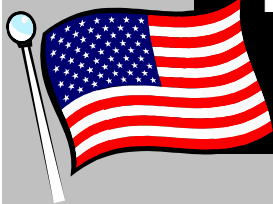


Federal Employment

TIP SHEET



They're hiring now!

Approximately half of the 1.8 million federal employees working in 2004 will be eligible for retirement by 2009.

Sample Federal Jobs By Major:

Accounting	Accounting Specialist, Budget Analyst, Contract Specialist, Auditor
Art History, History	Cryptanalyst, Intelligence Analyst, Archives Specialist
Biology, Chemistry	Forensic Chemist, Imagery Intelligence Analyst
Computer Engineering	Info. Tech. Specialist, Project Manager, Program Manager, Telecom Specialist
Economics	Economist, Economic Research Analyst, Imagery Intelligence Analyst
Education	Education Specialist, Transformation Facilitator, Training Specialist
English, Creative Writing, Journalism	Writer-Editor, Public Affairs Specialist, Program Analyst, Speech Writer
Foreign Languages	Intelligence Analyst, Cryptanalyst, Foreign Service Officer
Marketing	Contract Specialist, Purchasing Agent, Consumer Affairs Specialist
Nursing	Nurse, Health Insurance Specialist, Psychiatric Nurse
Psychology, Sociology	Victim Specialist, Transformation Facilitator, Grant Program Specialist
Public Affairs (Public Relations)	Public Affairs Specialist, Community Outreach Specialist
Retail Merchandising	Supply Analyst, Purchase Agent, Contract Specialist



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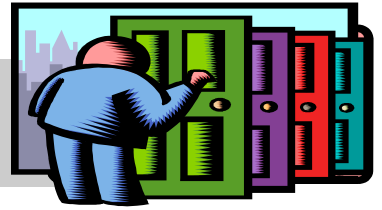
9 Reasons to work for the US Government

- 1. They're hiring now.** In the next five years, the Federal Government, Office of Personnel Management, projects that more than 550,000 federal employees, one-third of the entire full-time permanent workforce, will leave federal service.
- 2. Job security.** The federal government will not go out of business.
- 3. You don't have to work in Washington, D.C.** There are jobs around the country and the world.
- 4. There's a job for every interest and skill.** You don't need a political science degree. There are positions available for people with degrees, interests and skills in all areas.
- 5. Combine your skills and interests into a career that can help make a difference.** Work for change that affects the environment, public safety, research, and other pressing issues.
- 6. The government may help pay back student loans or pay for an advanced degree.** Federal employees are eligible to receive up to \$60,000 (\$10,000 a year) from their employer towards the payment of their education if they make a 3 year commitment to the agency or department that provides them the repayment. In 2006, 34 federal agencies provided 5,755 employees with more than \$36 million in student loan repayments.

Southeastern States	Employment
Florida	77,908
Georgia	70,180
North Carolina	37,714
South Carolina	19,308
Virginia	127,743
Data from December 2007.	

Federal Employment Salaries	7. You can advance quickly - especially at the entry levels.
GS-5 \$26,264	Someone with a four-year college degree would start at the GS-5 or GS-7 level. It's possible to advance to the GS-11 level in as little as 3 years, resulting in a pay increase of almost 50%. Pay is adjusted accordingly in areas with higher costs of living.
GS-7 \$32,534	
GS-11 \$48,148	

- 8. Encouragement to balance life and work.** Flexible work schedules that include self-structured work hours, compressed work schedules, and telecommuting. Even new employees receive vacation and sick leave as well as federal holidays off.
- 9. Great benefits beyond your paycheck.** Health insurance, child care assistance, and a 401(k) retirement plan - it's all included!



Employment Options

There are 15 cabinet-level agencies that are responsible for a broad range of national priorities. The following are examples of 4 of the cabinet-level agencies and a brief overview of their vital functions.

Department of Commerce

- Regulates U.S. commercial transactions, and promotes the export of U.S. goods and services.
- Collects data to support business and government.
- Provides patent and trademark protection.

Department of State

- Represents U.S. foreign policy in embassies and missions around the world.
- Promotes freedom, security, and global stability.
- Negotiates treaties and guides national foreign policy.

Department of Health & Human Services

- Develops programs and regulations concerning food safety and medical research.
- Oversees national health and well-being for all populations.
- Gives grants to agencies to provide essential health services.

Department of Transportation

- Ensures the safety of vehicles and travelers.
- Sets policies for railroads, highways, and seaways.
- Builds and supports the nation's transportation infrastructure.

A wide range of additional employment opportunities are also available in the 63 non-cabinet level agencies, for example:

General Services Administration

- Develops and implements policies for government effectiveness and efficiency.
- Secures the buildings, products, technology, and other essentials federal agencies need.

Small Business Administration

- Aids and protects the interests of small business.
- Helps small businesses obtain government contracts.

Corporation for National & Community Service

- Supports voluntary service through *Americorps*, *Senior Corps*, and *Learn and Serve America*.
- Works with nonprofits, faith-based organizations, and schools to strengthen communities.

National Archives & Records Administration

- Preserves our nation's history by overseeing the management of all federal records and documents.
- Maintains presidential records, personal papers and gifts.

Special Employment Programs

There are many special opportunities and programs for individuals seeking full-time employment.

The Federal Career Intern Program appoints individuals, following graduation from a four-year institution, to a two-year internship position. Upon successful completion of the program, the individual may be eligible for permanent placement in that agency. Inquiries must be made to a specific agency for FCI opportunities.

Outstanding Scholar Program is for college graduates with a 3.5 GPA or higher in all undergraduate work or for those who graduated in the top 10% of their baccalaureate class. OSP participants are eligible for GS-5 and GS-7 positions. Position announcements are listed on an individual agency's website and through USAJobs. There is also a bilingual/bicultural component to the program.

Presidential Management Fellows Program is open to students who have/will have completed a graduate degree (masters or doctorate) within the application year. Prospective fellows must complete an application process and be nominated by their institution of learning. This two-year program provides appointment at the GS-9 level with opportunities for advancement and further training in their area of expertise. Positions are open for all areas of study as assignments may involve various domestic or international issues, technology, science, criminal justice, health, financial management, and other fields in support of public service programs.

Internship Opportunities

Haven't graduated yet? There are also programs to help you get your foot in the door and gain valuable work experience with the government.

Student Career Experience Program (SCEP) provides work experience that is directly related to the student's academic program and career goals. Students then, following successful completion of their academic and work experience requirements, may be hired as a full-time employee.

Find federal internships here: <http://www.makingthedifference.org/federalinternships/>
Research agencies that interest you most. Often, internship opportunities are posted only on each agency's individual website. Look at organizations that place students in federal internships and jobs. For example:

The Washington Center for Internships and Academic Affairs, The Hispanic Association of Colleges and Universities' National Internship Program (HNIP), National Association for Equal Opportunity in Higher Education (NAFEO), Washington Internships for Native Students (WINS), Washington Semester, American Indian Science and Engineering Society (AISES), and the Workforce Recruitment Program (WRP).