Southeastern Student Conduct Institute Proposals

Presenter Information:

Primary Presenter Name:
Primary Presenter Title:
Primary Presenter Institution:
Primary Presenter E-mail:
Primary Presenter Phone number:
Co-Presenter's Information:

Session Information:

Session Title: “Support, Strategize, Cultivate, and Inspire: Tips and Tricks on working with housing conduct administrators.”

Type of presentation: Lecture

ACPA/NASPA Competencies: Ethical Professional Practice, Law, Policy, and Governance

Session Learning Outcomes:
• Participants will be able to build and sustain relationships between campus conduct officers, housing and residential life staff, and university police departments by establishing shared expectations and resources.
• Participants will be able to create a development plan for the upcoming year for staff in shaping education on the history and future of student conduct, as well as timely topics such as Title IX, VAWA, and the role of legal counsel in conduct proceedings.
• Participants will be able to examine the dualities in roles of residential conduct case managers and ways in which they can best partner, support, and motivate housing staff through their role as conduct adjudicators.

Session Abstract: In a time where resources are limited and legal pressures are higher than ever before on conduct processes, it is imperative to ensure best practices as it relates to residential student conduct. Residential Conduct Case Managers play a vital role in building relationships between and providing seamless communication within both Housing and Conduct
offices. This session will share best practices and lessons learned from coordinators who serve as the liaison between residential life and conduct offices.

**Detailed Session Description:** This session will cover a wide-range of conduct issues as they pertain to residential life from the lens of conduct administrators who focus on partnerships with residential life hearing officers. In the session, we will discuss the duality of roles that allow conduct officers to support housing hearing officers while thinking strategically through case management practices. In the role of a residential life conduct manager, a part of the responsibility also focuses on cultivating graduate student staff who are likely hearing conduct cases for the first time, and inspiring the housing and residential life through the change they are instilling in student behaviors and attitudes. Topics of discussion will include training and shared expectations between conduct and residential life, as well as establishing relationships between the conduct process and residential curriculum models. We will share experiences, successes, and lessons learned when partnering with residential life and campus police, as well as ideas on training and keeping residential life staff abreast of current issues in student conduct.

**Session Outline:** Introductions and Learning Outcomes-5-8 minutes

- Presenters Introduction and Background
- Explanation of outline and learning outcomes for the presentation
- Participants Introduction and how their role intercepts with housing conduct administrators/what they hope to gain from this presentation

Support- 10 minutes: Supporting housing staff for whom conduct is not a primary responsibility, but rather one of many hats worn. Focus on building the housing and conduct office relationship and providing appropriate follow up when a conduct administrator might make a mistake.

Strategize- 10 minutes: A discussion of case management and strategic thinking behind routing which hearing officers hear what cases. Completing a development plan for the upcoming year to support professional development among housing conduct administrators.

Cultivate- 10 minutes: Sharing experiences of how graduate student staff who may have been nervous before meeting with their first student for a case have now turned into leaders within the department in hearing cases. It is the role of the housing conduct administrator to make sure that all hearing officers are comfortable in their roles and up-to-date with what is happening nationally with conduct cases.

Inspire- 10 minutes: This portion of the presentation will include information on training and how housing staff are motivated to find the educational opportunities within conduct conversations.

Questions-5-8 minutes