# BUDGET JUSTIFICATION

(Using your own budget, justify/explain each line item in the order it appears in your

budget, using this sample as a guide.)

# PERSONNEL (describe all personnel costs in the manner indicated below.)

One month of summer salary is requested for the Principal Investigator in each year of the project and is calculated on the current rate. The PI will be responsible for the overall coordination of the project and the supervision of the graduate students and other project personnel.

Graduate student support is based on the current University rate for graduate students.

**FRINGE BENEFITS**

Fringe benefits are charged at the currently approved and anticipated rates.

# EQUIPMENT

# Equipment funds are requested in year one to purchase: [list all equipment to be purchased for use on the project and provide the cost for each individual piece of equipment or distinct component.]

# Gas Exchanger 5,000

# (Each individual equipment item or total of all components must cost at least $5,000 and have a useable life of more than one year.)

# TRAVEL

# Travel funds are requested for the Principal Investigator and a graduate student(s) to XXXXX relating to the research being proposed. You can list specific costs in the following manner:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Lodging | Per Diem | No. of Days | Subtotal | Airfare | No. of Travelers | Total |
| $95.00 | $59.00 | 4 | $616.00 | $750 | 3 | $4,098.00 |

# Identify and justify travel for each separately. NOTE: Travel to professional meetings is not allowable.

**OTHER DIRECT COSTS**

**Other Direct Costs may include some or all of the expense categories below:**

* Materials and supplies (if not included in a separate cost category): include the project costs of laboratory and other project-specific supply items (software programs and licenses, CDs, research material, etc.), and items costing less than $5,000 and not considered “equipment.”
* Publication costs: include funds requested for the publication of the results and the preparation of presentations and posters.
* Computers: demonstrate that computer is essential to the project and not otherwise available.
* Other Costs: miscellaneous project specific costs such as long distance phone charges, postage and FedEx charges, and other costs that do not fit in categories mentioned above.