

Observation Application for visits to Children’s Center at USC

Name: _____ Email: _____

Write VERY clearly

Course Number: _____ Section: _____ Instructor: _____

Hours of observation needed: Per week: _____ OR Per semester _____

When can you start? _____

Do you need a placement with a specific age group: NO YES, I need _____ year-olds.
(circle which)

Visits MUST be scheduled with Caroline before noon the day before you come to the Center. She works from 8:30-12:30, M-F, on the 2nd floor of the building. She can be reached at 777-7887 or cdrc.ga@gmail.com.

A SLED criminal background check must be completed on-line and turned in BEFORE observations can begin. SLED checks cost \$8. SLED checks can be completed at the Children’s Center. The website requires username and password which you will be provided when you come to the Center (not over the phone).

Do you have a SLED check on file: NO YES, from _____ semester

We will schedule your visit and notify your instructor. Indicate which days and times you are available by putting a check in the appropriate boxes. Be sure to indicate plenty of flexibility and **give at LEAST 3-5 possible times-** over 500 students use the center each semester and scheduling can be a challenge.

(Avoid nap time 12:00-3:00 – except in infant rooms)

	Monday	Tuesday	Wednesday	Thursday	Friday
7:00-8:00					
8:00-9:00					
9:00-10:00					
10:00 -11:00					
11:00-12:00					
12:00-1:00					
1:00-2:00	X	X	X	X	X
2:00-3:00	X	X	X	X	X
3:00-4:00					
4:00-5:00					
5:00-6:00					

I certify that the above is true and that respect for children will be maintained.

Signature: _____

Phone: _____

(cell and/or land line)