

2018-2019 Third Year Review Calendar

- Underlined dates are firm deadlines set by the Office of the Provost. Other dates are suggested guidelines.
- Please check with the dean's office in your college/school for their third year review calendar and specific dates set by your college/school.

2018

August 16, 2018

- Department chair notifies eligible candidates in writing to prepare the third year review file for review and advised of timetable for submission.

August 27, 2018

- Department chair will notify dean, in writing, of all eligible candidates specifying if mid-year hire. Mid-year (January 1) hires will follow same calendar as regular (August 16) hires.

September 10, 2018

- Names of faculty electronically submitted to the Office of the Provost:
- http://www.sc.edu/about/offices_and_divisions/provost/faculty/tenure/submit-candidates.php

October 2018 – February 2019

- Candidate's files should be completed and ready for unit review. Exact date of file submission is given by each college/school.

November 2018 – March 2019

- Unit faculty review each case by the date given in the college/school.

December 2018 – April 2019

- Files sent to Dean on the date established by the college/school.

2019

April 15, 2019

- All recommendations of non-reappointment of probationary faculty must be forwarded to Provost for approval by this date.

April 29, 2019

- Dean's memorandum to candidate and department chair is sent no later than this date.

May 1, 2019

- In cases of non-reappointment of probationary faculty, notification must be mailed by certified mail no later than this date.

*Third-Year Review Policy http://www.sc.edu/policies/facman/Faculty_Manual_Columbia.pdf
"Annual Performance Review, Third-Year Review, and Post-Tenure Review"*