An Advisor’s Guide to Determining Academic and Refund Deadlines for a Particular Course on a Student’s Schedule
Go to ssc.onecarolina.sc.edu. Log in. Click the Faculty Services tab.

Select Term:

Click Student Information Menu:
Click ID Selection:

Find the student using either the ID number or all or part of his/her name:

Click Submit button.
When you are confident you located the correct student, click Submit button again:

Click Student Schedule:

The first thing to take note of (but don’t click it just yet) is the link at the top of the page titled “Important Deadlines you need to know”. This link will take you out of Self Service Carolina to the Academic and Refund Deadlines page.
Locate the class(es) by scrolling through the student’s schedule. Make a note of the part of term for the section in question. This section is in part of term ‘30’.

International Human Resource Management - MGMT 406 - 001

Associated Term: Spring 2014
Part of Term: 30 - Columbia Full Term
CRN: 13542
Status: Web Registered on Nov 11, 2013

Now click the link at the top of the page “Important Deadlines you need to know”. Choose campus, term, and part of term from above. In this case, 30. The Academic and Refund Deadlines will populate.

Parts of Term Dates

General Dates
Part of Term Begins: January 13, 2014
Part of Term Ends: April 28, 2014

Academic Deadlines
Last Day to Drop/Add: January 17, 2014
Last Day to Change Credit/Audit: January 17, 2014
First Day W Grade Assigned: January 18, 2014
Last Day W Grade Assigned: March 3, 2014
Last Day to Elect Pass/Fail: March 3, 2014
First Day WF Grade Assigned: March 4, 2014

Refund Deadlines for Drop
Last Day for 100% Refund: January 17, 2014
Last Day for 70% Refund: January 28, 2014

Refund Deadlines for Withdrawal from The University
Last Day for 100% Refund: January 17, 2014
Last Day for 90% Refund: January 22, 2014
Last Day for 70% Refund: January 28, 2014
Last Day for 50% Refund: February 6, 2014
Last Day for 25% Refund: March 3, 2014

How to View W, WF, and Refund Deadlines
To find the Part of Term associated with your specific section, log in to Self Service Carolina, click Student -> Registration -> Concise Student Schedule. The Part of Term associated with your sections is listed in a column between the Title of the course and the Campus.