

2009-2010 Third Year Review Calendar

- This third year review calendar is a guide.
- Please check with the dean's office for the college's third year review calendar.

NOTE:

Dates not underlined are suggested guidelines, however, underlined dates are firm deadlines.

Revised 3/07/2009

2009

August 14 Department chair notifies eligible candidates in writing to prepare the third year review file for review and advised of timetable for submission.

August 28 Department chair will notify dean, in writing, of all eligible candidates specifying if mid-year hire. (*Mid-year(January 1) hires will follow same calendar as regular (August 16) hires*).

September 4 Dean sends list to Provost of eligible third year review candidates.

October 2009 to February 2010 Candidate's files should be completed and ready for unit review. Exact date of file submission is given by each college.

November 2009 to March 2010 Unit faculty review each case by a date given by the college.

December 2009 to April 2010 Files sent to Dean on a date established by the college.

2010

April 15, 2010 All recommendations of non-reappointment of probationary faculty must be forwarded to Provost for approval by this date.

April 30, 2010 Dean's memorandum to candidate and department chair is sent no later than this date.

May 3, 2010 In cases of non-reappointment of probationary faculty, notification must be mailed by certified mail no later than this date.

Third-Year Review Policy

http://www.sc.edu/policies/facman/Faculty_Manual_Columbia.pdf

"Annual Performance Review, Third-Year Review, and Post-Tenure Review"