



UNIVERSITY OF SOUTH CAROLINA
FOUNDATIONS

GIFT RECIPIENT INFORMATION STATEMENT OF RESPONSIBILITY

Bulk Gift Purchase - Check Request Information

Check Request Submitted On: _____
Vendor Name: _____
Check Request Amount: \$ _____
Project ID: _____

Due to IRS regulations, recipient info must be provided for all gift purchases. This signed Statement of Responsibility is to notify the Educational Foundation that the college has elected to accept responsibility for recipient data pertaining to the above bulk purchase. I understand that the college is solely responsible for the collection and maintenance of all recipient information, to include each recipient’s name, title, and business relationship. In the event that such information is needed, the College agrees to provide the Educational Foundation with a valid listing of bulk gift recipient names and information in a timely manner.

My signature denotes that I have read and understand this Statement of Responsibility and agree to abide by its terms.

College

Printed Name – Dean of the College

Signature - Dean of the College

Date