



University of South Carolina
Foreign National Tax Information Form

Form: http://www.payroll.sc.edu/doc/ForeignNationalTaxInformationForm2016.pdf
(must be completed electronically)

Please print, sign, and mail to:

International Payroll Office
1600 Hampton Street
7th Floor, Payroll
Columbia, SC 29208

Student Hours: Mondays and Tuesdays 9:00A.M. - 3:00P.M.

Faculty/Staff Hours: Wednesdays by APPOINTMENT ONLY

Administration Days: Thursdays and Fridays NO WALKINS OR APPOINTMENTS

DO NOT EMAIL THIS FORM

Personal information should not be sent through email

Do you have a job or teaching/graduate assistantship through the University? Yes No

(1) Last/Family Name First Middle
(2) U.S. Social Security Number or Indv. Taxpayer Identification # (3) USC VIP# or USCID#
(4) Email Address (5) Date of Birth (mm-dd-yy) / /

(6) U.S. Local Address (do not use campus address)
Line1
Apartment Number
City
State
Zip Code
(7) Foreign Permanent Residence Address
Line1
Line2
City Postal Code City
Province/Region
Region Postal Code
Country

(8) Country of Citizenship
(9) Country that issued passport
(10) Visa Number(Number in red)
(11) Visa Start Date
(12) Passport Number
(13) Expiration date
(14) Country of Tax Residency, if different from above
(15) Did Tax Residency end? Yes No
(16) If tax residency ended, when? (mm-dd-yyyy) / /

(17) Current Immigration Status
US Immigrant / Permanent Resident (attach a copy of green card)
Application for LPR
J-1 Exchange Visitor
J-2 Exchange Visitor Dependent
H-1 Temporary Employee
F-1 Student
F-1 OPT
B-1/B-2
VW(Visa Waiver)
Other
(18) If immigration status is J-1, what is the Subtype?
Student Professor Short-term Scholar Research Scholar Other
If immigration status is J-2, attach J-1 Sponsor Form DS-2019.

(19) Actual Primary Activity
Studying in a Degree Program Observing Clinical Activities
Studying in a Non-Degree Program Consulting Temporary Employment
Teaching / Lecturing Conducting Research Other
Acquire Training / Attend Workshop Provide Training / Facilitate Workshop

Foreign National Form Guide

Please find your current visa status in the left column. The right column tells you what documents to attach to the above Foreign National Tax Information Form.

Visa Status	Documents Needed
F-1	Social Security Card ,ITIN, or Receipt of application for SSN Passport identification page All U.S. Visa(s) All U.S. Entry Stamps I-94 card or electronic entry document All I-20(front and back) EAD for OPT Offer Letter
J-1	Social Security Card, ITIN, or Receipt of application for SSN Passport identification page All U.S. Visa(s) All U.S. Entry Stamps I-94 card or electronic entry document DS-2019 Offer Letter
J-2	Social Security Card, ITIN, or Receipt of application for SSN Passport identification page All U.S. Visa(s) All U.S. Entry Stamps I-94 card or electronic entry document DS-2019 for J-1 sponsor DS-2019 for dependent Offer Letter
H-1B	Social Security Card ,ITIN, or Receipt of application for SSN Passport identification page All U.S. Visa(s) All U.S. Entry Stamps I-94 card or electronic entry document All I-797 Offer Letter
TN	Social Security Card, ITIN, or Receipt of application for SSN Passport identification page All U.S. Entry Stamps I-94 card or electronic entry document Offer Letter
LPR	Social Security Card, ITIN, or Receipt of application for SSN Documentation of all prior statuses I-797 EAD Form W-4 for employment related payments

If additional information is needed, please contact the Payroll Department at (803)777-4227.