University of South Carolina Office of the University Registrar  
Columbia, SC 29208 P (803) 777-5555 F (803) 777-3953  
Special Enrollment Request Form

This form must be submitted to request approval for transient or concurrent enrollment permission at another USC campus or US institution. The signature of your academic dean and advisor is required.  
**NOTE:** Permission to participate in National Student Exchange, Study Abroad or Cooperative Education must be approved through the appropriate campus offices.

Student’s Name _______________________________  
Last ______  First ______  Middle Initial ______  
Student ID ________________________________

Email ________________________________  
Current campus _______  
Current term _______.

School ________________________________  
Major(s) ________________________________

Check one of the following:

☐ Transient to attend another US institution (non-USC)  
☐ Concurrent to attend USC and another US institution

☐ Transient to attend another USC campus  
☐ Concurrent to attend two or more USC campuses

**Other restrictions may apply to USC courses which require you to contact the department offering the course for an override.

Term/Year you plan to attend:  
Fall __________  
Spring __________  
Summer __________

USC campus you plan to attend:  
________________________________________________________

US institution you plan to attend:  
________________________________________________________

Address:  
________________________________________________________

Courses to be taken (to view existing approved equivalencies, visit http://registrar.sc.edu/html/transferwork/transferrable.scm):

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Student Signature: _______________________________  
Date: _______________________________

Sext Services Signature: _______________________________  
Date: _______________________________

Academic Dean Signature: _______________________________  
Date: _______________________________

**BEFORE** your courses start, deliver or FAX (803-777-3953) a copy of this form to the Registrar’s Office,