Verification of Military Service  
(Undergraduate Students Only)

Name of Student: ___________________________

VIP ID Number: ___________________________

This is to certify that the above named individual is either on Active Duty, in the National Guard or in the Military Reserves stationed in South Carolina as of _________________. This certification entitles the individual to a tuition rate applicable to Active Duty service members. Please submit a valid copy of your orders or a Memorandum on your Unit’s letterhead stating the location of your Duty Station, unit address and contact information (signed by the Educational Services Officer) for verification of Military Service along with this form. This form and the required documentation must be given to our office every semester.

Please check the appropriate status that applies to the student:

( ) Active Duty     ( ) National Guard     ( ) Military Reserves

By signing this document, you are acknowledging that all information listed is honest and accurate as of the date listed above.

_________________________________ _____________________
Name of Educational Services Officer  Military Installation

_________________________________ _____________
Signature of Educational Services Officer  Date

_________________________________ _____________
Signature of Student  Date

Return Form to:  Bursar’s Office
University of South Carolina
1244 Blossom Street, Suite 128
Columbia, SC 29208
Fax: 803-777-0038

Revised: July 14, 2017