

Bill Smith
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Ryan Moseley
Internship Program
Institute for Defense Analysis

Dear Mr. Moseley:

This coming summer, I am looking to expand my horizons and gain professional experience with an internship that will meet the following criteria. First and foremost, it must challenge me academically. Secondly, I hope to be provided with an opportunity to study international politics and policy, preferably in a sense that links to the government. The internship offered through the Institute for Defense Analysis offers all of this and so much more. When I came across the IDA's website I was immediately drawn to it for its professionalism and the hands on work and history that the IDA does with our nation's government in the fields of national security and defense.

As a second-year student studying at the academic level of a junior at the University of South Carolina, I have already encountered many opportunities to prove my ability to excel in an independent working environment. I have worked with the USC Honors College to create my own major, focusing in Arabic, studies of Middle Eastern people and their culture with a very minor touch of French linguistics. My non-language based classes have focused on foreign policy and international relations as well as Arab and Islamic culture. I have been fortunate enough to have the opportunity to take several courses specifically on the culture and repercussions of terrorism. My academic career has demanded both the work ethic and will power that I know the IDA requires of its interns. My previous experiences as a competitive ballroom dancer and an active participant in community service in Columbia have taught me the time management skills I will need to succeed in the future. Additionally, my past jobs have taught me both monetary management skills as well as the ability to work under pressure. As an intern at the IDA Institute, I hope to strengthen these skills and learn many new ones.

The Internships offered by the IDA require a huge amount of drive and maturity that I know my academic work has allowed me to achieve. I have a strong interest in the areas of national defense and homeland security as well as knowledge and expertise in foreign affairs and international relations. By continuing to play an active role in extra-curricular activities and knowingly taking on a harder course load for my academic growth, I feel that I demonstrate the mental and physical qualities that the IDA is looking for in their interns. I am drawn to the IDA for its hands on work experience with the American Government and its long history of diligence and thoroughness in all its work

Thank you for your time and consideration of my resume. I am optimistic about the opportunity to discuss interning with the Institute for Defense Analysis. I will contact you within 2-3 weeks of sending my resume to check on its status.

Thank you,

Bill Smith