writing samples may be submitted in confidence.

Response Method: Email

Materials requested: Resume, Cover Letter, Writing Sample References request: 2

Posted 5/14/18. Job Listing #074.

Joye Law Firm, LLP

5861 Rivers Avenue

North Charleston, South Carolina 29406

Contact Person: Rob Cluxton, CLM, MBA

Chief Operating Officer

Telephone: 843.480.2809

Fax: 843.746.2351

www.joyelawfirm.com

rcluxton@joyelawfirm.com

Type of Organization: Medium Firm

Phone calls? No

Deadline date to apply 06/30/18

Position start date ASAP

Who Should Apply: Alumni

Position description:

Growing statewide South Carolina law firm is searching for a talented associate attorney to join our North Charleston, SC office. Great opportunity to work with a highly respected plaintiff law firm specializing in personal injury. Ideal candidates will have 5+ years of experience. Must be licensed to practice in the state of South Carolina. Successful candidates must have excellent writing and communication skills and the ability to manage multiple tasks and deadlines in a fast-paced environment. Please submit cover letter, resume, and writing sample for consideration. All communication and resumes will be held strictly confidential.

Excellent work environment and benefits package with competitive compensation commensurate with experience.

Response Method: Email

Materials requested: Resume, Cover Letter, Writing Sample References [3]

Posted 5/14/18. Job Listing #073.

The Hon. Cynthia Graham Howe

Telephone: 843-915-5310

www.horrycounty.org

Howec@horrycounty.org

Type of Organization: Government

Phone calls? Yes

Deadline date to apply May 25, 2018

Position start date ASAP but no later than 8/1/18

Who Should Apply: 3L, 2017 Recent Graduate, Alumni Position description:

Top law school graduate to assist judge in all her activities to include scheduling hearings, sitting with judge during hearings, researching important issues, reviewing proposed orders, writing proposed orders, reviewing files and preparing bench memoranda, and assisting judge with the monthly foreclosure sales.

Response Method: Email, Mail

Materials requested: Resume, Cover Letter, Unofficial Transcript, Writing Sample References request: 2

Government benefits include health insurance. Salary is \$42,640 annually.

The judge's law clerk is a clear reflection on the judge herself, and therefore, the law clerk must have excellent communication skills.

Posted 5/9/18. Job Listing #072.

Blind Ad - (alumni)

SC Upstate Area

Family Law Attorney Job Description

General Information

A well-respected and established Upstate Plaintiff's law firm is looking for an experienced family law attorney to join its ranks. The position is expected to research and develop case information, evidence, and settlement options; track and manage cases; handle trial preparations and actual trials; and work well with paralegals, legal assistants, and office staff.

The candidate must also be committed to the firm's mission, which is to compassionately improve the lives of its clients by working tirelessly to offer integrity-driven, results-oriented legal services.

Education and Experience

The candidate must have a minimum of three years' experience in the practice of Family Court. The individual must also have experience managing a heavy caseload with staff and management support. Must have a J.D. degree from an ABA-approved law school and must be an active member in good standing with the South Carolina Bar Association.

Application Procedure

Please send letter of interest and resume to upstatelegal@gmail.com

Posted: 05/2/18. Job Listing #036.

Blind Ad - (alumni)

SC Upstate Area

Civil Litigation Attorney Job Description

General Information

A well-respected and established Upstate Plaintiff's law firm is looking for an experienced attorney in the practice area of Civil Litigation to join its ranks. The position is expected to consult with clients, conduct pre-trial activities, represent clients at trial, and work well with other attorneys, paralegals, legal assistants, and office staff.

The candidate must also be committed to the firm's mission, which is to compassionately improve the lives of its clients by working tirelessly to offer integrity-driven, results-oriented legal services.

Education and Experience

The candidate must have a minimum of three years' experience in the practice of Civil Litigation in both State and Federal Courts. The individual must also have experience managing a heavy caseload with staff and management support. Must have a J.D. degree from an ABA-approved law school and must be an active member in good standing with the South Carolina Bar Association.

Application Procedure

Please send letter of interest and resume to upstatelegal@gmail.com

Posted: 5/2/18. Job Listing #035.

Shumaker Loop & Kendrick, LLP

101 South Tryon St - Suite 2200
Charlotte, NC 28280

Contact Person: Todd Hayes

Title: Administrator

Telephone: 704-945-2166

Fax: 704-332-1197 Website:

www.slk-law.com

Email: thayes@slk-law.com

Type of Organization: Medium Firm

Phone calls? No

Deadline date to apply 5.30.18

Position start date Immediate

Interested In: Alumni Position

description:

The Charlotte office of Shumaker, Loop & Kendrick, LLP, an Am Law 200 Firm, seeks a full time Litigation Associate Attorney to help service large National and Global clients. The ideal candidate will have a minimum of 4 years litigation experience and preference will be given to those licensed in both NC and SC. The position requires significant deposition experience,

ability to manage complex case assignments, strong communication and writing skills, the ability to manage and communicate with clients on an ongoing basis, trial experience and product liability work is a plus. We offer the opportunity to work in a firm with highly skilled lawyers, a great atmosphere, competitive salary and full benefits. To apply go to:
www.slklaw.com/Careers/Associates.

Response Method: Email
Materials requested: Resume
References request: 0

Comments:
To apply go to: www.slk-law.com/Careers/Associates

Posted 5/1/18. Job Listing #070.

US Small Business Administration - 233
Peachtree Street, Suite 300
Atlanta, GA 30303

Contact Person: Mona M. Keith
Title: Area Counsel
Telephone: 404-331-0112 Website:
www.sba.gov
Email: mona.keith@sba.gov
Type of Organization: Government Phone
calls? Yes

Deadline date to apply 05/15/2018 Position
start date 8/5/18

Interested In: Alumni

Position description:

GENERAL COUNSEL FOR CHARLOTTE, NC OFFICE

The U.S. Small Business Administration, Office of General Counsel is seeking an experienced attorney for a position in its North Carolina District Office, located in Charlotte, NC. Although physically located in Charlotte, the candidate will cover both North Carolina legal matters, as well as remotely cover work related to South Carolina legal matters. The position will be filled at the GS 12 to GS 13 level (\$73,910-\$87,887 salary range), depending on law school standing and level of experience. The position involves varied work primarily in the areas of financial law, real estate closings, commercial litigation (including bankruptcy), administrative

law, and ethics. Applicants should be self-starters with excellent writing and analytical skills. Prior litigation experience is preferred. The successful candidate will work under the supervision of the Area Counsel, who is located in Atlanta, Georgia. A background check is required for this position.

Response Method: Email

Materials requested: Resume, Cover Letter, Writing Sample References request: 2

Posted 4/30/18. Job Listing #069.

McCabe Trotter & Beverly, PC – (recent graduates/alumni)

140 Stoneridge Drive Suite 650

Columbia, SC 29210

Associate attorney (recent graduate)

Position description:

McCabe Trotter & Beverly, PC is a firm that primarily represents community associations and construction firms. This position requires handling litigation, drafting real estate and corporate instruments, and providing counsel to clients. The position frequently requires meeting with boards of directors and attending community association membership meetings after hours and on weekends.

Requirements:

- Rule 403 completion
- Excellent writing skills
- Attention to details
- Excellent leadership skills

If interested, please email a copy of your resume, salary requirements and two writing samples to ryan.mccabe@mccabetrotter.com.

Minorities encouraged to apply.

All inquiries will be kept confidential.

Posted: 04/25/18. Job Listing #068.

University of South Carolina School of Law

1525 Senate Street

Columbia, SC 29208

Staff Attorney

To provide additional legal support and coordination of services for the School of Law's medical legal partnership known as CHAMPS (Carolina Health Advocacy Medico/legal PartnerShip). Represent low-income clients referred to CHAMPS from Palmetto Health and Palmetto Health-USC Medical group.

This is a full-time, grant funded position funded for two years.

Minimum Qualifications (Classified and Unclassified positions)

Juris Doctorate degree required and 5 years related legal experience.

Must be a member in good standing of the South Carolina Bar.

Preferred Qualifications

Experience in health care representing under-served populations preferred.

Preference for five or more years of this experience.

Knowledge/Skills/Abilities

Knowledge of the laws of South Carolina. Ability to draft legal documents. Ability to organize and draft briefs. Strong written and oral communication skills.

Apply at <https://uscjobs.sc.edu/postings/30004>

Posted 4/25/18. Job Listing #067.

Eleventh Circuit Public Defenders Office

202 East Main Street
Lexington, South Carolina 29072

Contact Person: Robert Madsen

Title: Circuit Public Defender

Telephone: 803-785-8873 Fax:

803-785-1443 Website:

<https://www.lex-co.com/Applications/HROnline/PUBLIC/VACANCYLISTING.ASPX>

Email: rmadsen@lex-co.com

Type of Organization: Government
Phone calls? No

Deadline date to apply 4/25/18
Position start date June 25, 2018

Interested In: Alumni
Position Title: Attorney II (Senior Assistant Public Defender)
Grade: 212
Position #: 001673
Department: PUBLIC DEFENDERS OFFICE
Salary Range: \$55,666

Minimum Requirements:

Minimum Education - Applicants must possess a Juris Doctorate Degree and be a member of the South Carolina Bar.

Minimum Qualification - Must have completed Rule 403 requirements.

Description:

The Eleventh Circuit Public Defenders Office is accepting applications for a full-time senior assistant public defender in our Lexington Office. This is an Attorney II position, with duties as a Senior Assistant Public Defender. Duties include complex trials, assisting and mentoring young attorneys, court hearings, client and witness interviews, investigation, analyzing strength of cases, developing mitigation and defenses, case negotiation and related job duties as required.

Additional Job Requirements:

Applicants must have a strong work ethic and be able to work independently. Applicants must have previous criminal trial experience.

Preferred Experience:

Five years previous criminal trial experience.

Response Method: Email

Materials requested: Resume, Cover Letter, Application Form References request: 2

Comments:

To be considered all application must be submitted through Lexington County's website at www.lex-co.com

Posted 4/25/18. Job Listing #066.

Eleventh Circuit Public Defenders Office

202 East Main Street
Lexington, South Carolina 29072

Contact Person: Robert Madsen

Title: Circuit Public Defender

Telephone: 803-785-8873

Fax: 803-785-1443

Website: <https://www.lex-co.com/Applications/HROnline/PUBLIC/VACANCYLISTING.ASPX>

Email: rmadsen@lex-co.com

Type of Organization: Government

Phone calls? No

Deadline date to apply May 12, 2018

Position start date May 21, 2019

Interested In: 2017 Recent Graduate, Alumni

Position Title: Attorney I (Assistant Public Defender)

Grade: 211

Position #: 002085

Department: PUBLIC DEFENDERS OFFICE

Salary Range: \$50,000

Minimum Requirements:

Minimum Education - Applicants must possess a Juris Doctorate Degree and be a member of the South Carolina Bar.

Minimum Qualification - Must have completed Rule 403 requirements.

Description:

The Eleventh Circuit Public Defenders Office is accepting applications for a full-time assistant public defender in our Lexington Office. Duties include trials and court hearings, client and witness interviews, investigation, analyzing strength of cases, developing mitigation and defenses, case negotiation and related job duties as required.

Additional Job Requirements:

Applicants must have a strong work ethic and be able to work independently. Previous criminal trial experience is preferred, but not required

Response Method: Email

Materials requested: Resume, Cover Letter, Application Form References request: 2

Comments:

To be considered, applications must be submitted through Lexington County's website at <https://www.lex-co.com>

Posted 4/25/18. Job Listing #065.

SOUTH CAROLINA LEGAL SERVICES

Equal Justice Works Crime Victims Justice Corps Fellow

South Carolina Legal Services will host a fellow over two years as part of the Equal Justice Works Crime Victims Justice Corps. This fellow will focus on serving survivors of human trafficking. The fellowship should begin on or about June 1, 2018 and end May/June 2020.

The Equal Justice Works Crime Victims Justice Corps is a legal fellowship program designed to increase capacity and access to civil legal help for crime victims. A cohort of approximately sixty fellows are placed at nonprofit organizations across the country to provide direct representation to victims of crimes, including human trafficking, fraud/identity theft, campus sexual assault, and hate crime, and immigrant victims of crime with meritorious claims for immigration relief, and outreach and training to community partners. All fellows will incorporate crime victims' rights enforcement into their practice and will receive training from the National Crime Victim Law Institute and other training and technical assistance providers.

This program is supported by an award from the U.S. Department of Justice, Office of Justice Programs, Office for Victims of Crime, Award Number 2017-MU-MU-K131, and private funding.

The fellow will be supervised by South Carolina Legal Services and based in Columbia, South Carolina.

Fellowship Description

The Equal Justice Works Crime Victims Justice Corps Fellow will:

- Provide direct legal services to human trafficking survivors to address the range of civil legal issues that arise from victimization.
- Provide crime victims' rights enforcement.
- Conduct outreach and education activities, provide referrals, and leverage pro bono resources.
- Contribute to programmatic reporting required under the federal award.
- Collaborate with other Equal Justice Works Crime Victims Justice Corps Fellows.
- Actively participate in mandatory in-person training programs including two-day Crime Victims Justice Corps Victim Law Boot Camp training on June 28-29, 2018 in Washington, DC; learning event at the end of the Fellowship; annual three-day Equal Justice Works Leadership Development Training in October/November 2018 and 2019 in Washington, DC; and training calls with the National Crime Victim Law Institute.

Qualifications

The ideal candidate will possess the following qualifications:

- Member of the SC Bar.
- Knowledge of the Rules of Civil Procedures, Rules of Evidence, Rules of the Family Court, and Rules of Appellate Procedure.

- Strong oral, written and presentation communication skills; bilingual skills a plus, but not required.
- Excellent computer skills, including Windows and Microsoft Office 2013.
- Desire to work with diverse people and communities.
- Commitment to public interest/poverty law.
- Valid driver's license and good driving record.
- Ability to begin the fellowship by on or about June 1, 2018 and serve for 2 years
- Those with legal experience in crime victims' rights enforcement and victim service are strongly encouraged to apply.
- A valid driver's license and a good driving record.
- Experience serving low-income or economically disadvantaged individuals and families is a plus.

Salary and other support

The Fellow will receive an annual salary, as well as health insurance, dental insurance, a low cost vision plan, and other benefits. Interested applicants should contact South Carolina Legal Services with any follow-up questions about benefits.

About Us: SCLS is a nonprofit legal aid law firm that provides high quality free legal assistance to in a wide variety of civil legal matters to eligible low income residents of South Carolina.

Application Instructions: Applicants interested in applying for this position may submit a resume, cover letter, and three references to 803-799-9420 to the attention of "CVLC Fellow."

Application Deadline: May 9, 2018, but candidates are encouraged to apply as soon as possible.

South Carolina Legal Services is an Equal Employment Opportunity Employer and does not discriminate on the basis of race, color, religion, sex, sexual orientation, national or ethnic origin, age, disability or veteran status.

Posted 4/25/18. Job Listing #064.

City of Columbia – Planning & Development Services

1136 Washington Street
Columbia, SC 29201

Contact Person: Rachel L. Bailey, Zoning Administrator

Phone: 803-545-3332

*Would prefer no phone calls

Website: <https://www.columbiasc.net/planning-development>

Type of organization: Government

PLEASE APPLY AT <https://www.columbiasc.net/hr/employment>

Position start date: June 2018

DEPUTY ZONING ADMINISTRATOR

This position assists in the administration of the City of Columbia's Zoning Ordinance that regulates the use and development of land within the City limits; assists in supervising the enforcement of all provisions of the zoning ordinance; issues or oversees the issuance of appropriate permits and certificates for all construction or changes in use of land, and performs related professional, administrative, and supervisory work as required. The incumbent works within broad policy and organizational guidelines and does independent planning and implementation, reporting progress of major activities through periodic conferences and meetings.

ESSENTIAL JOB FUNCTIONS:

- Administers the programs and operations of the Zoning Division of the Planning and Zoning Department, ensuring division compliance with applicable federal, state and local laws and regulations;
- Interprets, administers and enforces all adopted regulatory codes and ordinances pertaining to zoning; meets with engineers, contractors, developers, property owners and others to discuss zoning issues;
- Evaluates the existing zoning ordinance and recommends changes as appropriate; updates zoning maps as appropriate;
- Oversees zoning enforcement processes, including site plan review, subdivision review, variation requests, special exception requests, administrative appeals, annexations, encroachments, sidewalk vending permit requests, etc.;
- Reviews and analyzes the impact of development proposals on parking, traffic, pedestrian safety, infrastructure, environment, urban design and other factors; proposes creative conditions or alternatives to ameliorate concerns stemming from such analyses;
- Enforces and promotes compliance with all provisions of the zoning ordinance, including signage, front-yard parking, over-occupancy, illegal dwelling units, etc.;
- Writes and disseminates legal notices to ensure due process of development review;
- Issues appropriate permits and certificates for all construction or change of use of land;
- Updates Zoning Division web pages;
- Utilizes GIS for spatial data analysis; creates GIS- based maps;
- Attends meetings of and provides administrative and technical support to the Development Review Team, Board of Zoning Appeals, Planning Commission and City Council;
- Prepares a variety of studies, reports and related information for decision-making purposes;
- Participates in division marketing and public relations efforts; makes public presentations to inform the public about division projects and programs;
- Assists in coordinating division activities and functions with those of other City divisions, departments, counties and outside agencies as appropriate;
- Receives and responds to inquiries, concerns, complaints and requests for assistance regarding areas of responsibility;
- Performs general administrative / clerical work as required, including but not limited to preparing reports and correspondence, copying and filing documents, entering and retrieving

computer data, answering the telephone, conducting and attending meetings, approving department payroll, etc.;

- Procures division supplies and equipment as needed;
- Attends training, conferences, seminars, meetings, etc., to enhance job knowledge and skills and maintain certifications; and
- Performs other related duties as assigned.

MINIMUM REQUIREMENTS TO PERFORM WORK:

- Bachelor's degree in planning, legal studies or a closely related field;
- Four (4) years of relevant prior experience;
- Valid South Carolina Class "D" Driver's License.

PHYSICAL DEMANDS:

The work is considered light and involves walking or standing most of the time and involves exerting up to 20 pounds of force on a recurring basis, or skill, adeptness and speed in the use of fingers, hands or limbs on repetitive operation of mechanical or electronic office or shop machines or tools within moderate tolerances or limits of accuracy.

References requested: 3

Materials requested: Resume, cover letter, application

PLEASE APPLY AT <https://www.columbiasc.net/hr/employment>

Posted 4/23/18. Job Listing #063.

Salley Law Firm, PA 129
East Main Street
Lexington, SC 29072

Contact Person: William B. Salley, Jr., Esquire

Title: Attorney

Telephone: 803-356-5000

Fax: 803-356-1439

Website: www.salleylawfirm.com Email:

hr@salleylawfirm.com

Type of Organization: Small Firm

Phone calls? No

Interested In: Alumni Position

description:

Established personal injury and workers' compensation law firm is seeking an associate attorney. Previous personal injury experience required. Very competitive salary and benefits. Excellent employment opportunity. Please send resume and cover letter to hr@salleylawfirm.com

Response Method: Email

Materials requested: Resume, Cover Letter References request: 0

Posted 4/20/18. Job Listing #062.

MOTLEY RICE LLC -- **UPDATED 5.23.18**
28 BRIDGESIDE BLVD
MT PLEASANT, SC 29464

Contact Person: LAUREN JAHNKE, HR SPECIALIST
Telephone: 843.216.9281
WWW.MOTLEYRICE.COM
Email: LJAHNKE@MOTLEYRICE.COM
Type of Organization: Large Firm
Phone calls? No

Position start date ASAP

Who Should Apply: 2018 Recent Graduate, Alumni Position description:
Interested candidates, please submit a Word or PDF version of resume and cover letter to:
staffing@motleyrice.com

Motley Rice LLC, one of the nation's largest plaintiff litigation Firms, is seeking Project Attorneys to join the Opioids litigation on a document review project. The position includes benefits.

Interested candidates must possess a Juris Doctor degree from an accredited School of Law. Highly preferred is an active license in good standing in at least one State. Familiarity with e-discovery platforms (including Relativity) also preferred.

Recently licensed attorneys and those with a JD and in process of being licensed encouraged to apply.

The above is intended to describe the general content of and requirements for the performance of this job. It is not to be construed as an exhaustive statement of essential functions, responsibilities or requirements. This job description must not be misconstrued as a promise of employment, nor deemed as an employment guarantee. Equal Opportunity Employer. We participate in e-verify.

Response Method: Email
Materials requested: Resume, Cover Letter
Re-Posted 5/23/18. Job Listing #061.

Howser, Newman & Besley, LLC (Columbia, SC Position)
1508 Washington Street
Columbia, SC 29201

Attention: Ben McCoy, Managing Partner (bmccoy@hnblaw.com)

Mailing address: Post Office Box 12009, Columbia, SC 29211

Website: www.hnblaw.com

Type of Organization: Litigation Firm
Phone calls? Yes.

Trial/Litigation Attorney

Howser, Newman & Besley, LLC seeks a highly qualified trial/litigation attorney with a minimum of 3 years significant trial experience, five years preferred.

Job Requirements:

Candidates must have 3 years or more trial/litigation experience. Excellent interpersonal skills, strong writing skills, and solid academic credentials are required. Candidate must be licensed in South Carolina.

Please submit resume and law school transcript to our Columbia office.

Position start date TBD

Posted 4/18/18. Job Listing #060.

McGuire Woods

McGuireWoods LLP has an exciting opportunity for a Legal Talent Advisor to join the firm. This newly created position can be located in any of the following offices: Richmond, VA, Charlotte, NC or Washington DC. The ideal candidate has industry relationships and vast knowledge of resources and services to provide guidance, counsel and opportunities to McGuireWoods' attorneys that are considering a career change. Working as a member of the Attorney Recruiting and Professional Development team, the Legal Talent Advisor serves as a legal talent ambassador for McGuireWoods' attorneys and client in-house teams. This individual is highly interactive with the firm's legal leadership, Department Chairs, clients and external networks.

McGuireWoods LLP is a global law firm with a legacy reaching back more than 175 years. We are strong in the traditional legal practices such as litigation and corporate law, but we are also leaders in rapidly expanding fields such as data privacy and security, the life sciences, private equity, and healthcare, among many others. We offer the opportunity to grow through an extensive range of legal practice areas and industries, and to work in locations around the world. Perhaps the most attractive aspect of joining our firm is the opportunity to work with our lawyers and leaders, all of whom reflect the value McGuireWoods places on experience, talent and diversity. For more information, please visit www.mcguirewoods.com. **Responsibilities**

- Working closely with the Department Chairs and client contacts, initiate career conversations or respond to requests that come directly from a practicing attorney who is considering making a career change and provide guidance
 - Actively market and engage the alumni network when opportunities become available, cultivating effective relationships for career placement
 - Define alumni outreach communication strategies and distribute opportunities, managing external career enhancement postings utilizing the internal job board
 - Develop relationships with key firm clients to foster in-house counsel employment opportunities
 - Provide thoughtful counsel to attorneys on positions available internally (alternative track) and externally
 - Assist with interview preparation, resume editing, and networking
 - Ensure the logistics and a smooth transition for departing/retiring attorneys
 - Through utilizing other internal firm resources, create and ensure maintenance of internal job board
- Qualifications**

- Law degree is *required*
- Law firm experience (large firm) *preferred*
- Prior experience working as an attorney *preferred*
- Marketing experience and skilled at networking with the highest levels of leadership both internally, and with clients

Apply at <https://staffcareers-mcguirewoods.icims.com/jobs/3852/legal-talent-advisor/job>

Posted 4/18/18. Job Listing #059.

Gallivan White & Boyd PA PO
 Box 10589
 Greenville, South Carolina 29601

Contact Person: Kim Donald
 Title: Employee Relations Manager
 Telephone: 864-241-7015
 Fax: 864-271-7502
 Website: www.gwblawfirm.com
 Email: kdonald@gwblawfirm.com
 Type of Organization: Medium Firm
 Phone calls? No

Deadline date to apply 05/11/2018
 Position start date 04/11/2018

Interested In: 2017 Recent Graduate

Alumni Position description:

Gallivan, White & Boyd, P.A., one of the Southeast's leading law firms founded more than six decades ago in Greenville, South Carolina is seeking an Associate Attorney, with 1-3 years' experience to join our Worker's Compensation Group in the Greenville, SC office. Ability to bring some work is preferred, but not required. The candidate should have excellent academic credentials and admittance to the South Carolina Bar. The ideal candidate will be able to communicate effectively and possess excellent writing, analytical, and computer skills. Ability to bring some work is preferred, but not required.

The candidate must have the ability and motivation to independently manage a caseload, move all pending cases forward toward conclusion on a timely basis, and comply with reporting requirements. Prior experience in a worker's compensation practice is required.

Please email resumes to Kim Donald, kdonald@gwblawfirm.com.

Response Method: Email

Materials requested: Resume, Cover Letter, Writing Sample References request: 0

Posted 4/18/18. Job Listing #058.

Cordell & Cordell

600 Kellwood Pkwy, Suite 310
Chesterfield, Missouri 63017

Contact Person: Tiffany Parker-Trim

Title: Recruiting Team Advisor

Telephone: 3145873422 Fax:

Website: www.cordellcordell.com

Email: employment@cordelllaw.com

Type of Organization: Medium Firm

Phone calls? No

Deadline date to apply June 1st 2019

Position start date ASAP

Interested In: Alumni

Alumni Position description:

Associate Attorney

Attorneys at Cordell and Cordell are top notch professionals who work hard to advocate for their clients through the Divorce process. Our legal professionals are responsible for managing family law cases from beginning to end and gain courtroom experience nearly immediately. Our professionals also benefit from a team-based approach where managing and senior Attorneys are available to provide on-going guidance and direction on case law and strategy. Our Attorneys will highly benefit from our work environment where education and training is a priority as well as autonomy.

Responsibilities of the Job

Provide superior customer service to all clients Proactively manage family law cases from beginning to end Work with a team of professionals to provide the best possible case strategy Manage performance metrics to track accomplishments and client satisfaction

Qualifications

Law Degree from an Accredited University; Passed the Bar Exam on the first attempt

3-5+ years of litigation experience

1st chair family law experience

Licensed to practice law in the state of South Carolina Impeccable professional reputation with a positive perspective Has the technical skills where new programs can be quickly learned Values and thrives in a team-based approach Values defined processes and procedures that lead to guaranteed results Excellent verbal and written communication skills -----

Cordell & Cordell provides exceptional benefits and a great working environment including:

Employer paid health premiums

Employer paid dental premiums

Employer paid Life, LTD & STD premiums

Gym membership reimbursement

Ongoing educational opportunities

Robust wellness program where employees are rewarded for healthy living & More!

Response Method: Email, Mail

Materials requested: Resume, Cover Letter References request: 2

Comments: About

Us

Cordell & Cordell is the largest domestic litigation law firm in the United States serving clients across 36 states with over 100 offices nationwide. We are dedicated to a radical client-centered approach to the services we provide, backed by quality people who can help us succeed. In order to provide a service that is focused on people first, we hire and reward employees who also take pride in creating a world class experience for our customers and our co-workers.

Posted 4/18/18. Job Listing #057.

William J. Tuck, P.A. (Tuck Law Firm)

PO Box 933

Darlington, South Carolina 29540

Contact Person: Wm. Tuck

Title: Attorney

Telephone: 843-393-2201

Fax: 843-393-2216

Website: attorneywilliamjtuck.com

Email: bill@attorneywilliamjtuck.com

Type of Organization: Small Firm

Phone calls? No

Deadline date to apply June 1, 2018

Position start date ASAP

Interested In: 3L, 2017 Recent Graduate

Position description:

Associate attorney on medical malpractice cases. Will communicate with clients, analyze medical records, correspond with experts, draft pleadings and memos, answer discovery, prepare for and assist at depositions, mediations and trial. Salary neg.

Response Method: Email

Materials requested: Resume, Cover Letter, Unofficial Transcript, Writing Sample References request: 3

Posted 4/18/18. Job Listing #056.

York County Public Defender

The 16th Circuit Public Defender's Office comprises York and Union County and is headed by Circuit Public Defender Harry Dest.

We currently have an opening in our York Office for an Assistant Public Defender with criminal experience to provide effective and zealous representation in circuit and/or magistrate court for clients charged with criminal offenses.

Must have Juris Doctorate, Valid SC DL, and be in good standing with the SC Bar. All 403 requirements must have been met.

To formally apply, please see posting on the York county website <https://www.yorkcountygov.com/373/Employment-Opportunities>

and email resume to: joe.medlin@yorkcountygov.com

Posted 4/6/18. Job Listing #055.

Orrick Herrington & Sutcliffe LLP

2121 Main Street
Wheeling, WV 26003

Contact Person: Margaret Tucker
Title: HR Specialist
Telephone: 304-231-2769 Fax:
Website: www.Orrick.com
Email: mtucker@orrick.com
Type of Organization: Large Firm
Phone calls? No

Deadline date to apply
Position start date

Interested In: Alumni
Position description:
Project Attorney
Orrick, Herrington & Sutcliffe LLP
Location: Wheeling, WV
Job#1330WH

Orrick currently has an excellent opening for a Project Attorney in the Global Operations Center (GOC) in Wheeling, WV.

Orrick is again one of the Fortune 100 Best Companies to Work For, the annual list that recognizes companies with extraordinary workplace cultures. Selected among hundreds of companies that Fortune considered this year, Orrick is one of only five law firms to make the 2018 list.

Orrick Analytics is a team of lawyers, statisticians and other professionals that uses state-of-the-art technology and probability modeling in document-heavy engagements. The type of work we do ranges from massive document reviews, including e-discovery, in litigation to large-scale contract reviews and other due diligence.

Unlike Legal Process Outsourcers (LPOs), our in-house team model offers the benefits of full integration with the litigation and transactional lawyers leading the engagement. We work together on a regular basis to ensure that the culling of data from documents is performed with the utmost care, and the purpose of the review always remains at the forefront.

Responsibilities

Are you looking to work in a dynamic team oriented work environment? As a Project Attorney in the Orrick Analytics group, you will share responsibility for ensuring discovery document review projects and transactions are performed in an efficient and effective manner. We work with litigation teams to understand project requirements and, teams of contractors and support staff to lead projects to completion.

- Project Attorneys are tasked with handling project intake, staffing, planning, budgeting, execution, documentation, communication and related project tasks.
- You will be responsible for due diligence and related transaction support.
- You have the responsibility to ensure the proper integration of technology at the project level.
- You will maintain knowledge of developments in technology including e-discovery to ensure project efficiency.
- We are devoted to the continuous improvement of the processes and methodologies we utilize to execute document review projects.

Qualifications

- A Juris Doctor and successful bar passage and admission to practice in good standing in a U.S. jurisdiction is required.
- Some practice experience preferred.
- Significant document review experience, including experience making privilege determinations and preparing privilege logs.
- A successful Project Attorney will possess strong supervisory and team-building skills.
- Two years of experience in project lead or supervisory roles, preferably of both small and large teams.
- Excellent communication and interactive skills at all levels and a shown ability to work with a wide variety of personality types.
- Planning and organization skills are important in this role, including the ability to meet deadlines and to lead multiple projects concurrently.
- Do you have the ability to problem solve and make decisions? A can-do approach in these areas is crucial.
- Proficiency in spreadsheet and other office software, as well as litigation support and document review software.
- Good writing skills.

Orrick is a leading global law firm with a particular focus on serving companies in the technology, energy and financial sectors. We are recognized worldwide for delivering the highest-quality, legal advice and for our culture of innovation and collaboration.

Our formula for success is simple—we provide quality service to our clients and we hire the brightest and most talented individuals at every level. As an employer of choice we will provide our employees with challenging work, training opportunities, team oriented culture, and the opportunity to work with the best talent in the legal profession.

Our GOC in Wheeling, West Virginia, is home to more than 300 members. Established more than a decade ago, it was the first centralized administrative operation in a major law firm.

Orrick offers a friendly work environment, competitive salary, and excellent benefits.

Please visit www.orrick.com for more information about the firm.

To submit your resume and cover letter for this position, please visit our Project Attorney listing at www.orrick.com/careers/.

No phone calls please.

All qualified applicants will receive consideration for employment without regard to race, sex, color, religion, national origin, sexual orientation, gender identity, protected veteran status, or on the basis of disability.

Response Method: Email

Materials requested: Resume, Cover Letter, Unofficial Transcript References request: 0

Posted 4/6/18. Job Listing #054.

Willson Jones Carter & Baxley, P.A.

872 S. Pleasantburg Drive
Greenville, South Carolina 29607

Contact Person: Kelli Smith

Title: Employee/Client Relations Manager

Telephone: 8642722667

Website: <https://www.wjcbllaw.com/>

Email: kmsmith@wjlaw.net

Type of Organization: Medium Firm

Phone calls? No

Deadline date to apply – as soon as possible

Interested In: Alumni

Position description:

Willson Jones Carter & Baxley, P. A. is a well-established and growing insurance defense law firm with six offices in South Carolina, North Carolina and Georgia (www.wjcbllaw.com).

We currently have an opportunity for a Workers' Compensation Attorney in our Charleston, SC office. Two years workers' compensation defense experience is strongly preferred.

MUST be licensed in good standing in SC and MUST have completed all Rule 403 requirements to be considered for the position.

Resumes may be submitted in confidence to kmsmith@wjlaw.net

Willson Jones Carter & Baxley, P.A. is an equal opportunity employer.

Response Method: Email

Materials requested: Resume, Cover Letter, Writing Sample References request: 3

Comments:

Resumes will be accepted until this position is filled.

Posted 4/4/18. Job Listing #053.

Coastal Carolina University

Position: Staff Attorney (Higher Education Attorney)

Coastal Carolina University seeks applications for the position of Staff Attorney (**Higher Education Attorney**) for the Office of University Counsel.

The Staff Attorney serves as an assistant legal officer to the university and in that capacity serves (along with University Counsel and Associate University Counsel) as South Carolina Attorney General's representative on campus. Duties will include but are not limited to: oversight of contract management, to include logging contracts (MOUS, MOAS, etc.) within the electronic contract management system, while tracking leases, deeds, and other agreements needing a wet signature outside of the electronic contract management system; coordinating procedures with all departments, procurement officers, and vendors; conducting legal review of contracts and the often electronic negotiation of those contracts with vendors; serving as the contract administrator of the electronic contract management system; and responsible for the oversight of FOIA Requests, providing a legal review of the request as to whether the information should be disclosed under 30-4-10 of the South Carolina Code of Laws. Under the general supervision of University Counsel, position also conducts legal research and analysis for university matters at the request of Associate University Counsel, in conjunction with University Counsel and Associate University Counsel, renders legal advice to the institution, and performs other duties as assigned.

Qualifications: Successful candidate must be a graduate of an accredited law school and must be licensed to practice law in South Carolina. Prior legal experience working within higher education, regulatory matters, or governmental matters is preferred. Candidate should possess superb legal research, writing and communication skills; strong interpersonal and communication skills; strong technological skills in using Adobe Acrobat Pro, Microsoft Word Track Changes, Microsoft Outlook and DocuSign; a high level of independence, initiative, creativity, and sound judgement; excellent organizational skills; and the ability to work with different stakeholders, including students, faculty, staff, and the public.

Interested applicants may apply online at <https://jobs.coastal.edu> or online in the Office of Human Resources and Equal Opportunity at Coastal Carolina University between the hours of 8:00 a.m. to 5:00 p.m., Monday through Friday. Applicants should include an application, cover letter, resume and the names and telephone numbers of three (3) professional references. Review of applications will begin immediately and continue until the position is filled.

Higher Education Attorney (UP11/141863). Full-time position with benefits. Normal work hours are 8:30 a.m. to 5:00 p.m., Monday through Friday. Must be flexible to meet special scheduling needs of the University.

Coastal Carolina University is an EO/AA employer.

Posted 4/4/18. Job Listing #052.

Delta Apparel, Inc.

Position: Associate Counsel

Delta Apparel, Inc. is seeking an Associate Counsel with state bar license and minimum of 1-3 years relevant experience.

Delta Apparel, Inc., along with its operating subsidiaries, M. J. Soffe, LLC, Salt Life, LLC and DTG2Go, LLC, is an international design, marketing, manufacturing, and sourcing company that features a diverse portfolio of lifestyle basic and branded activewear apparel, headwear and related accessories. The Company specializes in selling casual and athletic products across distribution tiers, including specialty stores, boutiques, department stores, mid-tier and mass chains, e-retailers, and the U.S. military.

See website for details of job duties, requirements, and benefits. Apply on company website.

See <https://recruiting.ultipro.com/DEL1011DELAP/JobBoard/ab8a3dd9-050f-b438-1c977d6cec44439c/?q=&o=postedDateDesc> -- and also

<https://recruiting.ultipro.com/DEL1011DELAP/JobBoard/ab8a3dd9-050f-b438-1c977d6cec44439c/OpportunityDetail?opportunityId=bb101f24-b924-42bd-a665-bbe6ea8e8690>

DEADLINE DATE IS ARBITRARY; APPLY ASAP.

Posted 4/4/18. Job Listing #051.

**City of Chicago Department of Law
Assistant Corporation Counsel**

The City of Chicago Department of Law is hiring. Please share the following job opportunity with your alumni. Additional information can be found within the actual posting at www.cityofchicago.org/careers. **Applications must be submitted in accordance with the posting below. No email applications will be accepted.**

The City of Chicago is a diverse organization and welcomes diverse applicants.

DEPARTMENT OF LAW – Assistant Corporation Counsel, Constitutional & Commercial Litigation Division

Number of Vacancies: 1

The City’s Department of Law is seeking an attorney for the position of Assistant Corporation Counsel (“ACC”) in its Constitutional & Commercial Litigation Division.

The Constitutional and Commercial Litigation Division represents the City and City officials in a broad range of constitutional and commercial matters in both federal and state courts, specializing in cases raising complex, novel, or high-profile legal issues. The Division also provides pre-litigation counseling to many City departments. Attorneys in the Division litigate constitutional challenges to the City’s ordinances and policies, such as First Amendment speech and religion challenges to regulations of the public way, Second Amendment claims against gun control measures, and due process and equal protection challenges to City regulations governing particular industries. Attorneys also defend City land use and zoning decisions and challenges to City ordinances governing administrative adjudication systems. The Division also litigates commercial matters across a broad range of legal and factual areas, including construction, securities, trademarks, government procurement, contracts, and false claims. Many of the Division’s matters involve working with other City departments and client representatives from those departments. The Assistant Corporation Counsel will work on a broad range of issues under the general supervision of the Division’s Deputy and Chief.

The following information should not be considered exhaustive. Interested applicants should read the full posting found at www.cityofchicago.org/careers (Job Number: 306274).

Posted 4/4/18. Job Listing #050.

Court Administration

Opening Date: March 22, 2018

Closing Date: April 13, 2018

Job Title: Deputy Director

Class Code: AE40

Salary: Will be based on education
and experience

Pay Band: Unclassified

Position Number: 60003830

Location: Court Administration
Columbia, SC

Normal Work Schedule: Monday-Friday 8:30
a.m. – 5:00 p.m.

Salary will be based on education and experience.

Description of Duties: Under limited direction, supervises court reporting and court interpreting sections; technology-related court projects; judicial and court education; and other staff as directed; and manages the Office of Court Administration in the absence of the Director.

Oversees supervision and management activities of the Court Reporter and Court Interpreter sections of Court Administration. Oversees the development and implementation of technology-related court projects, and accompanying policies and procedures, including E-filing, Palmetto Automated Child Support System, Family Court Case Management System, and Digital Courtroom Recording. Works closely with the SCJD's Internet Technology Department, including leading and serving on interdisciplinary teams.

Oversees the development, implementation and direction of a comprehensive court education program, including continuing education for justices, judges, SCJD staff, and court personnel. Oversees maintenance of the Court Reporter Manual and manuals.

Monitors legislation with an emphasis on bills affecting the deputy director's areas of responsibility, and communicates necessary information to staff, judges, and other stakeholders. Implements changes brought by legislation, which includes, but is not limited to, explaining impact of legislation to staff, judges, and stakeholders, developing procedures for uniform application statewide, developing necessary forms to accompany the procedures, collaborating with other state agencies impacted by legislation, and responding to questions concerning legislation.

Fields substantive procedural and legal questions within areas of responsibility. Reviews and responds to phone calls, letters, and other inquiries from the public, inmates, legislators, and other government or court-related entities. Assists in drafting and reviews correspondence between staff and stakeholders, assists in and reviews the drafting of rules, procedures, forms, orders, and other documents. Conducts legal research and assists in the development and implementation of policies and procedures.

Works with state agencies and other entities to provide appropriate judicial services to the citizens of the State. Those groups include the Department of Social Services, Attorney General's Office, State Treasurer's Office, Department of Public Safety, Governor's Office, State Law Enforcement Division, Prosecution Coordination Commission, Commission on Indigent Defense, South Carolina Bar, the Legislature, and county clerks of court. Works with other offices within the Judicial Department to

improve the efficiency and effectiveness of courts. Attends meetings and hearings as directed to assist in the development, implementation, and communication of SCJD policies and procedures.

Performs all other duties as assigned by the Director.

Training and Experience: A Juris Doctorate degree from an American Bar Association (ABA) accredited school of law and five (5) years of experience as an attorney, admission to practice law in the State of South Carolina, and a member of the South Carolina Bar in good standing. Experience managing a large staff, including managers, in a variety of tasks from the routine to major organizational change. Practical court experience.

Knowledge, Skills, and Abilities: Knowledge of the South Carolina judicial system. Knowledge of the laws of South Carolina. Strong verbal and writing skills are necessary, along with the ability to coordinate and make presentations at education programs. A high degree of independence and discretion is expected for all job functions. Ability to operate a computer and use the Internet and basic software programs to include Excel and PowerPoint.

Preferred Qualifications: Experience working with the media, the public, the Legislature, and state agencies or entities. Experience coordinating educational programs. Experience, education, or demonstrated skill in Information Technology.

Interested persons meeting the required qualifications should submit an online application form to www.jobs.sc.gov.

The South Carolina Judicial Department is an Equal Opportunity Employer and committed to attracting a diverse group of applicants.

SC Judicial Job Posting CA18-11

Posted 3/26/18. Job Listing #049.

SC Appleseed Legal Justice Center
1518 Washington Street
Columbia, SC 29201

Position: Litigation Attorney

Organizational Profile

South Carolina Appleseed is a nonprofit organization that fights for low income South Carolinians to overcome social, legal and economic injustice.

SC Appleseed is a forceful and respected advocate for low income South Carolinians on issues such as health care, immigration, reentry, housing, education, hunger, public benefits, domestic violence and consumer issues.

SC Appleseed is dedicated to effecting systemic change wherever we can do the most good- in and through the courthouse, legislature, administrative agencies, community and the media.

For more information: www.scjustice.org

Description:

SC Appleseed is hiring for a staff attorney whose will be responsible for the impact litigation program. The staff attorney's primary responsibility will be to develop and initiate systemic litigation in various areas of poverty law as well as recruit pro bono attorneys/ firms to partner with SC Appleseed. The attorney will also act as a resource to pro bono volunteers and nonprofit organizations on litigation matters.

Litigation Development:

- Develop, manage and supervise SC Appleseed's systemic litigation:
 1. Identify impact litigation opportunities across the state.
 2. Working with Director and Staff Attorneys, ensure ongoing development of litigation on issues that impact clients.
 3. Oversee all impact litigation activities, including investigation, research, discovery, motion pictures, trial work, and appellate practice.
 4. Provide support to pro bono volunteers.
 5. Ensure that attorneys are seeking attorneys' fees where appropriate.
- Maintain an active caseload of representation of systemic and appellate cases.
- Develop and expand collaborations with partner organizations and private firms to increase litigation docket.
- Assist in developing and implementing litigation strategies.
- Develop trial skills training for IOLTA grantees.
- Contribute to the development and implementation of organization policies and procedures related to litigation, representation and related matters.
- Regularly report to director on casework, including contributing to reports to board and funders.
- Work collaboratively with policy, outreach, and resource development staff.

Salary and Benefits

Competitive nonprofit salary based on experience and benefits including health, vision, dental retirement and vacation based on experience.

Qualifications

Licensed in South Carolina or willingness to take next SC Bar exam. A minimum of 4 years litigation experience. Class action, impact and Federal Court experience is given preference.

To Apply

Position is open until filled. Please send a cover letter, resume, writing sample and list of three references via email to scaljc@scjustice.org or SC Appleseed, P.O. Box 7187, Columbia, SC 29202

SC Appleseed is an equal opportunity employer; people of color and individuals from diverse backgrounds are encouraged to apply. SC Appleseed does not discriminate on the basis of race, color, national origin, ethnic background, religion, gender, sexual orientation, age, or handicap.

Posted 3/26/18. Job Listing #048.

South Carolina Department of Revenue

300 A Outlet Pointe Blvd
Columbia, South Carolina 29210

Contact Person: Angela Stroud or Shanti Dickerson

Telephone: 803-898-5458

Fax: 803-896-0023

Website: dor.sc.gov

Email: Employment.SCDOR@dor.sc.gov

Type of Organization: Government Phone calls? Yes

Deadline date to apply: Continuous until filled

Position start date: 03/21/2018

Title: Senior State Tax Attorney Job Position #60033085

Interested In: Recent Graduate, Alumni Position description:

The mission of the Office of General Counsel is to provide legal advice and guidance to the Director, all divisions, and to the public regarding legal, tax, and risk management issues. The Office of General Counsel works to ensure the Department is in compliance with all federal and state laws and regulations, warranting the highest degree of public confidence in the Department's integrity, effectiveness, and fairness. The Department's Policy and procurement sections are housed under the Office of General Counsel.

Under limited supervision, provides the Agency with assistance in developing, analyzing, recommending, implementing, and disseminating policies and procedures. Makes recommendations to the Agency for the uniform legal interpretations and enforcement of the State's tax law. Researches, drafts, reviews, consults with those affected, recommends and disseminates complex formal advisory opinions (revenue rulings, revenue procedures, and private letter rulings), and conducts public conferences on proposed advisory opinions.

Enhances voluntary compliance by writing, editing, and publishing legislative summaries, complex tax manuals, or publications; and by answering comprehensive questionnaires, etc. Represents the Policy Section or the Department in various meetings and conferences with government officials and others with respect to legislation, interpretations of legislation, and other tax and regulatory policy matters. Provides formal and informal legal and tax advice on legislation, proposed legislation, and/or technical interpretations with respect to complex issues and factual situations to tax and other professionals, taxpayers, other divisions within the Agency, and other state agencies.

Researches, develops, and drafts legislation and regulations and/or recommends changes to existing laws and regulations, with the objective of strengthening voluntary compliance, enhancing regional competitiveness, and enhancing uniformity and reciprocity of laws between states. Manages a specialized area of policy and taxation and trains others in the Policy Section with respect to these specialized areas.

Response Method: Fax, Email, Telephone

Materials requested: Resume, Unofficial Transcript, Writing Sample, Application Form

References request: 3

Comments:

Apply online. Submit law school transcripts (unofficial) and a writing sample. Complete the application (See Link) to include all current and previous work history and education. A resume may be included but not substituted for completing the entire application. Applicants for previous postings must re-apply to be considered.

https://agency.governmentjobs.com/sc/default.cfm?action=viewJob&jobID=2021728&hit_count=yes&headerFooter=1&promo=0&transfer=0&WDDXJobSearchParams=%3CwddxPacket%20version%3D%271%2E0%27%3E%3Cheader%2F%3E%3Cdata%3E%3Cstruct%3E%3Cvar%20name%3D%27TRANSFER%27%3E%3Cstring%3E0%3C%2Fstring%3E%3C%2Fvar%3E%3Cvar%20name%3D%27CATEGORYID%27%3E%3Cstring%3E%2D1%3C%2Fstring%3E%3C%2Fvar%3E%3Cvar%20name%3D%27FIND%5FKEYWORD%27%3E%3Cstring%3E%3C%2Fstring%3E%3C%2Fvar%3E%3Cvar%20name%3D%27PROMOTIONALJOBS%27%3E%3Cstring%3E0%3C%2Fstring%3E%3C%2Fvar%3E%3C%2Fstruct%3E%3C%2Fdata%3E%3C%2FwddxPacket%3E

Posted 3/26/18. Job Listing #047.

Bradley K. Richardson, P.C.

133 Straight Drive
Anderson, SC 29625

Contact Person: Bradley K. Richardson

Title: Managing Attorney

Telephone: (864)622-0163 Email:

brad@bkrlaw.net

Type of Organization: Medium Firm
Phone calls? No

Position start date 4/1/2018

Interested In: Alumni

Position description:

Multi-office firm seeks an experienced real estate attorney. Primary duties will include title review, curative title, title commitment review and title clearance. Salary package commensurate with experience. Position can be full, part time or on a contract basis. Firm is open to allowing the right candidate to work remotely.

Response Method: Email

Materials requested: Resume

References request: 3

Posted 3/22/18. Job Listing #046.

Richardson Plowden & Robinson, P.A.

P.O. Drawer 7788

Columbia, South Carolina 29202

Contact Person: Leslie Weinrib

Title: Human Resources Director

Telephone: 803-576-3728

Fax: 803-799-0019

Website: www.richardsonplowden.com

Email: lweinrib@richardsonplowden.com

Type of Organization: Medium Firm

Phone calls? No

Deadline date to apply: Until Filled

Position start date: Upon Hire

Interested In: Alumni Position

description:

Richardson Plowden & Robinson P.A. is seeking an associate attorney with 5+ years of general litigation experience for its Charleston, SC location. Construction, toxic tort and/or insurance defense experience is a plus. Candidates must be licensed to practice law in South Carolina. This position is full-time and offers competitive compensation and excellent benefits package. Please submit letter of interest, resume and writing samples to Leslie Weinrib by email:

lweinrib@richardsonplowden.com, or fax: 803-779-0019. EOE.

Response Method: Fax, Email

Materials requested: Resume, Cover Letter, Writing Sample References request: 3

Posted 3/19/18. Job Listing #045.

Merritt Webb Wilson & Caruso PLLC

8910 Two Notch Road Suite 400
Columbia, South Carolina 29223

Contact Person: Heather Caruso

Title: Managing Attorney

Telephone: 803-255-0655

Fax: 803-779-4822

Website: www.merrittwebb.com

Email: hcaruso@merrittwebb.com

Type of Organization: Medium Firm

Phone calls? No

Interested In: Alumni

Position description:

Columbia law firm focused on excellent client service is seeking attorney with 2 years of experience. Applicant should have practical knowledge of the law and have the ability to work in a fast-paced environment. Must be highly organized and able to manage multiple priorities. This is a full-time, salaried position with a comprehensive benefits package including: health insurance, life insurance, paid holiday and personal time and 401(k) retirement plan with employer match. Our firm also pays attorney mandatory Bar Association dues and CLE expenses.

Response Method: Email

Materials requested: Resume, Cover Letter References request: 0

Posted 3/19/18. Job Listing #044.

UpRight Law

79 W Monroe St., 5th Floor
Chicago, Illinois 60603

Contact Person: Brendan Davis
Telephone: (312) 940-8147
Website: uprightlaw.com Email:
bdavis@uprightlaw.com
Type of Organization: Large Firm Phone
calls? Yes

Interested In: Alumni

Position description:

UpRight Law, a national consumer bankruptcy law firm, is seeking an experienced bankruptcy attorney to oversee a portion of its South Carolina bankruptcy filings (Chapter 7 and 13). The attorney is responsible for overseeing all aspects of client representation, from client consultation to discharge, supported by staff at our Chicago headquarters. The attorney may also be supported by a local associate attorney.

Primary Job Responsibilities:

- Speak to new clients and confirm they are good candidates for bankruptcy
- Collect documents from clients and prepare petitions
- Attend 341 meetings and monitor active Ch. 13 plans
- Oversee the staff and attorneys working on cases
- Participate in a law partnership comprised of hundreds of attorneys nationwide bringing the law office to the living room

What you won't do:

- Spend hours doing initial consultations for uninterested clients. Once a client reaches you they have already gone through client intake and expressed a commitment to hire UpRight Law.
- Answer endless phone calls from clients and creditors. Our home office is staffed with attorneys and administrative staff to answer client questions and to assist you in representation.
- Be tied to the office 24/7 - we encourage virtual work environments.

Ideal candidates should:

- Have a minimum of three years bankruptcy experience,
- Be comfortable handling a large caseload,
- Be willing to travel to clients' 341 meetings in Spartanburg, Columbia, and Charleston,
- Utilize technology to engage with clients, Thrive in face-paced environment,
- Be licensed to practice before the South Carolina Supreme Court and Federal District Court, and
- Be familiar with Bestcase.

Benefits:

- Compensation plus bonus between \$70,000 - \$100,000 plus benefits.
- Set your own schedule
- Work from home
- Help select an associate attorney to work under you.

Interested candidates should send a resume to Brendan Davis at bdavis@uprightlaw.com.

Response Method: Email

Materials requested: Resume
References request: 0

Posted 3/19/18. Job Listing #043.

Hawkins Parnell Thackston & Young LLP
303 Peachtree Street, NE, Suite 4000 Atlanta,
GA 30308

Contact Person: Jason Ross
Title: Legal Recruiter
Telephone: 404-565-4098
Fax: 404-614-7500 Website:
www.hptylaw.com
Email: jross@hptylaw.com
Type of Organization: Large Firm Phone
calls? Yes

Deadline date to apply 5/25/2018

Interested In: Alumni Position
description:
Candidate information will remain confidential

Link to Apply
<https://hptylaw.clearcompany.com/careers/jobs/afb60a88-b4e4-20dd-482636e9e756ae53/apply?source=722303-CS-21386>

We are looking for a Georgia and South Carolina licensed Attorney with 3-5 years of litigation experience. The successful candidate will enjoy hands on trial experience from start to finish and an opportunity to work with seasoned team of experienced litigators.

HPTY offers a competitive salary complemented by a full, comprehensive benefits package including Medical Insurance, Vision Plan, Dental Insurance, Life Insurance, 401k, Short and Long Term Disability and Profit Sharing.

Position responsibilities include:

- Defense litigation
- Litigation matters such as, asbestos (GA and SC), premises liability, trucking, and general negligence
- Research into Complex Litigation Areas
- Take and Defend Depositions
- Preparing and arguing motions and writs

** Candidate must travel (including occasional overnight travel). **

Successful candidate will demonstrate:

- Excellent analytical and critical reasoning skills
- A client focused mentality
- Ability to think on feet and respond strategically
- Excellent communication and influencing skills
- Ability to work independently and within a strong team

Active Bar License and 3-5 years' experience required.

Participation in law review and/or moot court and prior deposition experience are a plus.

Practice Areas:

Appellate, Bad Faith and Coverage, Banking & Finance, Business/Commercial, Construction, Employee Benefits & ERISA, Employee Stock Ownership Plans (ESOPs), Labor & Employment, Legal Malpractice, Long Term Care & Assisted Living, Medical Malpractice, Municipal Liability, Premises Liability, Product Liability, Professional Negligence, Toxic Tort and Environmental, and Transportation

Why Hawkins Parnell Thackston & Young?

Over the last half-century, we have grown to include more than 350 lawyers and professional staff in ten offices located in Atlanta, Austin, Charleston, Chicago, Dallas, Los Angeles, Napa, New York, St. Louis, and San Francisco. Our firm represents some of America's largest corporations, small local businesses and individual clients in high-risk litigation and business disputes across the country. Our continued success relies on one distinction - OUR PEOPLE. We are committed to our people by providing a culture that is vibrant, challenging, and rewarding with an environment to choose your career path and experience opportunities and benefits not present at every firm.

We value diversity and strive to create a supportive environment that enables all of our personnel to achieve and deliver excellence in their professional careers. We actively embrace different backgrounds, viewpoints and perspectives as we endeavor to promote diversity in our workplace and our community. Many of our attorneys and staff participate in pro bono programs and community service to provide social, legal and economic opportunities to the underprivileged and disadvantaged.

Hawkins Parnell Thackston & Young is an Equal Employment Opportunity Employer.

Response Method: Email

Materials requested: Resume

Comments:

References upon request.

Posted 3/16/18. Job Listing #042.

Nelson Mullins Riley & Scarborough LLP

104 South Main Street
Greenville, SC 29601

Contact Person: Emily Martin

Title: Legal Recruiting & Development Manager

Telephone: 404-322-6286

Website: www.nelsonmullins.com

Email: emily.martin@nelsonmullins.com

Type of Organization: Large Firm

Phone calls? No

Deadline date to apply 03/31/2018

Interested In: Alumni Position
description:

Labor & Employment Associate

Nelson Mullins Riley & Scarborough LLP is seeking a mid-level associate to join its litigation team in Greenville, South Carolina.

All candidates should possess the following credentials:

- Minimum of 2 years of meaningful labor & employment litigation experience is required
- Excellent academic credentials and strong writing, analytical, and communications skills
- South Carolina Bar admission required
- Legal project management experience is helpful

All candidates are asked to submit the following application materials:

- Cover letter
- Resume
- Copy of law school transcript

Response Method: Email

Materials requested: Resume, Cover Letter, Unofficial Transcript References request: 0

Posted 3/9/18. Job Listing #041.

Children's Law Center

University of South Carolina School of Law – (alumni)

1600 Hampton Street, Suite 502
Columbia, SC 29208

Contact Person; Carolyn Morris

Title: Assistant Director

Telephone: 803-777-5506
Fax: 803-777-8686
Website: chidlaw.sc.edu
Type of Organization; Public

Juvenile Justice Attorney (Program Manager I)

Position available now

Position Description: Develops and conducts training programs for juvenile justice and legal professionals, including DJJ staff, juvenile defenders, and juvenile prosecutors. Provides legal consultation and support for grant-funded projects designed to improve the juvenile justice system. Develops training and resource materials to support specific grant and contract objectives. Provides information on juvenile justice law and process upon request of legal professionals. Some in-state travel is required. **Minimum qualifications** include a law degree, membership in the S.C. Bar, and five years of relevant experience, including juvenile justice proceedings. **To apply**, submit an online application as required by USC. You may access USC Jobs Online Employment site at <http://uscjobs.sc.edu/postings/25380>. In addition to completing the online application, attach a cover letter summarizing your qualifications and describing your interest in this position. The University of South Carolina is an AA/Equal Opportunity Employer.

Posted: 02/28/18. Job Listing #040.

Murphy & Grantland – (alumni)

4406B Forest Drive
Columbia, SC 29206
Contact Person: Kevin Floyd
Title: Director of Marketing & Communications
Telephone: 18034541257 mail:
kfloyd@murphygrantland.com Website:
www.murphygrantland.com
Type of Organization: Medium Firm
Phone calls? No

Position description:
Litigation Associate (Civil Defense)

Murphy & Grantland is seeking a civil defense litigation associate to join its 20 attorneys in Columbia.

Attorneys with courtroom experience are encouraged to apply along with any candidate just completing a judicial clerkship.

Requirements

- 2 years of experience
- Bar admission and Rule 403 certification in S.C.
- The desire and ability to take the lead on litigated cases

Murphy & Grantland offers a non-smoking work environment with competitive salary and benefits, including health care and 401k plans.

If you are interested, email your resume and cover letter to [jobs\(at\)murphygrantland.com](mailto:jobs(at)murphygrantland.com).

Response Method: Email

Materials requested: Resume, Cover Letter, 2 References

Posted: 02/28/18. Job Listing #039.

South Carolina Judicial Department – (alumni)

1220 Senate Street

Columbia, SC 29201

Contact Person: Azian Washington

Title: HR Specialist

Telephone: 803-734-0644

Fax: 803-734-1041 Website:

Email: awashington@sccourts.org

Type of Organization: Government

Phone calls? No

Deadline date to apply: 3/13/2018

Position description:

***Salary will be based on education and experience. ***

Under direction of the Director of South Carolina Court Administration, serves as Public Information Officer for the South Carolina Judicial Department (SCJD). This position is responsible for the direction, development, and implementation of the SCJD's public information program, including communication with the media, public officials, public agency representatives, the legal community, and the public.

Develop, implement, and direct a comprehensive public information program. Represent the Judicial Department and make presentations in a variety of settings. Respond to media inquiries and information requests in coordination with SCJD staff and Divisions. Establish and maintain positive, effective operating relationships with a variety of stakeholders including media representatives, public officials, public agency representatives, the legal community, and the public. Serve on the SCJD's Crisis Management Team.

Plan, research, prepare and disseminate public information, news releases, and educational materials using a variety of media and technologies. Develop general informational materials, such as reports, newsletters, and web content. Develop and implement an internal

communications program in coordination with SCJD staff and Divisions. Maintain a historical record of significant events and activities.

All others duties as assigned.

Minimum and Additional Requirements:

Bachelor's degree from an accredited university in English, journalism, mass media communications, public relations, advertising, marketing, public administration or a related field and five (5) years of work experience in public information, marketing, mass media, or public relations.

Knowledge, Skills, and Abilities:

Requires advanced knowledge of techniques and practices of public and media and relations.

If applicant has no legal background, applicant must be able to master knowledge of the operation and policies of the South Carolina court system, and relevant state and federal regulations, laws, court rules, and court decisions.

Requires skill in presenting information and communicating clearly, logically and calmly both orally and in writing in a variety of public and private settings as well as during times of crisis; conceptualizing, developing, and implementing major communications campaigns, and various special projects, conducting research, compiling and analyzing information, and preparing clear and concise reports, press releases, informational and educational materials; organizing and providing training; utilizing proper grammar, sentence structure and punctuation; exercising tact and diplomacy in dealing with highly charged situations; transforming ideas into effective practice; and requires strong interpersonal communication skills.

Requires ability to build and maintain strong internal and external working relationships; work independently and take responsibility for actions taken; operate audio, visual, and other technological equipment designed to capture images and information; operate standard office equipment including a personal computer with moderate to advanced capabilities in software applications; write policies and procedures for media relations by courts and court personnel at all levels; understand the operation of local and state court systems; and to move seamlessly among diverse audiences.

Preferred Qualifications:

A Juris Doctorate degree or its equivalent from an American Bar Association (ABA) accredited school of law and experience as a practicing attorney.

Experience as a Public Information Officer for a judicial branch of government, court or lawrelated organization.

Response Method: Fax, email or mail

Materials requested: Resume

Comments:

***Salary will be based on education and experience. ***

Posted: 02/28/18. Job Listing #038.

South Carolina Department of Corrections – (recent graduates/alumni)
Columbia, SC

Position: Attorney I

For all information please go to

https://agency.governmentjobs.com/sc/job_bulletin.cfm?JobID=1969513

Posted: 02/28/18. Job Listing #037.

Children’s Legal Services of the Department of Children and Families – (alumni) FL

Children’s Legal Services: Strong Leadership, a New Paradigm, and New Opportunities!!! Come be part of an exciting and cutting edge statewide “law firm” with a vision focused on providing exceptional advocacy to the children and families of Florida achieving permanency, stability and security for abused, neglected and abandoned children.

For all information and available positions go to:

<https://jobs.myflorida.com/go/Department-of-Children-and-Families/2815100/?q=&q2=&locationsearch=&title=attorney&location=&date=&department=&facility>

Thank you for your interest in Children’s Legal Services!

Posted: 02/22/18. Job Listing #034.

Ahn Law Firm, LLC – (recent graduates/ alumni)

546 East Main Street

Rock Hill, South Carolina 29730 Contact

Person: Chan Ahn, Esq.

Title: Founder/Attorney

Email: chan@ahnlawfirmllc.com Website:

www.ahnlawfirmllc.com

Type of Organization: Small Firm

Phone calls? No

Position start date: Immediately

Position: Associate

Practice Areas include:

Discrimination

Employment Law

Insurance Litigation

Medical/Dental Malpractice

Nursing Home Liability Personal

Injury

Prefer lawyer who is member of two or more bar associations – SC, GA, DC, or member of one bar and willing to sit for others. Fluency in Korean or other Asian language is preferred.

Response Method: Email

Materials requested: Resume, Cover Letter, Unofficial Transcript, and 2 References

Posted: 02/22/18. Job Listing #033.

Fifteenth Circuit Public Defender – (recent graduates/alumni) 203

Laurel St.

Conway, South Carolina 29526

Contact Person: Lisa Hughes

Title: Assistant to Orrie E. West, Fifteenth Circuit Public Defender

Telephone: 843-915-5385

Fax: 843-915-6385

Type of Organization: Government

Deadline date to apply: March 31, 2018

Position start date: April 2018

Position description:

Horry County Office - Conway, SC

Two (2) Full Time Attorney Positions:

Senior Trial Attorney: Seven (7) years or more felony trial experience. Starting minimum salary \$74,500.00 (or more based on experience). Insurance and retirement benefits included, 401 K options available.

Or

Assistant Public Defender: Need valid SC Bar License and completion of the required Trial Experience Rule. Starting minimum salary \$61,500.00. Insurance and Retirement benefits included, 401 K options available.

Georgetown County Office:

Assistant Public Defender: Need valid SC Bar License and completion of the required Trial Experience Rule. Starting Minimum Salary \$61,500.00. Insurance and Retirement benefits included, 401 K options available.

Response Method: Mail

Materials requested: Resume, Cover Letter, 2 References

Send hard copy resumes to:

Lisa Hughes
Horry County Public Defender Office
P.O. Box 1666
Conway, SC 29526

Posted: 02/20/18. Job Listing #032.

Sessoms & Rogers – (recent graduates/alumni)

P.O. Box 110564
Durham, North Carolina 27709
Contact Person: Mitchell A. Meyers
Title: Partner
Email: mmeyers@sessomslaw.com
Website: www.sessomslaw.com
Type of Organization: Small Firm
Phone calls? No

Deadline date to apply: 3/15/2018

Position start date: 3/31/2018

Alumni Position description:

Our firm is seeking a licensed South Carolina attorney with practical civil litigation experience to oversee our South Carolina creditor rights division. Licensure in North Carolina is also preferred but not required. Temporary or Permanent relocation to Raleigh/ Durham North Carolina, would be required if applicable. This position will require a varying degree of substantial travel up to 50%, for numerous legal proceedings, primarily but not exclusively, throughout the state of South Carolina.

The primary role of this position is to establish and oversee all aspects of the firm's legal collections practice in the State of South Carolina. Duties include the direct management of firm personnel and all legal operations of the firm within the South Carolina court system.

Additional requirements include but are not limited to:

J.D. from accredited law school
Minimum 1-3 years of litigation experience with a small to mid-sized law firm. Valid SC or NC State driver's license

Response Method: Email
Materials requested: Resume and 2 References

Posted: 02/20/18. Job Listing #031.

Carolyn M. Bone, LLC – (alumni)

300 North Cedar Street, Suite A
Summerville, SC 29483

Contact Person: Carolyn Bone

Telephone: 843-261-7025 Website:

www.carolynbonelaw.com

Type of Organization: Small Firm

Phone calls? No

Deadline date to apply: May 30, 2018

Position start date: Flexible

Position description:

Seeking an associate attorney for growing domestic law firm in Summerville, South Carolina. Our practice focuses entirely on domestic and family law.

QUALIFICATIONS

- J.D. from an accredited law school
- License to practice law in South Carolina
- One year of family law experience preferred
- Significant courtroom experience
- No suspensions or disciplinary history

Please email:

- Cover letter (to include your reasons for interest in family law)
- Resume
- Three (3) References

Address your application to carolyn@carolynbonelaw.com. No phone calls, please.

Posted: 02/15/18. Job Listing #030.

Twenge + Twombly Law Firm – (recent graduates/alumni)

311 Carteret Street

Beaufort, SC 29902

Contact Person: Ashley Twombly

Title: Attorney

Telephone: 18439820100

Fax: 843-982-0103

Website: <http://www.twlawfirm.com/>

Type of Organization: Small Firm

Position description:

Twenge + Twombly Law Firm, located in Beaufort, SC, has a job opening for an attorney.

Associate, of counsel, and salary partner applicants will all be considered.

Ideal candidate will have a minimum of 1 – 10 years of experience, preferably in the areas of litigation. Recent law school graduates, or judicial law clerks, who are eager to learn and ready to work in a fast-paced, dynamic, and rewarding environment may be considered. You must be a go-getter to work here. The firm has a close group of friendly and highly respected employees who have worked well together for years building a successful litigation firm.

Candidate must be an excellent writer and researcher. Law Review or other journal experience strongly preferred. The position includes the opportunity to obtain immediate and meaningful trial (and/or courtroom) experience.

Benefits include a compensation package that is believed to be competitive with the highest paying firms in South Carolina, medical insurance, life insurance, retirement plan, generous vacation, and more. Please submit both a cover letter and your resume to

Andrea@twlawfirm.com and Twombly@twlawfirm.com.

Benefits: Salary, Bonus, Health Insurance, Life Insurance, Paid Time Off, Retirement Plan Job

Type: Full-time Required education: JD Required license or certification: BAR Licensed in SC

Posted: 02/15/18. Job Listing #029.

Carolina Legal Staffing – (alumni)

Greenville, SC

Carolina Legal Staffing is assisting a client in Greenville, SC, to identify an IP Litigation Associate with two to five years of litigation experience. The successful candidate will also have a degree in any technical field (e.g., Electrical or Mechanical Engineering, Computer Science, Chemical Engineering, or a Life Science). The ideal candidate will be a high performer with superior academic credentials and excellent communication skills who desires a quality firm experience.

Candidates can expect to work primarily on matters related to intellectual property litigation for Fortune 100 companies as well as other national and international clients. The firm's practice is global in nature, representing major companies in Europe, Korea, Japan, China, South America and in virtually every region of the United States.

Please email resume to Laura Bennstrom, Recruiting Director, South Carolina, at

lbennstrom@carolinalegal.com for immediate consideration.

Posted: 02/14/18. Job Listing #027.

The Ward Law Firm, P.A. – (alumni)

233 South Pine Street
Spartanburg, SC 29302
Contact Person: Reed Teague
Title: Attorney
Website: www.wardfirm.com
Email: rteague@wardfirm.com
Type of Organization: Small Firm
Phone calls? No

Deadline date to apply: March 1, 2018

Position start date: Immediately

Position description:

Insurance defense. The Firm seeks a litigation associate with 1-5 years of experience preferred to assist in the following types of cases: personal injury, construction defect, premises liability, insurance coverage and professional liability defense and other areas of litigation; trial experience preferred. Previous defense litigation experience preferred; Rule 403 completion required; Salary negotiable depending upon experience.

Response Method: Email or Mail

Materials Requested: Resume, Cover Letter, Writing Sample

Posted: 02/08/18. Job Listing #021.

McLeod Law Group, LLC – (alumni)

PO Box 21624
Charleston, SC 29413
843-277-6655
Attention: Brooke DiMeo, Office Manager

McLeod Law Group, LLC is seeking a licensed South Carolina attorney with a minimum of three (3) years' experience in civil litigation to work in either its **Charleston** or **Columbia** office. Qualified applicants must be proficient in handling complex cases involving extensive discovery and motions practice in both State and Federal Court.

Email cover letter, resume and writing sample to Brooke DiMeo at brooke@mcleod-lawgroup.com

Posted: 02/08/18. Job Listing #020.

Southern Environmental Law Center – (alumni)

Nashville, TN

Southern Environmental Law Center has requested that you include the following job opportunity in the listings you make available to your *alumni*:

Job Title: Managing Attorney

Lawmatch Job ID: 39187554
Company Name: Southern Environmental Law Center
Practice Setting: Public Interest
Job Function: Attorney
Required Exp. 10+ years
Job Type: Full-time
Location(s): Nashville, TN
Posting Expires: 4/1/2018
Job Admin Contact llafleur@selcnc.org

Job Description:

The Southern Environmental Law Center is seeking a managing attorney for its office in Nashville, Tennessee. This is a rare opportunity to join one of the nation's most effective environmental organizations, and to lead the Nashville office in addressing a broad range of important and challenging environmental issues.

SELC is celebrating its 30th anniversary this year. With nine offices across the region (Charlottesville, VA; Chapel Hill, NC; Atlanta, GA; Charleston, SC; Washington, DC; Birmingham, AL; Nashville, TN; Asheville, NC; and Richmond, VA), SELC is widely recognized as the Southeast's foremost environmental organization and regional leader. SELC works on a full range of environmental issues to protect the South's natural resources and the health and well-being of its people. Although its regional focus is the Southeast, much of its work is national in scope and impact.

SELC works in Congress and state legislatures to inform environmental laws; in regulatory agencies to implement environmental laws and policies; and in the courts to enforce the law, stop the worst abuses, and set important precedents. The organization works collaboratively with more than 100 national, state, and local groups to enhance their efficacy and achieve common conservation goals. It currently has a staff of over 130 individuals, with over 70 attorneys, including some of the nation's leading experts in their respective fields.

SELC prides itself on collegiality, teamwork, and mutual respect among its staff and board. We seek to bring these same values to our work in partnership with organizations, communities, and people of all backgrounds that share our mission to protect the environment of the South. The South has a rich natural diversity and an equally rich cultural diversity. To better fulfill its mission, SELC is committed to broadening the diversity of its staff. We believe this will strengthen our organization and our effectiveness in responding to the many environmental challenges affecting the South and its people.

The managing attorney will have significant responsibility for the success of SELC's advocacy in the state of Tennessee, and for the day-to-day management of the office. He/she also will be a key SELC representative and point person in Tennessee and will be an important part of the

institutional development team in the state. The managing attorney will report to the Director of Litigation and Regional Programs in the Chapel Hill Office and the Executive Director in SELC's regional headquarters in Charlottesville.

SELC offers salaries competitive with leading national environmental non-profits, and an excellent benefits package.

Tasks will include:

- Developing, implementing, and leading the legal and policy advocacy program in Tennessee.
- Supervising Nashville office staff.
- Serving as a lead SELC spokesperson in Tennessee.
- Maintaining and further building positive relationships with the environmental community and key state leaders.
- Developing expertise in issues of special importance to Tennessee.

Required Qualifications:

- Talented, multifaceted lawyer with proven legal and leadership skills
- 10+ years' experience in litigation, policy advocacy, and/or environmental practice
- Good presentation and people skills
- Strong personal commitment to SELC's mission
- Understanding of Tennessee and its environmental challenges and opportunities

To Apply:

If you have these qualifications and are seeking one of the most interesting, challenging, and rewarding environmental advocacy positions available, please send your letter of interest, resume, law school transcript (with date of birth and social security number redacted), and at least three references **to Laura LaFleur, Southern Environmental Law Center, 48 Patton Ave, Suite 304, Asheville, NC 28801**, or e-mail tnjobsma@selctn.org.

SELC is an Equal Opportunity Employer and strongly encourages applications from persons of all backgrounds.

Posted: 02/05/18. Job Listing #019.

US Attorney's Office – (alumni)

District of South Carolina
1441 Main Street Suite 500
Columbia, SC 29201

A vacancy announcement for a **GS-15 Administrative Officer** in the **Columbia, SC**, headquarters office has been posted. It is open to the public and government-wide sources.

Government-wide - <https://www.usajobs.gov/GetJob/ViewDetails/490337700> Public
- <https://www.usajobs.gov/GetJob/ViewDetails/490337300>

Posted: 02/02/18. Job Listing #018.

Nexsen Pruet, LLC – (alumni)

Charleston, SC

Contract Attorney

Nexsen Pruet's Charleston office is seeking a full-time attorney to assist in preparing cases for clients seeking damages related to oil and chemical exposures. Candidates must be able to handle a busy caseload. Requirements:

- Independent thinker
- Team Player
- Comfortable with heavy client contact
- Ability to collect and organize relevant data
- Self-starter with good communication skills
- Very strong interpersonal and customer service skills.
- Bar certified – in good standing

Interested applicants should send resume, cover letter and salary requirements to hrcareers@nexsenpruet.com.

<http://www.nexsenpruet.com/careers/contract-attorney>

Posted: 02/02/18. Job Listing #017.

SCBar.org – (recent graduates/alumni)

Columbia, SC

For all attorney/legal positions posted with the South Carolina Bar please go to the following link: <https://www.sobar.org/careers-classifieds/>.

Posted: 10/13/17. Job Listing #178.

City of Chicago Department of Law – (recent graduates/alumni)

Chicago, IL

PLEASE GO TO www.cityofchicago.org/careers FOR A COMPLETE LISTING OF CURRENT JOB ANNOUNCEMENTS AND INFORMATION.

Posted: 08/16/17. Job Listing #141.

PERMANENT POSTINGS

Fragomen – (recent graduates/alumni)

Various Locations

Associate Positions

For all information please go to:

<https://fragomen.wd1.myworkdayjobs.com/FragomenCareers/jobs>

Permanent Posting

Thomson Reuters – (recent graduates/alumni) Various

Locations

To access all available positions go to:

<http://jobs.thomsonreuters.com/ListJobs/All/Search/jobtitle/attorney/>

Permanent Posting

U.S. Department of Justice – (alumni)

US Dept. of Justice seeks to attract, retain, and promote individuals of exceptional ability and talent from all walks of life. The work environment and atmosphere is open, diverse, collegial, and inclusive. There are active affinity groups for African-American; Asian-American; Hispanic; lesbian, gay, bisexual and transgender (LGBT); and Native American employees, which are open to all DOJ employees regardless of background. Justice fosters a work environment where people of all backgrounds and experiences may reach their full potential.

Attorney vacancy announcements may be found at:

<http://www.justice.gov/legalcareers/attorneys-vacancies>.

Permanent Posting

U.S. Attorney's Office – (alumni)

For all employment opportunities please go to <http://www.justice.gov/legal-careers/attorneysvacancies>

Permanent Posting

U.S. Office of the Attorney General – (alumni)

Various Locations

To view all attorney positions please go to <http://oag.dc.gov/page/oag-careers>.

Permanent Posting

U.S. Securities and Exchange Commission – (alumni)

For all employment opportunities please go to

<https://www.usajobs.gov/JobSearch/Search/GetResults?organizationid=SE00&PostingChannelID=USASearch&ApplicantEligibility=all>

Permanent Posting

S.C. Commission on Indigent Defense – (recent graduates/alumni)

Columbia, SC

All information can be found on www.jobs.sc.gov.

Job Title:	Attorney II
Agency:	Commission on Indigent Defense
Opening Date:	Fri. 02/26/16
Closing Date/Time:	Continuous
State Salary Range:	\$52,530.00 / Year
Agency Hiring Range:	
Job Type:	FTE - Full-Time
Location:	Richland County, South Carolina
Normal Work Schedule:	Monday - Friday (8:30 - 5:00)

JOB RESPONSIBILITIES:

Represent clients convicted of criminal offenses on direct appeal and in post-conviction relief appeals before the South Carolina Court of Appeals and the South Carolina Supreme Court.

MINIMUM AND ADDITIONAL REQUIREMENTS:

A juris doctor degree or its equivalent from an accredited law school and experience as a practicing trial or appellate attorney. Admission to the South Carolina Bar and all Rule 403, SCACR requirements accomplished.

PREFERRED QUALIFICATIONS;

Knowledge of substantive criminal law and criminal procedure in South Carolina. Knowledge of general case, statutory and common law. Exceptional writing and research skills required as well as an ability to orally argue cases in a very persuasive and highly effective manner.

ADDITIONAL COMMENTS:

A writing sample is required. Minimum office hours of 8:30 - 5:00 Monday through Friday must be maintained. Incumbent is expected to independently manage his/her case load to assure high quality appellate representation is provided. Some overnight travel may be required.

There is a performance evaluation after one year, and a raise from the starting salary is then an option

MUST APPLY ON www.jobs.sc.gov; Job #2016005, Attorney II.

Continuous Posting

State of New York Unified Court System – (alumni)
NY

For all postings and information go to: <http://www.courts.state.ny.us/careers/statewide>

Permanent Posting

Veteran Employment Opportunities

Veterans may access future job opportunities on our *VA for Vets* website; from the right side of the homepage, scroll to the end under the header -- Featured Jobs: <http://vaforvets.va.gov/>.

Permanent Posting

George Sink, P.A. Injury Lawyers – (alumni)
7011 Rivers Avenue Suite 105
North Charleston, South Carolina 29406
Attention: Melynda Toth, Director of Human Resources Website:
www.sinklawn.com
Email: mtoth@sinklawn.com
Phone calls? No

Position start date: Immediately

Seeking a Pre-Litigation, Personal Injury Attorney to join our team! Positions available in Charleston, Greenville, and Columbia area.

Qualified applicants shall have a minimum of 2 years' experience as an Attorney and be licensed to practice in SC.

This position requires good writing skills and a willingness to litigate. Applicants must be a selfstarter who possesses strong analytical, negotiation, organizational, interpersonal and communications skills. Must have a strong sense of urgency about problem solving, meeting challenging deadlines and achieving critical goals. Must be highly organized and able to manage multiple priorities and tight deadlines.

Preferred Skills:

403's completed

Proficient with Microsoft Office, specifically Word, Outlook, and Excel

Familiar with case management software, preferably Needles

Workers Compensation experience a plus

To Apply: Email resume and cover letter.

Permanent Posting

Carolina Legal Associates – (recent graduates/alumni)

1330 Lady Street, Suite 503

Columbia, SC 29201

Attention: Marsha Silver, President

Carolina Legal Associates specializes in the placement of attorneys for private law firms, corporate legal departments, and governmental entities on a permanent or contractual basis. We can offer you increased exposure in areas in the legal profession that you may not have considered or did not previously have an opportunity. After evaluating your qualifications and needs, we can assess the best positions for you based on your experience and interest. There is never a fee to you to work with Carolina Legal Associates. For more information and additional job opportunities, please visit our website www.carolinalegalassoc.com or contact our office at **(803) 799-8835**.

Contract Attorneys (Document Review)

Carolina Legal Associates is actively seeking licensed attorneys and recent law school graduates to work on ongoing and upcoming document review projects. Short and long term projects are available in Charleston and Columbia, SC. These projects are fulltime with flexible hours to include possible weekend hours and opportunities for bonuses. Previous document review and Relativity experience is helpful, but not required. Resumes will be held in strict confidence and should be forwarded along with three (3) professional references to

msilver@carolinalegalassoc.com, tkelley@carolinalegalassoc.com or rwest@carolinalegalassoc.com for immediate consideration.

Permanent Posting

United States Department of Justice – (alumni) Washington, D.C.

To learn more about Justice and our legal careers, please visit our website: www.justice.gov/careers/legal . We encourage all interested applicants to apply; however, please note that due to temporary funding restrictions we may not be able to fill all of the currently advertised positions.

Permanent Posting

LinkedIn (Search for Jobs) www.linkedin.com

LinkedIn has a Jobs section and people seeking jobs are encouraged to join. A PROFESSIONAL picture is needed. Please contact the Career Services Office if you have any questions.

Permanent Posting

American Civil Liberties Union Foundation

Various Locations

Please go to <http://www.aclu.org/careers> to view all open positions, including Staff Attorney – Racial Justice Program, NY and Legislative Counsel/Lobbyist in Washington Legislative Office, Washington, D.C.

Permanent Posting

University of South Carolina – (recent graduates/alumni)

Columbia, SC

If you are interested in applying for University of South Carolina jobs please go to <https://uscjobs.sc.edu/applicants/jsp/shared/frameset/Frameset.jsp?time=1373390131001>

Permanent Posting

WEBSITE INFORMATION

Carolina Legal Staffing LLC

South Carolina: Columbia, Greenville, and Charleston

North Carolina: Charlotte, Raleigh,

CAROLINA LEGAL STAFFING provides full service permanent and temporary placement of attorneys, paralegals, document review and legal support in every major market in the Carolinas. Law firms and legal departments from sole practitioners to Fortune 500 companies and national law firms have come to value the caliber and quality of both our services and our candidates. Our reputation is dependent on the integrity and value of our placements whether for a few days or a career. For all information on available positions go to: www.carolinalegal.com

Federal Bureau of Investigation

Job postings for this agency are continually listed at www.fbijobs.gov Please visit website for information.

IRS Office of Chief Counsel – (recent graduate/alumni)

USAJOBS link for the tax attorney positions:

<http://jobsearch.usajobs.gov/jobsearch.asp?jbf522=&fn=4466&q=&FedEmp=N&sort=rv&vw=d&jbf574=TR93&brd=3876&ss=0&FedPub=Y&caller=%2Fa9trirs.asp&SUBMIT1.x=102&SUBMIT1.y=6>

Millennium Challenge Corporation (MCC)

The MCC is a U.S. Government corporation whose mission is to provide assistance that will support economic growth and poverty reduction in carefully selected developing counties that demonstrate a commitment to just and democratic governance, economic freedom, and investments in their citizenry. Website: www.mcc.gov Job postings for this agency are listed at www.avuedigitalservices.com Please visit website for information.

South Carolina Government Jobs – (recent graduates/alumni)

To view the full job posting for any opening at State of South Carolina, click here:

<http://agency.governmentjobs.com/sc/default.cfm>

Click on a job title to view the complete job posting of any position listed. After you have reviewed the job posting, you can apply for the position by clicking on the "Apply" button and completing the online application.

USDOJ – (alumni)

Various Locations

Attorney Vacancies at the U.S. Department of Justice

There are current attorney vacancies at the United States Department of Justice. We encourage all interested applicants to apply; however, please note that due to temporary funding restrictions we may not be able to fill all of the currently advertised positions.

To learn more about Justice and our legal careers, please visit our website:

www.justice.gov/careers/legal/.

BarBri Bar Review

<http://www.barbri.com>

Department of Justice

<http://www.usdoj.gov>

Directories/Job Boards

<http://www.airsdirectory.com>

Earthjustice Legal Defense Fund

<http://www.earthjustice.org>

Equal Employment

<http://www.eeoc.gov>

Federal Communications Commission <http://www.fcc.gov/jobs>

Find a Firm Profile

<http://www.lawperiscope.com>

Florida State Jobs

<https://peoplefirst.myflorida.com>

Glassdoor

<https://www.glassdoor.com/index.htm>

Institute for Justice

<http://ij.org>

Landmen www.landmen.net

Martindale-Hubbel Law Directory
<http://www.martindale.com>

National Labor Relations Board
<http://www.NLRB.gov>

North Carolina Conference of District Attorneys
<http://www.ncdistrictattorney.org/jobopportunities.html>

New Jersey Court System
<http://www.judiciary.state.nj.us/jobs/index.html>

Office of the Attorney General for the District of Columbia
<https://oag.dc.gov/page/supervisory-and-staff-attorney-positions>

Richland County Bar Association
<http://www.richbar.org>

Political and Legislative News
www.rollcall.com

South Carolina Bar
<http://www.scbar.org>

The Law Clerk Hiring Plan <http://www.cadc.uscourts.gov>
Top Nonprofits
www.topnonprofits.com

U.S. Patent & Trademark Office
<https://oedci.uspto.gov/OEDCI/>

United States Court of Appeals for the Ninth Circuit <http://www.ca9.uscourts.gov>

United States Bankruptcy Court - District of South Carolina <http://www.scb.uscourts.gov>

END OF ALUMNI JOB OPPORTUNITIES BULLETIN