SCSPA NEWSPAPER Evaluation Entry Form
Deadline: March 9 (received in office)

Please fill out, print and submit with the newspapers you send in for evaluation.

Note: To receive an evaluation, a staff's NEWSPAPER must be a SCSPA member.
If not a member, please go online to join: http://scspa.sc.edu/membership.html

Submit TWO CONSECUTIVE issues for the evaluation. Place a post-it note on the one you want the judge to evaluate. The judge will use the other issue to look for consistency in style and format.

Statement of originality: All work is original. There are no copyright violations.

_____ _____ _____ _____
Adviser's Signature Date Editor's Signature Date

Name of publication _____ Year _____
School _____
Address_____
street city zip
Adviser _____School phone (_____) _____
School enrollment _____ Grades _____

How many students are on staff? _____
How is the staff selected?_____
How is the newspaper produced: ____ as a class activity ____ extracurricular
Do you have an online version? _____ If so, what is the url? _____
Is there a beginning journalism class separate from the newspaper staff? _____
If so, is it a pre-requisite for being on staff? _____

FINANCES:

Income: $_____ School Budget $_____ Advertising $_____ Grants
$_____ Fund-raising $_____ Individual sales $_____ Patrons
$_____ Other

Expenses: $_____ Printing $_____ Photography $_____ Web site hosting
$_____ Convention, workshops, conventions $_____ Evaluations, contests
$_____ Other

Preproduction breakdown:

	Students	**Adviser**	**Professional**
Writing	**%**	**%**	**%**
Editing	**%**	**%**	**%**
Design	**%**	**%**	**%**
Computer graphics	**%**	**%**	**%**
Photography	**%**	**%**	**%**
Desktop publishing	**%**	**%**	**%**

Please attach a letter to the judge to include any additional information you would like him/her to be aware of as he/she evaluates your newspaper. (optional)

Mail to: SCSPA, School of Journalism & Mass Communications, University of South Carolina, Columbia, SC 29208